

LATN 1005A (Fall Term 2022): Introduction to Latin I
The College of the Humanities, Greek and Roman Studies Program
Dr. Jaclyn Neel

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Class meetings: Mondays through Thursdays 10:35-11:25 AM, Ottawa time
Office hours: Wednesdays and Thursdays from 1-2 PM on Zoom (no appointment needed), or by appointment if those times don't work for you

Calendar description: A course for beginners in Latin, designed to give students a grasp of basic grammatical forms and vocabulary (with reference to English derivatives) through the reading of continuous Latin. This class is a prerequisite for LATN 1006, Introduction to Latin II.

Course delivery: Online, synchronous. Please see description below, under “Course-Specific Policies” → “Technology”

Grade Breakdown:

- Class attendance and participation: 20%
- Quizzes: 25%
- Homework: 40%
- Final exam: 15%

Textbook:

- F. M. Wheelock and R.A. LaFleur, *Wheelock's Latin*. 7th Ed. Harper Collins.
 - This book is on reserve at the MacOdrum Library for LATN 1005 Sections B and C. If you have access to this reserve copy, there is no need to purchase the book.
 - This book is available at the Carleton University Bookstore in the correct edition. If you buy it from a different supplier, please make sure that the edition is correct. There are substantial changes from edition to edition.

Recommended Ancillary Tools:

- Some form of flashcard (index cards, apps like Memrise)
- Patience – it took you more than a year to learn your first language, so Latin won't come immediately! 😊

Student Learning Outcomes:

By the end of this course, students will have

- 1) Conjugated four tenses of all classical Latin regular verb groups and two irregular verbs;
- 2) Learned how to form nouns and adjectives in three Latin declensions;
- 3) Correctly used all six Latin cases;
- 4) Read and understood Latin stories written for beginners;
- 5) Read and understood a selection of classical Latin sentences written for Romans.

A final grade of 'A' in this course recognizes that you have consistently met these outcomes.

Course-Specific Policies:

- **Missed Quizzes, Late Homework, and Extensions**

Like most languages, Latin requires consistent practice. There are many assignments in this course in order to give you this consistent practice. As a result, **no assignment will be accepted after midnight on the day it is due**. The high volume of assignments means that missing one assignment won't torpedo your final mark, but missing many of them will. If something unexpected comes up, including illness, that may affect your ability to complete your homework, please let me know as soon as possible so that we can work out a class completion plan.

If you know in advance that you will be unable to complete any assignment, including a quiz, by the deadline, you may email me up to 48 hours in advance requesting an extension. Please note that an alternative quiz may be substituted for that taken by your classmates to preserve integrity.

- **Attendance**

Attendance is required at all class sessions, and the grade includes participation. I will facilitate this participation by calling on all students. Don't worry about making mistakes – we will all do it (probably including me)! You may choose to “pass” at any time, but you will not receive participation credit. If there is a specific reason why I should not call on you (such as an academic accommodation), please email me to discuss your participation grade in private.

It is to your benefit to attend all class sessions in full. Lateness of more than 5 minutes will result in the deduction of a full letter grade for every 5-minute interval. Please note that this scheme means you do not receive a passing grade for that day if you are 20+ minutes late.

- **Technology**

This class depends heavily on the internet. It is an online course with required synchronous meetings four times per week. A webcam and microphone are strongly recommended; high-speed, reliable internet is required. Our Brightspace site is <https://brightspace.carleton.ca/d2l/home/145743>

All assignments are posted to Brightspace, and all work should be submitted through Brightspace except in the circumstances outlined above, under “Missed Quizzes, Late Homework, and Extensions”. **Please familiarize yourself with the assignment submission process, as assignments are only considered on time if they are submitted to Brightspace by the deadline.**

Please note that **all class materials are protected by copyright**. These materials are for your own educational use. You **are not permitted to publish** to third party sites, such as social media sites and course materials sites.

- **Communication**

With the professor: Outside of class time, email is the best way to contact me. I make an effort to reply to all course-related emails within 24 hours, including on weekends. Please ensure that you **use your Carleton.ca email address** and email only once within a 24-hour period. If it has been more than 24 hours and you have not received a reply, you should definitely email again; I will not purposefully ignore you!

If you need technological assistance, I am not the best resource. Please [contact Carleton ITS](#).

With peers: Even though our classroom is online, it is still a place where mutual respect should dominate. Latin can be a difficult language to learn, and different people will struggle at different points along their journey. Please try to avoid using language that suggests you are “better” or “worse” at Latin than your peers, and likewise please do not mock or correct other students’ Latin.

- **Explanation of Assignments**

Policies on attendance and participation have already been described. Here are descriptions of the other components of the course:

Homework: Homework offers you the opportunity to practice Latin outside of class time. It is assigned after most class sessions, including before quizzes. All assignments will be posted to Brightspace **weekly**, based on class performance and practice needs; please do not ask me about assignments far in advance. I grade Latin homework on a completion policy: if you attempt to complete 100% of the homework, you will receive 100%; if you only try to complete 70%, you will receive a 70%, etc. There is the obvious potential for abuse in this situation, and if I suspect that you are not making a serious attempt to correctly complete the homework, I will assign it a grade that seems to justify the real effort being put in. **The point of homework is not to be entirely correct; the point is to practice Latin**, preferably every day.

Quizzes: There are two types of quiz in this class and they are equally weighted: vocabulary quizzes and comprehension quizzes. Vocabulary quizzes are **timed** and can be taken **as many times as you wish**. Comprehension quizzes are **untimed** but may be taken only once, on the scheduled day (but see “Missed Quizzes” above).

Final exam: During the exam period, there will be a summative, take-home exam that checks your understanding of all material covered in term. This exam will have an **oral component** that must be scheduled individually with the instructor, but it will take place over Zoom. **The best way to prepare for the exam is consistent practice and review throughout the semester**. Cramming doesn’t work ([research proves it!](#)).

- **Academic Honesty and Online Resources**

The point of this class is to learn Latin. Using tools like Google Translate will not help you learn Latin (and it’s usually wrong, so it also won’t help you get an A). The only permissible aids in this course are the textbooks and, if you wish, a **print** Latin dictionary (not required). If you would like to use another resource to help you learn, please ask first; many online Latin resources are unhelpful because they are aimed at later (Church) Latin, were created by non-specialists and have errors, or simply have different aims than this course (e.g., conversational Latin). I will always provide you with a rationale for rejecting use of an external resource, and will try to point you to an alternative. In particular, I strongly discourage students from using Latin Duolingo; although students in previous years have found it enjoyable, it detracted from their ability to do well in this course. If you would like another expert opinion, please see [the review by the Society for Classical Studies](#).

Schedule of Topics & Work Due at each class meeting:

Monday	Tuesday	Wednesday	Thursday
Week 1: Sept. 7-11			
		<p>Welcome!</p> <p>No work due</p>	<p>1st conjugation verbs</p> <p>Read: Wheelock introduction, p. xxv-xl</p> <p>Homework (on Brightspace)</p>
Week 2: Sept. 12-18			
<p>1st declension nouns & adjectives</p> <p>Review: verb video</p> <p>Read: Wheelock ch. 1, p. 1-5</p> <p>Homework (on Brightspace)</p> <p>Vocab quiz ch. 1</p>	<p>Reading practice</p> <p>Read: Wheelock ch. 2, p. 12-16</p> <p>Homework (on Brightspace)</p>	<p>Reading practice</p> <p>Review: noun video</p> <p>Homework (on Brightspace)</p>	<p>2nd conjugation verbs</p> <p>Review: Wheelock ch. 1, p. 1-5</p> <p>Quiz 1</p>
Week 3: Sept. 19-25			
<p>Reading practice</p> <p>Homework (on Brightspace)</p> <p>Vocab quiz ch. 2</p>	<p>2nd declension nouns & adjectives</p> <p>Read: Wheelock ch. 3, p. 23-26; ch. 4, p. 32-33</p> <p>Homework (on Brightspace)</p>	<p>Reading practice</p> <p>Homework (on Brightspace)</p> <p>Vocab quiz ch. 3</p>	<p>Irregular verbs: sum & possum</p> <p>Read: Wheelock ch. 4, p. 33-34</p> <p>Homework (on Brightspace)</p>
Week 4: Sept. 26-Oct. 2			
No synchronous class meeting	No synchronous class meeting	Future tense	Reading practice

Quiz 2	Vocab quiz ch. 4	Read: Wheelock ch. 5, p. 41, 48-49 Homework (on Brightspace)	Homework (on Brightspace) Quiz 3
Week 5: Oct. 3-9			
Imperfect tense Read: Wheelock ch. 5, p. 40-41, 48-49 Homework (on Brightspace)	Reading practice Homework (on Brightspace) Vocab quiz ch. 5	No synchronous class meeting	3 rd declension nouns Read: Wheelock ch. 7, p. 55-56 Homework (on Brightspace) Quiz 4
Week 6: Oct. 10-16			
University closed	Review: adjectives Read: Wheelock ch. 1, p. 15; ch. 4, p. 35; ch. 5, p. 42 Homework (on Brightspace) Vocab quiz ch. 6	Reading practice Homework (on Brightspace)	3 rd conjugation verbs – present tense Read: Wheelock ch. 8, p. 63-65 Homework (on Brightspace) Quiz 5
Week 7: Oct. 17-23			
4 th conjugation verbs – present tense Read: Wheelock ch. 10, p. 80, 82 Homework (on Brightspace)	Reading practice Homework (on Brightspace) Vocab quiz ch. 7	Reading practice Homework (on Brightspace)	3 rd & 4 th conjugation verbs – imperfect tense Read: Wheelock ch. 8, p. 64; ch. 10, p. 81 Homework (on Brightspace) Quiz 6

** Reading week is Oct. 24-30**			
Week 8: Oct. 31-Nov. 6			
3 rd & 4 th conjugation verbs – future tense Read: Wheelock ch.8, p. 63-64; ch. 10, p. 81 Homework (on Brightspace) Vocab quiz ch. 8	Reading practice Homework (on Brightspace)	Reading practice Homework (on Brightspace)	Reading practice Homework (on Brightspace) Vocab quiz ch. 9
Week 9: Nov. 7-13			
Reading practice Homework (on Brightspace) Vocab quiz ch. 8	Demonstratives & special adjectives Read: Wheelock ch. 9, p. 71-74 Homework (on Brightspace)	Reading practice Homework (on Brightspace)	Reading practice Homework (on Brightspace) Vocab quiz ch. 9
Week 10: Nov. 14-20			
Reading practice Homework (on Brightspace)	Reading practice Homework (on Brightspace) Vocab quiz ch. 10	Reading practice Homework (on Brightspace)	Review: verbs Homework (on Brightspace) Quiz 7
Week 11: Nov. 21-27			
Perfect system Read: Wheelock ch. 12, p. 96-99 Homework (on Brightspace) Vocab quiz ch. 11	Reading practice Homework (on Brightspace)	Reading practice Homework (on Brightspace) Vocab quiz ch. 12	Review: pronouns Read: Wheelock ch. 11, p. 87-90 Homework (on Brightspace) Quiz 8

Week 12: Nov. 28-Dec. 4				
Reflexives and intensives Read: Wheelock ch. 13, p. 105-107 Homework (on Brightspace) Vocab quiz ch. 13	Reading practice Homework (on Brightspace)	Reading practice Homework (on Brightspace) Vocab quiz ch. 14	Review: nouns Read: Wheelock ch. 14, p. 114-116 Homework (on Brightspace)	
Week 13: Dec. 5-9				
Reading practice Quiz 9	Numbers Read: Wheelock ch. 15, p. 123-125 Homework (on Brightspace)	Reading practice Homework (on Brightspace)	Reading practice Homework (on Brightspace) Vocab quiz ch. 15	Reading practice Homework (on Brightspace)

****Please note that Dec. 9 is a MONDAY schedule, so we will have class all week!****



Humanities

University Regulations for All College of the Humanities Courses

Academic Dates and Deadlines

This schedule contains the dates prescribed by the University Senate for academic activities. Dates relating to fee payment, cancellation of course selections, late charges, and other fees or charges will be published in the Important Dates and Deadlines section of the Registration Website.

Online Learning Resources

While online courses offer flexibility and convenience, they also present unique challenges that traditional face-to-face courses do not. [On this page](#), you will find resources collected by Carleton Online to help you succeed in your online courses; Learning Strategies and Best Practices, Study Skills, Technology and Online Interaction and Engagement.

Copies of Written Work Submitted

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

Academic Integrity Policy

The University Academic Integrity Policy defines plagiarism as “*presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one’s own.*” This includes reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, artworks, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

Examples of plagiarism include, but are not limited to:

- any submission prepared in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings without appropriate acknowledgement;

- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one's own; and
- failing to acknowledge sources through the use of proper citations when using another's work and/or failing to use quotations marks.

Plagiarism is a serious offence that cannot be resolved directly by the course's instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of "F" for the course.

Academic Integrity Process

Academic Accommodation Policy

Carleton University is committed to providing access to the educational experience in order to promote academic accessibility for all individuals.

Academic accommodation refers to educational practices, systems and support mechanisms designed to accommodate diversity and difference. The purpose of accommodation is to enable students to perform the essential requirements of their academic programs. At no time does academic accommodation undermine or compromise the learning objectives that are established by the academic authorities of the University.

Addressing Human Rights Concerns

The University and all members of the University community share responsibility for ensuring that the University's educational, work and living environments are free from discrimination and harassment. Should you have concerns about harassment or discrimination relating to your age, ancestry, citizenship, colour, creed (religion), disability, ethnic origin, family status, gender expression, gender identity, marital status, place of origin, race, sex (including pregnancy), or sexual orientation, please contact the [Department of Equity and Inclusive Communities](#).

Requests for Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

Pregnancy obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For accommodation regarding a formally-scheduled final exam, you must complete the Pregnancy Accommodation Form ([click here](#)).

Religious obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details [click here](#).

Academic Accommodations for Students with Disabilities: [The Paul Menton Centre for Students with Disabilities \(PMC\)](#) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or pmc@carleton.ca for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made.

Please consult the PMC website for the deadline to request accommodations for the formally-scheduled exam (if applicable).

Survivors of Sexual Violence

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit:

<https://carleton.ca/equity/sexual-assault-support-services>

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation will be provided to students who compete or perform at the national or international level. Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist.

<https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>

Grading System at Carleton University

Standing in a course is determined by the course instructor, subject to the approval of the faculty Dean. Standing in courses will be shown by alphabetical grades. The system of grades used, with corresponding grade points and the percentage conversion can be found [here](#). Grade points indicated are for courses with 1.0 credit value. Where the course credit is greater or less than one credit, the grade points are adjusted proportionately.

Course Sharing Websites and Copyright

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s).

[More information](#)

Student Rights and Responsibilities at Carleton

Carleton University strives to provide a safe environment conducive to personal and intellectual growth, free of injustice and characterized by understanding respect, peace, trust, and fairness.

The [Student Rights and Responsibilities Policy](#) governs the non-academic behaviour of students. Carleton University is committed to building a campus that promotes personal growth through the establishment and promotion of transparent and fair academic and non-academic responsibilities.

Deferred Term Work

In some situations, students are unable to complete term work because of illness or other circumstances beyond their control, which forces them to delay submission of the work.

1. Students who claim illness, injury or other extraordinary circumstances beyond their control as a reason for missed term work are held responsible for immediately informing the **instructor** concerned and for making alternate arrangements with the instructor and in all cases this must occur **no later than three (3) working days after the term work was due**. The alternate arrangement must be made before the last day of classes in the term as published in the academic schedule. Normally, any deferred term work will be completed by the last day of term. In all cases, formative evaluations providing feedback to the student should be replaced with formative evaluations. In the event the altered due date must extend beyond the last day of classes in the term, the instructor will assign a grade of zero for the work not submitted and submit the student's earned grade accordingly; the instructor may submit a change of grade at a later date. Term work cannot be deferred by the Registrar.
2. In cases where a student is not able to complete term work due to illness or injury for a significant period of time/or long term, the instructor and/or student may elect to consult with the Registrar's Office (undergraduate courses) or Graduate Registrar (graduate courses) to determine appropriate action.
3. If a student is concerned the instructor did not respond to the request for academic accommodation or did not provide reasonable accommodation, the student should consult with the department/school/institute chair/director. If a mutually agreeable accommodation to complete course requirements prior to the course grade submission deadline cannot be achieved, the Associate Dean will become involved. If academic accommodation is not granted, and the student receives word **after** the academic withdrawal deadline, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses) for a final grade of WDN (Withdrawn) in the course(s). If academic accommodation is not granted, and the student receives word **prior** to the academic withdrawal deadline, the student may elect to withdraw from the course(s).
4. Furthermore, if academic accommodation is granted, but the student is unable to complete the accommodation according to the terms set out by the instructor as a result of further illness, injury or extraordinary circumstances beyond their control, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses). Please note, however, that the course instructor will be required to submit an earned final grade and further consideration will only be reviewed according to established precedents and deadlines. [More information of deferred Term Work](#)

Deferred Final Exams

Students who are unable to write a final examination because of a serious illness/emergency or other circumstances beyond their control may apply for accommodation. Normally, the accommodation for a missed final examination will be granting the student the opportunity to write a deferred examination. In specific cases when it is not possible to offer a deferred examination, and with the approval of the Dean, an alternate accommodation may be made.

The application for a deferral must:

1. be made in writing to the Registrar's Office **no later than three working days after the original final examination or the due date of the take-home examination**; and,

2. be fully supported by appropriate documentation and, in cases of illness, by a medical certificate dated no later than one working day after the examination, or by appropriate documents in other cases. Medical documents must specify the date of the onset of the illness, the (expected) date of recovery, and the extent to which the student was/is incapacitated during the time of the examination. The University's preferred medical form can be found at the Registrar's Office [here](#).

[More information on Final Exam Deferrals](#)
[Registrar's Office "Defer an Exam" page](#)

Financial vs. Academic Withdrawal

Make sure that you are aware of the separate deadlines for Financial and Academic withdrawal!

Making registration decisions in Carleton Central involves making a financial and academic commitment for the courses you choose, regardless of attendance. If you do not attend, you must withdraw in [Carleton Central](#) within the published deadlines to cancel your registration. A fee adjustment is dependent on registration being canceled within the published [fee deadlines](#) and dependent on your course load. A course dropped after the deadline for financial withdrawal will receive a grade of Withdrawn (WDN), which appears on your official transcript.

Even if you miss the deadline for financial withdrawal, you might decide to drop a course to avoid a failure or a poor grade showing up on your student record and bringing down your CGPA. It is your responsibility to drop the course via Carleton Central within the published [deadlines](#) (see Academic Withdrawal).

If you are considering withdrawing from a course, you may want to talk to an advisor first. Course withdrawal may affect your student status, as well as your eligibility for student funding, immigration status, residence accommodation and participation in varsity sports, etc. Additionally, remember that once you choose your courses, you must use the "Calculate amount to pay" button to determine the correct amount of fees to pay.

Carleton Central is your one-stop shop for registration activities. If you are interested in taking a course, make sure to complete your registration. Simply attending a course does not mean you are registered in it, nor is it grounds for petition or appeal.

Student Mental Health

It is not uncommon for students to experience a range of mental health challenges that significantly impact their academic success and overall well-being. Carleton has begun to address this problem by developing a [Mental Health Framework](#).

In addition, to help ease the stress and aid students' transition to university life, a new compassionate [First-Year Grading Policy](#) has come into effect, which will automatically convert all F grades in a student's first two terms to NR ("No Record") and allow students to convert any passing letter grade (up to 2.0 credits) to CR ("Credit"). Courses that receive an NR designation will not be included on a student transcript, and CR courses will not be factored into a student's CGPA.

A number of mental health resources are available to students, and can be found at the [Mental Health and Well-Being website](#).

Department Contact Information

Bachelor of the Humanities 300 Paterson Hall
CollegeOfHumanities@cunet.carleton.ca

Greek and Roman Studies 300 Paterson Hall
GreekAndRomanStudies@cunet.carleton.ca

Religion 2A39 Paterson Hall
Religion@cunet.carleton.ca

Digital Humanities (Graduate) 2A39 Paterson Hall
digitalhumanities@carleton.ca

Digital Humanities (Undergraduate Minor) 300 Paterson Hall
digitalhumanities@carleton.ca

MEMS (Undergraduate Minor) 300 Paterson Hall
CollegeOfHumanities@cunet.carleton.ca