

The College of the Humanities
Greek & Roman Studies
LATN 1005A: INTRODUCTION TO LATIN I

- Instructor:** Roland Jeffreys
- Lectures:** Wednesday & Friday, 2.35 – 4.25 p.m. in Southam, room 505
- Email:** roland.jeffreys@carleton.ca
- Office:** Paterson Hall, level 2A–room 35
- Office Hours:** (by appointment): Wed. 2 -2.30; 4.30 – 5; Fri. 2 – 2.30
- Administrator:** Andrea McIntyre
email: andrea_mcintyre@carleton.ca
office: 300 Paterson
phone: 613-520-2809
- PASS Facilitator:** Jonathan Malcolm (email: JonathanMalcolm@cmail.carleton.ca)
- Required text:** Wheelock, F.M. *Wheelock's Latin*, 7th edition, revised by R.A. LaFleur (New York: HarperCollins, 2011).

COURSE DESCRIPTION

This course is designed for beginners in Latin. It will introduce students to the grammatical structure of Latin, which is very different from that of English, and give practice in reading Latin and translating from one language to the other. We plan to cover the first twelve chapters in *Wheelock's Latin*. See Course Calendar for specifics.

By learning Latin you will gain access in the original to the rich Latin literature of the Classical period, as well as that of the Middle Ages and Renaissance. Latin remained the main language of international communication until the nineteenth century. It is also the mother language of the Romance languages (Italian, French, Spanish, Portuguese, Romanian etc.) and is the source of about 60-70% of English vocabulary.

Now a note of warning. Learning Latin requires a readiness to learn not only vocabulary but also many grammatical forms. This is because Latin (like e.g. Russian) is an inflected language, one in which changes in word endings are used to make the words' functions clear. These endings must be learned if you are to make progress. **Steady work throughout the term is essential.**

N.B. You need to pass LATN 1005 or equivalent in order to proceed to LATN 1006.

ASSIGNMENTS & EVALUATION

		Dates
Homework	15%	Assigned for most classes
Vocabulary/Grammar Quizzes	15%	Written in most classes
Oral Classwork	05%	All classes
Mid-Term Test	30%	Class 13
Final Examination	35%	December exam period

NOTES

1. Regular class attendance is essential.
2. Information and assignments will be posted on CuLearn.
3. Be sure to read the sheet headed ***Regulations Common to All Humanities Courses*** (distributed separately). This contains much important information, including a detailed definition of plagiarism, which is of course a serious offence.
4. Detailed information on the format of the Mid-term Test & the Final Examination will be provided at least two weeks in advance.
5. There will be oral exercises and practice in every class. If you have a good reason for not participating in this oral work, let me know and alternative assignments will be arranged.
6. Medical certificates or the like are required to enable you to write a missed Mid-term Test without penalty.
7. All assignments will be marked and returned within a week, normally at the next class.
8. Requests for Deferred Final Exams must be directed to the Registrar's Office. In order for your request to be considered, you must have at least 50% of the maximum marks for the other course assignments.

LATN 1005A**COURSE CALENDAR****FALL 2013**

Class	Date	Subject-Matter in <i>Wheelock's Latin</i>
01	Sept. 06	Introduction to course; alphabet & pronunciation (<i>Wheelock</i> : Introduction)
02	Sept. 11	Grammatical terms; Caput I
03	Sept. 13	Cap. I (continued); Cap. II
04	Sept. 18	Cap. II (continued)
05	Sept. 20	Cap. III
06	Sept. 25	Cap. III (continued)
07	Sept. 27	Cap. IV
08	Oct. 02	Cap. IV (continued)
09	Oct. 04	Cap. V
10	Oct. 09	Cap. V (continued)
11	Oct. 11	Cap. VI
12	Oct. 16	Cap. VI (continued); Revision
13	Oct. 18	Mid-term Test
14	Oct. 23	Review of Mid-term; Cap. VII
15	Oct. 25	Cap. VII (continued)
N.B.	Oct. 28 – Nov. 1	Fall Break: No Classes
16	Nov. 06	Cap. VIII
17	Nov. 08	Cap. VIII (continued)
18	Nov. 13	Cap. IX
19	Nov. 15	Cap. IX (continued); Cap. X
20	Nov. 20	Cap. X (continued)
21	Nov. 22	Cap. XI
22	Nov. 27	Cap. XI (continued)
23	Nov. 29	Cap. XII
24	Dec. 04	Cap. XII (continued)
25	Dec. 06	Revision

N.B. This calendar may be adjusted in the light of class needs.

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “*presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.*” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “*substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.*”

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of “F” for the course

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100 (12)	B = 73-76 (8)	C - = 60-62 (4)
A = 85-89 (11)	B- = 70-72 (7)	D+ = 57-59 (3)
A- = 80-84 (10)	C+ = 67-69 (6)	D = 53-56 (2)
B+ = 77-79 (9)	C = 63-66 (5)	D - = 50-52 (1)

F	Failure. Assigned 0.0 grade points
ABS	Absent from final examination, equivalent to F
DEF	Official deferral (see “Petitions to Defer”)
FND	Failure with no deferred exam allowed -- assigned only when the student has failed the course on the basis of inadequate term work as specified in the course outline.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean.

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from **FALL TERM** courses is **DEC. 9, 2013**. The last day to withdraw from **FALL/WINTER (Full Term)** and **WINTER** term courses is **APRIL 8, 2014**.

REQUESTS FOR ACADEMIC ACCOMMODATION

You may need special arrangements to meet your academic obligations during the term because of disability, pregnancy or religious obligations. Please review the course outline promptly and write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. You can visit the Equity Services website to view the policies and to obtain more detailed information on academic accommodation at: carleton.ca/equity/accommodation/

Students with disabilities requiring academic accommodations in this course must register with the Paul Menton Centre for Students with Disabilities (PMC) for a formal evaluation of disability-related needs. Documented disabilities could include but not limited to mobility/physical impairments, specific Learning Disabilities (LD), psychiatric/psychological disabilities, sensory disabilities, Attention Deficit Hyperactivity Disorder (ADHD), and chronic medical conditions. Registered PMC students are required to contact the PMC, 613-520-6608, every term to ensure that your Instructor receives your Letter of Accommodation, no later than two weeks before the first assignment is due or the first in-class test/midterm requiring accommodations. If you only require accommodations for your formally scheduled exam(s) in this course, please submit your request for accommodations to PMC by **Nov. 8, 2013** for the Fall term and **March 7, 2014** for the Winter term. For more details visit the Equity Services website: carleton.ca/equity/accommodation/

PETITIONS TO DEFER

If you miss a final examination and/or fail to submit a **FINAL** assignment by the due date because of circumstances beyond your control, you may apply a deferral of examination/assignment. If you are applying for a deferral due to illness you will be required to see a physician in order to confirm illness and obtain a medical certificate dated no later than one working day after the examination or assignment deadline. This supporting documentation must specify the date of onset of the illness, the degree of incapacitation, and the expected date of recovery.

If you are applying for a deferral for reasons other than personal illness, please [contact](#) the Registrar’s Office directly for information on other forms of documentation that we accept.

Deferrals of assignments must be supported by confirmation of the assignment due date, for example a copy of the course outline specifying the due date and any documented extensions from the course instructor.

Deferral applications for examination or assignments must be submitted within **5 working days** of the original final exam.

ADDRESSES: (Area Code 613)

College of the Humanities 520-2809	300 Paterson
Greek and Roman Studies Office 520-2809	300 Paterson
Religion Office 520-2100	2A39 Paterson
Registrar's Office 520-3500	300 Tory
Student Academic Success Centre 520-7850	302 Tory
Paul Menton Centre 520-6608/TTY 520-3937	501 Uni-Centre
Writing Tutorial Service 520-2600 Ext. 1125	4 th Floor Library
Learning Support Service 520-2600 Ext 1125	4 th Floor Library