

The College of the Humanities
Greek and Roman Studies Program
LATN 1005A – Introduction to Latin I

Professor: J. J. Gahan
 Office: 2A35 Paterson Hall
 Phone: 613-520-2600 x2103 (during office hours only)
 E-mail: john_gahan@carleton.ca
 Lectures: Fall Term 2010, Mondays and Wednesdays, 12:35-2:25 P.M.
 Office Hrs: One hour before class on Wednesdays (or by appointment)

LATN 1005 is a course for students who are beginning the study of Latin. Course work involves the material in Wheelock (see details below), chapters 1 - 12. The text provides sentences and readings from a wide range of Latin authors. There will also be some practice in translation from English into Latin.

The grammar to be covered this term includes: parts of speech in Latin and English; Latin verbs in the present, future, imperfect, and perfect indicative tenses of the four conjugations; the infinitive and imperative; the irregular verbs *sum* and *possum*; Latin nouns in the five major cases of the first three declensions; Latin adjectives of the first/second declension; Latin demonstratives; Latin personal pronouns, etc.

Course work [vocabulary and other quizzes (30%), a mid-term test (30%)] including class attendance will count 60% of your final grade;¹ a two-hour final examination (in the December exam period), covering the term's work but with added stress on the material after the mid-term, will count 40%.²

Steady work along with regular attendance throughout the term (see note 1 below) is essential to keeping on top of the course material.

Required text:

Wheelock, Frederic M., *Wheelock's Latin* (Revised by Richard A. LaFleur) (New York: HarperCollins) [Sixth Edition Revised]

Course Calendar:³

<u>Date</u>	<u>Assignment</u>
Week of September 13	Wheelock, Introduction ⁴ & Chap. 1
Week of September 20	Wheelock, Chap. 2

¹ To encourage regular attendance, one point will be deducted at the end of term from a student's course work average for each class missed (October 4 – December 6).

² A medical excuse will be required for absences from any quiz, test, or examination.

³ N.B.: This calendar may be adjusted according to course needs.

⁴ Pp. xxxix - xliv

Week of September 27	Wheelock, Chap. 3
Week of October 4	Wheelock, Chap. 4
Week of October 11 ⁵	Wheelock, Chap. 5
Week of October 18	Wheelock, Chap. 6
Week of October 25	Monday, Mid-Term Test Wednesday, Chap. 7
Week of November 1	Wheelock, Chap. 8
Week of November 8	Wheelock, Chap. 9
Week of November 15	Wheelock, Chap. 10
Week of November 22	Wheelock, Chap. 11
Week of November 29	Wheelock, Chap. 12
Monday, December 6	Exam Prep ⁶

⁵ One class only this week as Monday, October 11, is Thanksgiving.

⁶ A class for you to ask questions about the Latin we have covered this term and for me to discuss your final exam.

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “*presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.*” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “*substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.*”

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of “F” for the course

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100 (12)	B = 73-76 (8)	C - = 60-62 (4)
A = 85-89 (11)	B- = 70-72 (7)	D+ = 57-59 (3)
A- = 80-84 (10)	C+ = 67-69 (6)	D = 53-56 (2)
B+ = 77-79 (9)	C = 63-66 (5)	D - = 50-52 (1)

F	Failure. Assigned 0.0 grade points
ABS	Absent from final examination, equivalent to F
DEF	Official deferral (see "Petitions to Defer")
FND	Failure with no deferred exam allowed -- assigned only when the student has failed the course on the basis of inadequate term work as specified in the course outline.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean.

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from **FALL TERM** courses is **DEC. 6, 2010**. The last day to withdraw from **FALL/WINTER (Full Term)** and **WINTER** term courses is **APRIL 5, 2011**.

REQUESTS FOR ACADEMIC ACCOMMODATION

You may need special arrangements to meet your academic obligations during the term because of disability, pregnancy or religious obligations. Please review the course outline promptly and write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. You can visit the Equity Services website to view the policies and to obtain more detailed information on academic accommodation at: carleton.ca/equity/accommodation/

Students with disabilities requiring academic accommodations in this course must register with the Paul Menton Centre for Students with Disabilities (PMC) for a formal evaluation of disability-related needs. Documented disabilities could include but not limited to mobility/physical impairments, specific Learning Disabilities (LD), psychiatric/psychological disabilities, sensory disabilities, Attention Deficit Hyperactivity Disorder (ADHD), and chronic medical conditions. Registered PMC students are required to contact the PMC, 613-520-6608, every term to ensure that your Instructor receives your Letter of Accommodation, no later than two weeks before the first assignment is due or the first in-class test/midterm requiring accommodations. If you only require accommodations for your formally scheduled exam(s) in this course, please submit your request for accommodations to PMC by the last official day to withdraw from classes in each term. For more details visit the PMC website: carleton.ca/pmc/accommodations/

PETITIONS TO DEFER

If you miss a final examination and/or fail to submit a **FINAL** assignment by the due date because of circumstances beyond your control, you may apply a deferral of examination/assignment. If you are applying for a deferral due to illness you will be required to see a physician in order to confirm illness and obtain a medical certificate dated no later than one working day after the examination or assignment deadline. This supporting documentation must specify the date of onset of the illness, the degree of incapacitation, and the expected date of recovery.

If you are applying for a deferral for reasons other than personal illness, please contact the Registrar’s Office directly for information on other forms of documentation that we accept.

Deferrals of assignments must be supported by confirmation of the assignment due date, for example a copy of the course outline specifying the due date and any documented extensions from the course instructor.

Deferral applications for examination or assignments must be submitted within **5 working days** of the original final exam.

ADDRESSES: (Area Code 613)

College of the Humanities 520-2809	300 Paterson
Greek and Roman Studies Office 520-2809	300 Paterson
Religion Office 520-2100	2A39 Paterson
Registrar's Office 520-3500	300 Tory
Student Academic Success Centre 520-7850	302 Tory
Paul Menton Centre 520-6608/TTY 520-3937	501 Uni-Centre
Writing Tutorial Service 520-2600 Ext. 1125	4 th Floor Library
Learning Support Service 520-2600 Ext 1125	4 th Floor Library