

**The College of the Humanities
Greek and Roman Studies**

**LATN 1005A: Introduction to Latin I
Early Summer Term May – June 2010**

Professor: Marianne Goodfellow
Office: PA 329C (Paterson Hall)
Phone: 520 - 2600 ext. 1682 or 520 - 2100
Email: Marianne_Goodfellow@carleton.ca

Lectures: Mondays and Wednesdays, 5:35 p.m. to 8:25 p.m.
Monday May 10 to Monday June 21

Room: ME 4236

Office Hours: Mondays and Wednesdays 4:00 – 5:15 p.m.
or By Appointment

Administrator: Barb Truscott
PA 2A39; 520-2100
barb_truscott@carleton.ca

Course Description:

This is a course for beginners in Latin, for people who have no previous knowledge of the language. Students will learn basic grammatical forms and vocabulary as they progress through textbook exercises and translate various short stories from Latin into English.

By learning Latin, students will be introduced to the rich Latin literature of the Classical period, as well as that of the Middle Ages and Renaissance. Latin remained the main language of international communication until the 19th century and is the mother tongue of the Romance languages [Italian, French, Spanish, Portuguese, Romanian, etc]. Because Latin is the source of about 70% of English vocabulary, some time will be devoted to English derivatives so that the students will see the usefulness of the study of Latin to enrich their use and understanding of the English language as an added benefit to the study of Latin for its own sake.

The study of Latin requires a readiness to learn not only vocabulary but also many grammatical forms. This is because Latin [like e.g. Russian] is an inflected language. This means that changes in the endings of words determine the function of the words in a sentence. Students must learn these endings to ensure their steady progress and understanding of the language.

This course is a prerequisite for LATN 1006 in which students continue their learning of Latin with the same book and approach.

Required Text: **Introduction to Latin** by Susan C. Shelmerdine
 Revised First Edition (Focus Publishing 2007)

Evaluation: The final grade components are:

Assignments and in-class quizzes	30%
Mid - Term Test	30%
Final Exam	40%

Please note: A student who formally requests a Deferred Final Exam must have attained at least 50% of the maximum marks for the other components. [A request must be directed to the Registrar's Office.]

Course Calendar:

Regular attendance is ABSOLUTELY ESSENTIAL for this course which is more intensive in nature due to the shortness of the summer term. Students will progress at a steady pace through the grammar and translation exercises in Chapters 1 to 10 of the textbook, with short stories from other sources. English grammar will be reviewed as new aspects of Latin grammar are introduced.

There will be short vocabulary quizzes at the beginning of some classes. Exercises and translations will be assigned as homework. All such work, assigned to help the students learn and understand the material as it is taught, will have specified due dates. Marks may be deducted for lateness.

The instructor will advise the students of the material for which they will be responsible for the test tentatively scheduled for June 7. It will be composed of vocabulary, grammar exercises, and translation similar to work done in class and for homework. It will be approximately one to one and a half hours in length. If a student misses a quiz, the test, or the exam, a Doctor's note will be necessary.

The Final Examination will be held during the exam period, June 24 – 28. The format will be very similar to the test and to assignments with which the students will have become very familiar. If time allows, a tutorial may be held for students who wish a chance to meet informally and review material one last time.

Calendar for 10 May to 21 June:

Date:	Material in Shelmerdine:
May 10 and 12	Introduction, and Chapter 1 and 2
May 17 and 19	Chapters 3 and 4
May 24	No class [Victoria Day]
May 26	Chapter 5
May 31 and June 2	Chapters 6 and 7
June 7 and June 9	Mid-term test on June 7, then Ch. 8 on Wed.
June 14 and 16	Chapters 9 and 10
June 21	Review class
June 23	Optional review class for exam

PLEASE note that this is a tentative schedule for the term and that material covered in a class may be adjusted according to the needs of the students as they learn new concepts in Latin grammar.

Students may wish to consult the following website: www.leakyroofproductions.com [the Focus Publishing Student Page].

This website provides additional exercises, vocabulary, and other material as well as audio files. All this material is geared to Shelmerdine's textbook.

NOTA BENE:

Please read the following Regulations Common to All Humanities Courses which contains important information on plagiarism, the grading system with notes on withdrawals from courses and petitions for deferrals, requests for academic accommodation, petitions to defer, and contact addresses. Please also be aware of the Academic Integrity Standards of the University outlined in the Undergraduate Calendar.

It is the responsibility of the student to make sure that he or she is up-to-date concerning assignments and class progress in the event of an absence. This is especially important in this shorter term. PLEASE contact the instructor immediately with concerns or requests for help as it is very important that the student does not fall behind. **Such assistance and one-on-one help is always available and happily given.**

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “*presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.*” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “*substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.*”

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They range from a mark of zero for the plagiarized work to a final grade of “F” for the course, and even suspension from all studies or expulsion from the University.

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100 (12)	B = 73-76 (8)	C - = 60-62 (4)
A = 85-89 (11)	B- = 70-72 (7)	D+ = 57-59 (3)
A- = 80-84 (10)	C+ = 67-69 (6)	D = 53-56 (2)
B+ = 77-79 (9)	C = 63-66 (5)	D - = 50-52 (1)

F	Failure. No academic credit
WDN	Withdrawn from the course
ABS	Absent from the final examination
DEF	Official deferral (see “Petitions to Defer”)
FND	Failure with no deferred exam allowed -- assigned only when the student has failed the course on the basis of inadequate term work as specified in the course outline.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean.

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from EARLY SUMMER courses is **JUNE 11, 2010**. The last day to withdraw from FULL SUMMER and LATE SUMMER courses is **JULY 30, 2010**.

REQUESTS FOR ACADEMIC ACCOMMODATION

You may need special arrangements to meet your academic obligations during the term because of a disability, pregnancy or religious obligations. Please review the course outline promptly. For an accommodation request the processes are as follows:

Pregnancy obligation: write to your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: http://www.carleton.ca/equity/accommodation/student_guide.htm

Religious obligation: write to your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: http://www.carleton.ca/equity/accommodation/student_guide.htm

Students with disabilities requiring academic accommodations in this course must register with the Paul Menton Centre for Students with Disabilities (PMC) for a formal evaluation of disability-related needs. Documented disabilities could include but are not limited to mobility/physical impairments, specific Learning Disabilities (LD), psychiatric/psychological disabilities, sensory disabilities, Attention Deficit Hyperactivity Disorder (ADHD), and chronic medical conditions. Registered PMC students are required to contact the PMC, 613-520-6608, every term to ensure that your instructor receives your Letter of Accommodation, no later than two weeks before the first assignment is due or the first in-class test/midterm requiring accommodations. If you **only** require accommodations for your formally scheduled exam(s) in this course, please submit your request for accommodations to PMC by the last official day to withdraw from classes in each term. For more details visit the PMC website: http://www.carleton.ca/pmc/students/acad_accom.html

You can visit the Equity Services website to view the policies and to obtain more detailed information on academic accommodation at <http://carleton.ca/equity/accommodation>

PETITIONS TO DEFER

Students unable to complete a **final** term paper or write a **final** examination because of illness or other circumstances beyond their control or whose performance on an examination has been impaired by such circumstances may apply in writing within five working days to the Registrar’s Office for permission to extend a term paper deadline or to write a deferred examination. The request must be fully and specifically supported by a medical certificate or other relevant documentation. Only deferral petitions submitted to the Registrar’s Office will be considered.

ADDRESSES: (Area Code 613)

College of the Humanities 520-2809	300 Paterson
Classics and Religion Office 520-2100	2A39 Paterson
Registrar’s Office 520-3500	300 Tory
Student Academic Success Centre 520-7850	302 Tory
Paul Menton Centre 520-6608	500 Unicentre
Writing Tutorial Service 520-1125	4 th Floor Library
Learning Commons 520-1125	4 th Floor Library