

CARLETON UNIVERSITY
COLLEGE OF THE HUMANITIES
GREEK & ROMAN STUDIES PROGRAM: LATN2200A Fall 2011

INTERMEDIATE LATIN

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Fall 2011
PA 2A54
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Office hours: Friday, 10-11

Course Description

In this course we will continue the study of Latin, by working on grammar and vocabulary. We will work towards reading, at the end of term, some selected prose to develop translation skills.

Texts

Jones, P.V. and Sidwell, K.C. *Reading Latin*. (Cambridge).

Optional:

Greenough, J.B., and Allen, J.H. *Allen and Greenough's New Latin Grammar* (Dover).

Lewis, CT., *Elementary Latin Dictionary* (Oxford).

These are recommended for students who wish to have a good-quality grammar book and dictionary.

Evaluation

- 5 tests, 15% each: these will consist of vocabulary and grammatical sections.
Dates of tests:
Sept 20 (Tuesday)
October 4 (Tuesday)
October 18 (Tuesday)
November 1 (Tuesday)
November 15 (Tuesday)
- Participation, 10%.

- Final Assignment, due on the last day of class: 15% (see below, but I will provide more details about this in due course).

Office hours. Please e-mail me to make an appointment or come on Friday between 1000-1100.

General outline

Beginning roughly where you left off in first-year Latin, we will cover the essential grammar and vocabulary to prepare you for LATN2201A, where you will focus on translation. To this end, we will work on translation skills, building from small sentences and then, at the end of term, whole passages from ancient authors.

The final assignment will be a translation exercise. There is no final exam in this course.

Other Notes

1. Please see the final page, “Regulations common to all Humanities courses”, for information on plagiarism, requests for academic accommodation, etc.
2. If you cannot complete an assignment due to illness or other unforeseen circumstances, it is your responsibility to inform me so that alternative arrangements can be made. Documentary evidence of your reason for missing an assignment must be provided.
3. It is your responsibility to come to class prepared. This includes doing the readings.
4. Late assignments are not accepted. There are no make-up exams. If you have a compelling reason why you cannot submit your paper on time (illness, emergency etc.) it is your responsibility to inform me.

Note: standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Dean.

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “*presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.*” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “*substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.*”

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They range from a mark of zero for the plagiarized work to a final grade of “F” for the course, and even suspension from all studies or expulsion from the University.

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100 (12)	B+ = 77-79 (9)	C+ = 67-69 (6)
A = 85-89 (11)	B = 73-76 (8)	C = 63-66 (5)
A - = 80-84 (10)	B - = 70-72 (7)	C - = 60-62 (4)
D+ = 57-59 (3)	D = 53-56 (2)	D - = 50-52 (1)

F	Failure. No academic credit
WDN	Withdrawn from the course
ABS	Absent from the final examination
DEF	Official deferral (see “Petitions to Defer”)
FND	Failure with no deferred exam allowed -- assigned only when the student has failed the course on the basis of inadequate term work as specified in the course outline.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean.

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from Fall term courses is November 16, 2009. The last day to withdraw from Fall/Winter (full year) and Winter term courses is March 12, 2010.

REQUESTS FOR ACADEMIC ACCOMMODATION

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

Pregnancy obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: http://www.carleton.ca/equity/accommodation/student_guide.htm

Religious obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: http://www.carleton.ca/equity/accommodation/student_guide.htm

Students with disabilities requiring academic accommodations in this course must register with the Paul Menton Centre for Students with Disabilities (PMC) for a formal evaluation of disability-related needs. Documented disabilities could include but are not limited to mobility/physical impairments, specific Learning Disabilities (LD), psychiatric/psychological disabilities, sensory disabilities, Attention Deficit Hyperactivity Disorder (ADHD), and chronic medical conditions. Registered PMC students are required to contact the PMC, 613-520-6608, every term to ensure that I receive your Letter of Accommodation, no later than two weeks before the first assignment is due or the first in-class test/midterm requiring accommodations. If you **only** require accommodations for your formally scheduled exam(s) in this course, please submit your request for accommodations to PMC by the last official day to withdraw from classes in each term. For more details visit the PMC website: http://www.carleton.ca/pmc/students/acad_accom.html

You can visit the Equity Services website to view the policies and to obtain more detailed information on academic accommodation at <http://carleton.ca/equity/accommodation>

PETITIONS TO DEFER

Students unable to complete a **final** term paper or write a **final** examination because of illness or other circumstances beyond their control or whose performance on an examination has been impaired by such circumstances may apply in writing within five working days to the Registrar's Office for permission to extend a term paper deadline or to write a deferred examination. The request must be fully and specifically supported by a medical certificate or other relevant documentation. Only deferral petitions submitted to the Registrar's Office will be considered.

ADDRESSES: (Area Code 613)

College of the Humanities 520-2809	300 Paterson
Classics and Religion Office 520-2100	2A39 Paterson
Registrar's Office 520-3500	300 Tory
Student Academic Success Centre 520-7850	302 Tory
Paul Menton Centre 520-6608	500 Unicentre
Writing Tutorial Service 520-6632	4 th floor Library
Learning Commons 520-1125	4 th floor Library