

The College of the Humanities
Greek and Roman Studies: LATN 2200 A: Intermediate Latin I

Classes:	Monday and Wednesday*
Online Format:	Asynchronous Classes†
Instructor:	Chandra Giroux
Office Hours:	By appointment (please send me an email or call to schedule one)‡
Phone:	613-979-7297
E-mail:	chandragiroux@cunet.carleton.ca
Administrator:	Andrea McIntyre (andreamcintyre@cunet.carleton.ca)

Course Description/Learning Outcomes:

This course is designed for students who have successfully completed LATN 1006 or the equivalent. It is a continuation of the study of the grammar, syntax, and reading of Latin texts. We will plan to complete chapters 26-38 of *Wheelock's Latin*, aiming for one chapter a week. We will work from Latin to English as well as from English to Latin, dissecting grammatical concepts in order to deepen your understanding of the peculiarities of the Latin language and to strengthen your translation skills. We will also read longer passages from Latin authors to prepare you for the independent reading of Latin texts.

Required Text: **Wheelock's Latin**, by Frederick M. Wheelock, revised by R. LaFleur
7th ed. rev. (New York, Harper Collins, 2011)

Suggested Text: **Any Latin dictionary** (especially if you will continue your Latin studies)

Asynchronous Course Requirements: As we move into the new school year with lots of changes to how we teach and learn, the way we approach Latin will also be slightly different. I will be pre-recording lectures for you to watch and occasionally, ask you to watch videos. This means that there are some technical requirements for the class, such as [1] a smartphone, [2] high-speed internet, and [3] a computer.§

Please let me know if you are having technological or scheduling difficulties. We will work together to make sure that you have the best possible learning experience.

Here are some helpful links for getting ready for an online year:

1. Browser requirements: <https://carleton.ca/culearnsupport/students/browser-support/>
2. Carleton's Technical Requirements: <https://carleton.ca/its/help-centre/faq-technical-specs-for-new-students/>

* I will post pre-recorded lectures online every Monday and Wednesday before noon. You can watch these at your own pace, but I suggest that you maintain a schedule to help you stay on top of everything.

† **Asynchronous Courses:** An online course where the instructor and students share information, ideas, and learning experiences in a virtual space. There will be no live, scheduled meetings. However, you can arrange to meet with me online through office hours, at your convenience.

‡ This year, I will not be on campus for office hours as a result of COVID-19. All office hours will thus be online or by phone (student preference) and made by appointment to allow for flexibility.

§ Other recommended items include: comfy pjs, a hot beverage, and a snuggle buddy (be prepared to meet my dogs!). If you feel inspired to send in silly photos of your buddies, a great meme, or whatever else inspires you, don't hesitate.

Attending Class: while we do not have scheduled meetings online, you still need to regularly work at Latin in order to succeed. You did not get this far without knowing what works for you, so keep it up! The more you put into studying a language, the more you will get out of it. **The third semester of Latin moves faster** than semesters 1 and 2, and the grammatical concepts are more complex, so you **MUST** stay on top of it. If you need to stay accountable, you can always set up a regular study session with another student, or even an online Facebook group for the class.

Class Recordings: I will be recording lectures in advance and posting them online every Monday and Wednesday before noon. I will make sure to provide the PowerPoints on cuLearn for you to review. If you have any questions, **please** don't be shy! If you are wanting to ask it, chances are that others also want to ask.

Special Circumstances: please let me know if you have any special circumstances that may affect your learning this semester, including (but certainly not limited to!): childcare, elderly care, health care, insufficient/nonexistent workspace, moving, etc. Do not hesitate to also let me know of any learning requirements that you may have.

EVALUATION: The final grade components are:

Vice Verba	10%
English to Latin Assignment	15%
Quizzes	10%
Homework	10%
3 Tests	30%
Final Exam	25%

Late assignments will be docked 10% (late means not handed in on the due date by 11:59pm). Please send me your assignments by email. **Assignments are independent work – copying, ‘working together’, or using an online translation/translation software will result first in a warning, then an automatic zero.** Note that quizzes, tests, and the final exam may engage with any vocabulary/grammar from Wheelock learned to the point of that quiz/test/exam.



Vice Verba: this is a *free* (Canadian!) application by Christina Vester and Pauline Ripat that is available for Apple and Android devices. Work your way through different verb forms and earn togas that eventually unlock a famous Roman. This game has been downloaded more than 2,000 times and has players in Canada, Scotland, Sweden, the UK, and the USA. Send me your **consistent** progress (a screen shot) every Wednesday to earn your 10%.

Homework: another reminder that homework is **independent work**. Google translate is not independent work. Working with another student...not independent work. If you don't do the assignment using your own brain and problem-solving skills, you will not benefit from it. I truly want you to benefit, so please do these independently.

TESTS:

1. Wednesday, **September 23** covering chapters 26-27 (4 classes)
2. Wednesday, **October 21** covering chapters 28-30 (6 classes)
3. Wednesday, **November 25** covering chapters 31-34 (7 classes)

**This leaves 5 classes and 3 chapters to the exam

Tentative Course Calendar:

***Note that this schedule may be adjusted according to what is best for the students

September

W 9 welcome and introductions
 M 14 chapter 26
 W 16 chapter 27 (**quiz**: chapter 26)
 M 21 chapter 27 (**homework 1** due)
 W 23 **TEST** (Wheelock up to chapter 27)
 M 28 chapter 28 (**homework 2** due)
 W 30 chapter 28 (**quiz**: chapter 28)

October

M 5 chapter 29 (**homework 3** due)
 W 7 chapter 29 (**quiz**: chapter 29)
 M 12 **NO CLASSES** (Thanksgiving)
 W 14 chapter 30 (**homework 4** due)
 M 19 chapter 30 (**quiz**: chapter 30)
 W 21 **TEST** (chapters 28-30)
 --- **Fall Break** (October 26-30 2020) ---

November

M 2 chapter 31 (**homework 5** due)
 W 4 chapter 32
 M 9 chapter 33 (**quiz**: chapter 31-32)
 W 11 chapter 33 (**quiz**: chapter 33)
 M 16 chapter 34 (**homework 6** due)
 W 18 chapter 34 (**quiz**: chapter 34)
 M 23 chapter 35
 W 25 **TEST** (chapters 31-34)
 M 30 chapter 36 (**quiz**: chapter 35)

December

W 2 chapter 36 (**quiz**: chapter 36)
 M 7 chapter 37 (**English to Latin Assignment** due)
 W 9 chapter 38 (**quiz**: chapter 37)
 F 11 REVIEW

Final Exam To be scheduled by the university (December 12-23, 2020)

Quizzes and Tests: note that quizzes and tests will be scheduled for the date listed above, but that the start time will be flexible. The duration of the quiz and/or test will be the same for every student. Please let me know if you will not be able to make a quiz or test and we will make alternate arrangements.

Statement on Plagiarism:

The University Senate defines plagiarism as “presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one’s own.” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings; • failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in "substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs."

Plagiarism is a serious offence that cannot be resolved directly by the course’s instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of "F" for the course.

NOTES

- Class attendance and participation is key to success!
- Information and assignments will be posted on the cuLearn page
- Read the attached *Regulations Common to All Humanities Courses*.
- All homework must be done independently, without collaboration. If assignments have been found that violate this, the students will be penalized in accordance with Carleton’s Academic Integrity Policy.
- Medical certificates or the like are required to enable you to write a missed test
- Requests for deferred Final Exams must be directed to the Registrar’s Office. In order for your request to be considered, you must have at least 50% of the maximum marks for the other course assignments



Humanities

University Regulations for All College of the Humanities Courses

Academic Dates and Deadlines

This schedule contains the dates prescribed by the University Senate for academic activities. Dates relating to fee payment, cancellation of course selections, late charges, and other fees or charges will be published in the Important Dates and Deadlines section of the Registration Website.

Online Learning Resources

While online courses offer flexibility and convenience, they also present unique challenges that traditional face-to-face courses do not. [On this page](#), you will find resources collected by Carleton Online to help you succeed in your online courses; Learning Strategies and Best Practices, Study Skills, Technology and Online Interaction and Engagement.

Copies of Written Work Submitted

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

Academic Integrity at Carleton

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- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in "substantially the same piece of work for academic credit more than once without

prior written permission of the course instructor in which the submission occurs." Plagiarism is a serious offence that cannot be resolved directly by the course's instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of "F" for the course

[Academic Integrity Policy](#)
[Academic Integrity Process](#)

Academic Accommodation Policy

Academic Accommodation

Carleton University is committed to providing access to the educational experience in order to promote academic accessibility for all individuals.

Parental Leave: The Student Parental Leave Policy is intended to recognize the need for leave at the time of a pregnancy, birth or adoption and to permit a pause in studies in order to provide full-time care in the first year of parenting a child or for health-related parental responsibilities.

Religious obligation: Carleton University accommodates students who, by reason of religious obligation, must miss an examination, test, assignment deadline, laboratory or other compulsory academic event.

Academic Accommodations for Students with Disabilities:

Academic accommodation of students with disabilities is available through the [Paul Menton Centre](#) by evaluations that are carried out on an individual basis, in accordance with human rights legislation and University policy, and with the support of relevant, professional/medical documentation.

Survivors of Sexual Violence

Individuals who disclose that they have experienced sexual violence will be provided support services and will be treated with dignity and respect at all times by the University and its representatives. A person affected by sexual violence is not required to report an incident of or make a complaint about sexual violence under the formal complaint process of the Sexual Violence Policy in order to obtain support and services, or in order to receive appropriate accommodation for their needs.

[Supports and services available at the University to obtain information about sexual violence and/or support.](#)

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. [More information.](#)

Grading System at Carleton University

Standing in a course is determined by the course instructor, subject to the approval of the faculty Dean. Standing in courses will be shown by alphabetical grades. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Dean."

The [system of grades](#) used, with corresponding grade points and the percentage conversion, is listed below. Grade points indicated are for courses with 1.0 credit value.

Course Sharing Websites and Copyright

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s).

[More information](#)

Student Rights and Responsibilities at Carleton

Carleton University strives to provide a safe environment conducive to personal and intellectual growth, free of injustice and characterized by understanding respect, peace, trust, and fairness.

The [Student Rights and Responsibilities Policy](#) governs the non-academic behaviour of students. Carleton University is committed to building a campus that promotes personal growth through the establishment and promotion of transparent and fair academic and non-academic responsibilities.

[7 Student Rights and Responsibilities](#)

Deferred Term Work

In some situations, students are unable to complete term work because of illness or other circumstances beyond their control, which forces them to delay submission of the work.

1. Students who claim illness, injury or other extraordinary circumstances beyond their control as a reason for missed term work are held responsible for immediately informing the instructor concerned and for making alternate arrangements with the instructor and in all cases this must occur no later than three (3.0) working days after the term work was due. The alternate arrangement must be made before the last day of classes in the term as published in the academic schedule. Normally, any deferred term work will be completed by the last day of term. In all cases, formative evaluations providing feedback to the student should be replaced with formative evaluations. In the event the altered due date must extend beyond the last day of classes in the term, the instructor will assign a grade of zero for the work not submitted and submit the student's earned grade accordingly; the instructor may submit a change of grade at a later date. Term work cannot be deferred by the Registrar.
2. In cases where a student is not able to complete term work due to illness or injury for a significant period of time/or long term, the instructor and/or student may elect to consult with the Registrar's Office (undergraduate courses) or Graduate Registrar (graduate courses) to determine appropriate action.

[More information of deferred Term Work](#)

Deferred Final Exams

Students who are unable to write a final examination because of a serious illness/emergency or other circumstances beyond their control may apply for accommodation. Normally, the accommodation for a missed final examination will be granting the student the opportunity to write a deferred examination. In specific cases when it is not possible to offer a deferred examination, and with the approval of the Dean, an alternate accommodation may be made.

The application for a deferral must:

1. be made in writing to the Registrar's Office no later than three working days after the original final examination or the due date of the take-home examination; and,
2. be fully supported by appropriate documentation and, in cases of illness, by a medical certificate dated no later than one working day after the examination, or by appropriate documents in other cases. Medical documents must specify the date of the onset of the illness, the (expected) date of recovery, and the extent to which the student was/is incapacitated during the time of the examination. The University's preferred medical form can be found at the Registrar's Office [here](#).

[More information on Final Exam Deferrals](#)

Financial vs. Academic Withdrawal

Withdrawn. No academic credit, no impact on the CGPA. WDN is a permanent notation that appears on the official transcript for students who withdraw after the full fee adjustment date in each term (noted in the Academic Year section of the Calendar each term). Students may withdraw on or before the last day of classes.

Important dates can be found [here](#). Make sure that you are aware of the separate deadlines for Financial and Academic withdrawal!

Making registration decisions in Carleton Central involves making a financial and academic commitment for the courses you choose, regardless of attendance. If you do not attend – you must withdraw in Carleton Central within the published deadlines to cancel your registration. You can do this via the [MyCarleton Portal](#). A fee adjustment is dependent on registration being canceled within the published [fee deadlines](#) and dependent on your course load.

Department Contact Information

Bachelor of the Humanities 300 Paterson Hall
CollegeOfHumanities@cunet.carleton.ca

Greek and Roman Studies 300 Paterson Hall
GreekAndRomanStudies@cunet.carleton.ca

Religion 2A39 Paterson Hall
Religion@cunet.carleton.ca

Digital Humanities (Graduate) 2A39 Paterson Hall
digitalhumanities@carleton.ca

Digital Humanities (Undergraduate Minor) 300 Paterson Hall
digitalhumanities@carleton.ca

MEMS (Undergraduate Minor) 300 Paterson Hall
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