

LATN 2200A/3900A (Fall Term 2024): Intermediate Latin I/Advanced Latin I
The College of the Humanities, Greek and Roman Studies Program

Dr. Jaclyn Neel

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Class meetings: Tuesdays and Thursdays 8:35 AM-9:55 PM

Office hours: Drop in Wednesdays 1-2 PM on Zoom (no appointment needed), or by appointment

Calendar description:

2200: Further study of the language; introduction to the reading of Latin authors.

3900: Reading and critical discussions of selections from Latin authors.

Prerequisites:

2200: LATN 1006 or equivalent.

3900: LATN 2200, LATN 2201, or equivalent.

Grade Breakdown 2200:

- Class participation (includes preparatory work): 30%
- Homework: 30%
- Weekly quizzes: 25%
- Final exam: 15%

Grade Breakdown 3900:

- Class participation (includes preparatory work): 30%
- Weekly quizzes: 25%
- Philology assignment: 15% (due Oct 8)
- Pedagogy assignment: 15% (due by Nov. 14; topic must be chosen by Sept. 12)
- Final exam: 15%

Required Texts:

1. Robert Knapp and Pamela Vaughn (eds), *Finis Rei Publicae: Eyewitnesses to the end of the Roman Republic. An Intermediate Latin Text*. 2nd Edition. Focus, 2003.
 - a. If you are buying this from a different store than the Bookstore, **please make sure to get the second edition**. The first edition is very different!
 - b. I strongly recommend the paperback, since you will want to use this in class every day.
 - c. I refer to this book as “FRP” in the rest of the syllabus
2. A **paper** Latin dictionary of your choice.
 - a. I personally use the Bantam *Latin/English Dictionary* edited by John C. Traupman for a first read, but my general recommendation would be to find one that suits your budget
 - b. Used is fine for this – classical Latin hasn’t changed in almost 2000 years! ☺

Course Goals:

2200:

1. Students will read and comprehend short passages of unadapted Latin prose
2. Students will understand the use of a commentary
3. Students will learn and apply new grammatical forms such as the gerundive

3900:

1. Students will read and comprehend longer passages of unadapted Latin prose
2. Students will write short commentaries on selected linguistic and grammatical features of two texts

Tentative Schedule:

** This course will proceed at the pace of the class. That means that this schedule is set up only for the first few weeks as we ease back into Latin. You can assume that there will be a short quiz every week except for the first week of classes. I will make these online and open from **noon Saturday to noon Sunday** to maximize the amount of time you spend thinking about Latin; this will also equalize the homework between Tuesdays and Thursdays.

September 5: Welcome back! We'll warm up with something easy(ish). **You will not need your course books for this class. No quiz this week.**

→ Homework:

- 2200: read FRP pp. 26-29. Identify any syntax or forms that you don't remember and let me know by the end of the weekend.
- 3900: review FRP Section 10 and send me any questions about syntax or forms you don't remember; remember that you need to choose your Pedagogy Assignment topic by next week (some suggestions: gerunds and/or gerundives; fear clauses; indirect questions and/or commands; cum-clauses; impersonal verbs).

September 10: In class: we will introduce/review the impf and plupf subjunctive and read FRP Section 12. Please make sure you have your book and your dictionary.

→ Homework:

- 2200: Subjunctives homework.
- 3900: Review: compare the description of Caesar and Pompey in FRP Section 1 with the description of Caesar and Cato in Sallust [Bell. Cat.](#) 54. Write approximately 1 page on your reaction (due Sept 17). You can feel free to refer to the English translations, but your analysis should focus on Latin syntax and vocabulary.

September 12: In class: we will introduce/review conditionals and continue reading Section 12.

→ Homework:

- 2200: Read FRP p. 31 (conditionals), then complete the online homework
- 3900: continue working on your comparison homework

Reminder: over the weekend there is an online quiz using Brightspace

Looking ahead:

- Thursday, Oct. 4: No in-person class; there will be a make-up assignment on Brightspace
- October 21-25: Fall break
- November 15: Exam accommodations deadline
- December 5: Last day of classes
- December 9-21: exam period; we will have our exams during this time

Course-Specific Policies:

- **Missed Quizzes, Late Homework, and Extensions**

Like most languages, Latin requires consistent practice. There are many assignments in this course in order to give you this consistent practice. As a result, **no homework assignment will be accepted after midnight on the day it is due**. The high volume of assignments means that missing one assignment won't torpedo your final mark, but missing many of them will. If something unexpected comes up, including illness, that may affect your ability to complete your homework over the long term, please let me know as soon as possible so that we can work out a class completion plan.

If you know in advance that you will be unable to complete any assignment, including a quiz, by the deadline, you may email me up to 24 hours in advance requesting an extension. Please note that an alternative quiz may be substituted for that taken by your classmates to preserve academic integrity.

If you miss a quiz for reasons beyond your control (illness, etc.), please email me as soon as possible, and preferably within 24 hours, to schedule a makeup. This quiz will be different from that taken by your classmates.

- **Attendance**

Attendance is required at all class sessions, and the grade includes participation. I will facilitate this participation by calling on students. Don't worry about making mistakes – we will all do it (probably including me)! You may choose to “pass” at any time, but you will not receive participation credit. If there is a specific reason why I should not call on you (such as an academic accommodation), please email me to discuss your participation grade in private. Please note that asking questions counts as participating. It is to your benefit to attend all class sessions in full. Lateness of more than 5 minutes will result in the deduction of a full letter grade for that class session for every 5-minute interval. Please note that this scheme means you do not receive a passing grade for that day if you are 20+ minutes late.

- **Preparation**

I expect that you will come to class prepared to read and discuss the passages planned for that day. “Prepared” means that you (1) have your book and dictionary; (2) have skimmed the passage to identify unknown words; and (3) have something to take notes with. If you write out a translation (it is not required unless noted in the weekly assignments), please keep it aside during class time. Failure to arrive in class prepared will result in a maximum grade of 50% for that day.

- **Communication**

With the professor: Outside of class time, email is the best way to contact me. I make an effort to reply to all course-related emails within 24 hours, including on weekends. Please ensure that you **use your Carleton.ca email address** and email only once within a 24-hour period. If it has been more than 24 hours and you have not received a reply, you should definitely email again; I will not purposefully ignore you!

With peers: A classroom is a safe space for sharing ideas. Latin can be a difficult language to learn, and different people will struggle at different points along their journey. Please try to avoid using language that suggests you are “better” or “worse” at Latin than your peers, and likewise please do not mock or correct other students’ Latin.

- **Explanation of Assignments**

Policies on attendance, participation, and preparation have already been described. Here are descriptions of the other components of the course:

Homework: Homework offers you the opportunity to practice Latin outside of class time. All assignments will be posted to Brightspace **weekly**, based on class performance and practice needs; please do not ask me about assignments far in advance. I grade Latin homework on a completion policy: if you attempt to complete 100% of the homework, you will receive 100%; if you only try to complete 70%, you will receive a 70%, etc. There is the obvious potential for abuse in this situation, and if I suspect that you are not making a serious attempt to correctly complete the homework, I will assign it a grade that seems to justify the real effort being put in. **The point of homework is not to be entirely correct; the point is to practice Latin**, preferably every day. **Please make sure you review the “Academic Honesty” policy on the syllabus before completing homework.** You should expect to receive a homework assignment for the majority of class sessions.

Quizzes: Starting on Sept. 14/15, there is a weekly quiz on Brightspace that must be taken within the period from **noon Saturday to noon Sunday**. Quizzes in 2200 will cover grammar, syntax, and vocabulary. Quizzes in 3900 will cover primarily syntax and commentary.

Final exam: During the exam period, there will be a summative, in-person exam that checks your understanding of all material covered in term. The best way to prepare for the exam is consistent practice and review throughout the semester. Cramming doesn’t work ([research proves it](#))!

Philology assignment (3900 only): For this assignment, you will analyze one of the following near synonyms: fama vs. honor; dignitas vs. gratia; auctoritas vs. potestas; ius vs. lex; rex vs. tyrannus. Consider: what are the different ways that we can translate these terms into English? How does one meaning or the other change the significance of the Sections we are reading in FRP? (You should refer to at least one section; it will almost certainly not contain both words.) Why do you think the author of this Section chose the term that he did?

For many of these words you can get examples from the [Thesaurus Linguae Latinae](#) (Latin only; goes up to R); I also recommend the [Lewis and Short](#) and [Oxford](#) Latin dictionaries (also available at MacOdrum); [Collatinus](#) is also an excellent resource for foreign-language Latin dictionaries (including French, Spanish, and Italian). Etymological dictionaries may give you some ideas; try [Valpy](#) or [Forcellini](#). If you are confident in your

French, you may find [Ernout-Meillet](#) useful (all also available at MacOdrum). The [Schola Latina](#) website has a number of other dictionary resources in European languages that can be accessed via archive.org. I wrote a (now-outdated, but maybe still useful) [guide](#) to some of these tools several years ago if you need some help using them.

Write up your ideas in an approximately 600-word reflection paper. You can read [this example](#) of an article using similar methods, although I don't expect something either this formal or this advanced!

Pedagogy assignment (3900 only): Design a lesson **or** a homework assignment for any of the materials covered in FRP. In order to get an A, you will have to give it to your classmates in 2200. I provided some suggested topics in the weekly calendar on p. 2.

- **Academic Honesty and Online Resources**

The point of this class is to learn Latin. **Quizzes**, including both comprehension and vocabulary quizzes, should ideally be taken closed-book and closed-note; having to check your notes/dictionary too often will slow you down in reading Latin. **Homework** is open-book, open-note, and you may also use a **print** dictionary. Under no circumstances may you use electronic aids, including (but not limited to) translation tools, parsing tools, or chart creation tools on **any** assignment in this course. These tools will not help you learn Latin (and the electronic translators are usually wrong, so it also won't help you get an A). The **only permissible aids** in this course are: Wheelock (from last year), your notes (including any notes you took in 1005/1006), FRP, and a **print** Latin dictionary. If I suspect that you are using electronic aids to complete your homework or quizzes, you will receive a grade of 0 on that assignment.

- **Please note the following FASS policies:** Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Dean.

Carleton is committed to providing academic accessibility for all individuals. You may need special arrangements to meet your academic obligations during the term. The accommodation request processes, including information about the *Academic Consideration Policy for Students in Medical and Other Extenuating Circumstances*, are outlined on the Academic Accommodations website (students.carleton.ca/course-outline).

University Regulations for All College of the Humanities Courses (Updated August 19, 2024)

Academic Dates and Deadlines

This schedule contains the dates prescribed by the University Senate for academic activities. Dates relating to fee payment, cancellation of course selections, late charges, and other fees or charges will be published in the Important Dates and Deadlines section of the Registration Website.

Copies of Written Work Submitted

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

Online Learning Resources

On this page, you will find resources collected by Carleton Online to help you succeed in your online courses; Learning Strategies and Best Practices, Study Skills, Technology and Online Interaction and Engagement.

Academic Integrity Policy

The University Academic Integrity Policy defines plagiarism as “*presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one’s own.*” This includes reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, artworks, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

Examples of plagiarism include, but are not limited to:

- any submission prepared in whole or in part, by someone else, including the unauthorized use of generative AI tools (e.g., ChatGPT)
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment
- using another’s data or research findings without appropriate acknowledgement
- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one’s own
- failing to acknowledge sources with proper citations when using another’s work and/or failing to use quotations marks.”

Plagiarism is a serious offence that cannot be resolved directly by the course’s instructor.

The Associate Dean of the Faculty follows a rigorous [process for academic integrity allegations](#), including reviewing documents and interviewing the student, when an instructor suspects a violation has been committed. Penalties for violations may include a final grade of “F” for the course.

Co-operation or Collaboration

An important and valuable component of the learning process is the progress a student can make as a result of interacting with other students. In struggling together to master similar concepts and problems

and in being exposed to each other's views and approaches, a group of students can enhance and speed up the learning process. Carleton University encourages students to benefit from these activities which will not generally be viewed as a violation of the Policy. With the exception of tests and examinations, instructors will not normally limit these interactions.

Students shall not co-operate or collaborate on academic work when the instructor has indicated that the work is to be completed on an individual basis. Failure to follow the instructor's directions in this regard is a violation of the standards of academic integrity. Unless otherwise indicated, students shall not co-operate or collaborate in the completion of a test or examination.

Group Work: There are many cases where students are expected or required to work in groups to complete a course requirement. Normally, students are not responsible for violations of this policy committed by other members of a group in which they participate.

More information on the process [here](#).

Academic Accommodations

Academic accommodation refers to educational practices, systems and support mechanisms designed to accommodate diversity and difference. The purpose of accommodation is to enable students to perform the essential requirements of their academic programs. At no time does academic accommodation undermine or compromise the learning objectives that are established by the academic authorities of the University.

Carleton is committed to providing academic accessibility for all individuals. You may need special arrangements to meet your academic obligations during the term. The accommodation request processes, including information about the *Academic Consideration Policy for Students in Medical and Other Extenuating Circumstances*, are outlined on the [Academic Accommodations website](#).

Requests for Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes can be [found here](#).

Addressing Human Rights Concerns

The University and all members of the University community share responsibility for ensuring that the University's educational, work and living environments are free from discrimination and harassment. Should you have concerns about harassment or discrimination relating to your age, ancestry, citizenship, colour, creed (religion), disability, ethnic origin, family status, gender expression, gender identity, marital status, place of origin, race, sex (including pregnancy), or sexual orientation, please contact the [Department of Equity and Inclusive Communities](#) at equity@carleton.ca.

Grading System at Carleton University

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Dean.

The system of grades used, with corresponding grade points and the percentage conversion can be found [here](#).

Course Sharing Websites and Copyright

Classroom teaching and learning activities, including lectures, discussions, presentations, etc., by both instructors and students, are copy protected and remain the intellectual property of their respective author(s). All course materials, including PowerPoint presentations, outlines, and other materials, are also protected by copyright and remain the intellectual property of their respective author(s).

Students registered in the course may take notes and make copies of course materials for their own

educational use only. Students are not permitted to reproduce or distribute lecture notes and course materials publicly for commercial or non-commercial purposes without express written consent from the copyright holder(s).

[More information](#)

Student Rights and Responsibilities at Carleton

Carleton University strives to provide a safe environment conducive to personal and intellectual growth, free of injustice and characterized by understanding respect, peace, trust, and fairness.

The [Student Rights and Responsibilities Policy](#) governs the non-academic behaviour of students. Carleton University is committed to building a campus that promotes personal growth through the establishment and promotion of transparent and fair academic and non-academic responsibilities.

Deferred Term Work

In some situations, students are unable to complete term work because of extenuating circumstances beyond their control, which forces them to delay submission of the work. Requests for academic consideration are made in accordance with the [Academic Consideration Policy for Students in Medical or Other Extenuating Circumstances](#).

Students who claim short-term extenuating circumstances (normally lasting up to five days) as a reason for missed term work are held responsible for immediately informing the instructor concerned and for making alternate arrangements with the instructor. If the instructor requires supporting documentation, the instructor may only request submission of the University's self-declaration form, which is available on the [Registrar's Office website](#). The alternate arrangement must be made before the last day of classes in the term as published in the academic schedule.

1. Normally, any deferred term work will be completed by the last day of term. In all cases, formative evaluations providing feedback to the student should be replaced with formative evaluations. In the event the altered due date must extend beyond the last day of classes in the term, the instructor will assign a grade of zero for the work not submitted and submit the student's earned grade accordingly; the instructor may submit a change of grade at a later date. Term work cannot be deferred by the Registrar.
2. In cases where a student is not able to complete term work due to extenuating circumstances lasting for a significant period of time/ long-term (normally more than five days), the instructor and/or student may elect to consult with the Registrar's Office (undergraduate courses) or Graduate Registrar (graduate courses) to determine appropriate action.
3. If a student is concerned the instructor did not respond to the request for academic consideration or did not provide reasonable accommodation, the student should follow the appeals process described in the [Academic Consideration Policy](#).
4. If academic consideration is granted, but the student is unable to complete the accommodation according to the terms set out by the instructor as a result of further illness, injury, or extraordinary circumstances beyond their control, the student may submit a petition to the Registrar's Office (undergraduate courses)/Graduate Registrar (graduate courses). Please note, however, that the course instructor will be required to submit an earned final grade and further consideration will only be reviewed according to established precedents and deadlines. (More information: [Undergraduate](#) | [Graduate](#)).

Deferred Final Exams

Students who are unable to write a final examination because of extenuating circumstances, as defined in the [Academic Consideration Policy](#), may apply for accommodation. Normally, the accommodation for a missed final examination will be granting the student the opportunity to write a deferred examination. In

specific cases when it is not possible to offer a deferred examination, and with the approval of the Dean, an alternate accommodation may be made.

The application for a deferral must:

1. be made in writing to the Registrar's Office no later than three (3) working days after the original final examination or the due date of the take-home examination; and,
2. be fully supported by appropriate documentation. In cases of short-term extenuating circumstances normally lasting no more than five (5) days, students must include the University's self-declaration form, which can be found on [the Registrar's Office website](#). Additional documentation is required in cases of extenuating circumstances lasting longer than five (5) days and must be supported by a medical note specifying the date of onset of the illness, the (expected) date of recovery, and the extent to which the student was/is incapacitated during the time of the examination. The University's preferred medical form can be found at the Registrar's Office [here](#).

Academic Consideration Policy

As per the [Academic Consideration Policy](#), if students encounter extenuating circumstances that temporarily hinder their capacity to fulfil in-class academic requirements, they can request academic consideration. The Academic Consideration for Coursework is only available for accommodations regarding course work. Requests for accommodations during the formal exam period must follow the [official deferral process](#).

NOTE: As per the Policy, students are to speak with/contact their instructor before submitting a request for Academic Consideration. Requests are not automatically approved. Approving and determining the accommodation remains at the discretion of the instructor. Students should consult the course syllabus about the instructor's policy or procedures for requesting academic consideration. [More information here](#).

Financial vs. Academic Withdrawal

Make sure that you are aware of the separate deadlines for Financial and Academic withdrawal!

Making registration decisions in Carleton Central involves making a financial and academic commitment for the courses you choose, regardless of attendance. If you do not attend, you must withdraw in Carleton Central within the published deadlines to cancel your registration. A fee adjustment is dependent on registration being canceled within the published [fee deadlines](#) and dependent on your course load. A course dropped after the deadline for financial withdrawal will receive a grade of Withdrawn (WDN), which appears on your official transcript.

Even if you miss the deadline for financial withdrawal, you might decide to drop a course to avoid a failure or a poor grade showing up on your student record and bringing down your CGPA. It is your responsibility to drop the course via Carleton Central within the published [deadlines](#) (see Academic Withdrawal).

If you are considering withdrawing from a course, you may want to talk to an advisor first. Course withdrawal may affect your student status, as well as your eligibility for student funding, immigration status, residence accommodation and participation in varsity sports, etc. Additionally, remember that once you choose your courses, you must use the "Calculate amount to pay" button to determine the correct amount of fees to pay.

Carleton Central is your one-stop shop for registration activities. If you are interested in taking a course, make sure to complete your registration. Simply attending a course does not mean you are registered in it, nor is it grounds for petition or appeal.

Mental Health and Wellness at Carleton

As a student you may experience a range of mental health challenges that significantly impact your academic success and overall well-being. If you need help, please speak to someone. There are numerous resources available both on- and off-campus to support you. For more information, please consult <https://wellness.carleton.ca/>

Emergency Resources ([on and off campus](#))

- Suicide Crisis Helpline: call or text 9-8-8, 24 hours a day, 7 days a week.
- For immediate danger or urgent medical support: call 9-1-1

Carleton Resources

- Mental Health and Wellbeing: <https://carleton.ca/wellness/>
- Health & Counselling Services: <https://carleton.ca/health/>
- Paul Menton Centre: <https://carleton.ca/pmc/>
- Academic Advising Centre (AAC): <https://carleton.ca/academicadvising/>
- Centre for Student Academic Support (CSAS): <https://carleton.ca/csas/>
- Equity & Inclusivity Communities: <https://carleton.ca/equity/>

Off Campus Resources

- Distress Centre of Ottawa and Region: call 613-238-3311, text 343-306-5550, or connect online at <https://www.dcottawa.on.ca/>
- Mental Health Crisis Service: call 613-722-6914 or toll-free 1-866-996-0991, or connect online at <http://www.crisisline.ca/>
- Empower Me Counselling Service: call 1-844-741-6389 or connect online at <https://students.carleton.ca/services/empower-me-counselling-services/>
- Good2Talk: call 1-866-925-5454 or connect online at <https://good2talk.ca/>
- The Walk-In Counselling Clinic: for online or on-site service <https://walkincounselling.com>

The Centre for Indigenous Support and Community Engagement

The Centre for Indigenous Initiatives is proud to offer culturally centered individual counselling to students who self-identify as First Nation, Metis or Inuk. Through this service, Indigenous students [can access confidential, individual sessions for support with personal, mental health or academic challenges.](#)

Department Contact Information

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