

Carleton University College of the Humanities Classics and Religion

Latin (LATN) 1005A
Introduction to Latin I
Fall Term, September - December, 2008
Mondays & Wednesdays, Southam 517, 9:35 – 11:25 A.M.

J. J. Gahan
2A35 Paterson Hall
Office Hours: 11:35 - 12:25 P.M. Wednesdays (or by appointment)
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LATN 1005 is a course for students who are beginning the study of Latin. Course work involves the material in Shelmerdine (see details below), chapters 1 - 12. The text is interesting and provides sentences and readings from a wide range of Latin authors. There will also be some practice in translation from English into Latin.

The grammar to be covered this term includes: parts of speech in Latin and English; Latin verbs in the present, future, imperfect, and perfect indicative tenses of the first three conjugations; the infinitive and imperative; the irregular verbs *sum* and *possum*; Latin nouns in the five major cases of the first three declensions; Latin adjectives of the first/second and of the third declensions; personal and demonstrative pronouns in Latin, etc.

Course work [vocabulary and other quizzes (30%), a mid-term test (30%)] including class attendance will count 60% of your final grade;¹ a two-hour final examination (in the December exam period), covering the term's work but with added stress on the material after the mid-term, will count 40%.²

Steady work along with regular attendance throughout the term (see note 1 below) is essential to keeping on top of the course material.

Required text:

Shelmerdine, Susan C., *Introduction to Latin* (Newburyport, Mass., U.S.A.: Focus Publishing, R. Pullings Co., 2007) [Revised First Edition]³

Course Calendar:⁴

¹ To encourage regular attendance, one point will be deducted at the end of term from a student's course work average for each class missed (September 22 – December 1) up to a maximum of ten points.

² A medical excuse will be required for absences from any quiz, test, or examination.

³ Note the following site: www.leakyroofproductions.com (the Focus Publishing Student Page), with additional exercises, vocabulary, and other material as well as audio files, all geared to Shelmerdine's text.

| <u>Date</u> | <u>Assignment</u> |
|---------------------------------|--|
| Week of September 8 | Shelmerdine, Chap. 1 |
| Week of September 15 | Shelmerdine, Chap. 2 |
| Week of September 22 | Shelmerdine, Chap. 3 |
| Week of September 29 | Shelmerdine, Chap. 4 |
| Week of October 6 | Shelmerdine, Chap. 5 |
| Week of October 13 ⁵ | Shelmerdine, Chap. 6 |
| Week of October 20 | Monday, Mid-Term Test Wednesday, Chap. 7 |
| Week of October 27 | Shelmerdine, Chap. 8 |
| Week of November 3 | Shelmerdine, Chap. 9 |
| Week of November 10 | Shelmerdine, Chap. 10 |
| Week of November 17 | Shelmerdine, Chap. 11 |
| Week of November 24 | Shelmerdine, Chap. 12 |
| Monday, December 1 | Exam Prep ⁶ |

⁴ N.B.: This calendar may be adjusted according to course needs.

⁵ One class only this week as Monday, October 13, is the Thanksgiving holiday.

⁶ A class for you to ask questions about the Latin we have covered this term and for me to discuss your final exam.

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “to use and pass off as one’s own idea or product the work of another without expressly giving credit to another.” This can include:

- Copying from another person's work without indicating this through appropriate use of quotation marks and footnote citations.
- Lengthy and close paraphrasing of another person's work (i.e. extensive copying interspersed with a few phrases or sentences of your own).
- Submitting written work produced by someone else as if it were your own work (e.g. another student's term paper, a paper purchased from a term paper "factory", materials or term papers downloaded from the Internet, etc.).
- Handing in "substantially the same piece of work to two or more courses without the prior written permission of the instructors...involved." (University Senate)

Plagiarism is a serious offence which cannot be resolved directly with the course's instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They range from a mark of zero for the plagiarized work to a final grade of "F" for the course, and even suspension from all studies or expulsion from the University.

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

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|------------------|-----------------|-----------------|
| A+ = 90-100 (12) | B+ = 77-79 (9) | C+ = 67-69 (6) |
| A = 85-89 (11) | B = 73-76 (8) | C = 63-66 (5) |
| A - = 80-84 (10) | B - = 70-72 (7) | C - = 60-62 (4) |
| D+ = 57-59 (3) | D = 53-56 (2) | D - = 50-52 (1) |

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| F | Failure. No academic credit |
| WDN | Withdrawn from the course |
| ABS | Absent from the final examination |
| DEF | Official deferral (see "Petitions to Defer") |
| FND | "Failed, no Deferral" – assigned when the student is absent from the final exam and has failed the course on the basis of inadequate term work as specified in the course outline. |

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from Fall term courses is November 7th, 2008. Last day to withdraw from Fall/Winter (full year) and Winter term courses is March 6th, 2009.

REQUESTS FOR ACADEMIC ACCOMMODATION

For Students with Disabilities

Students with disabilities requiring academic accommodations in this course must contact a coordinator at the Paul Menton Centre for Students with Disabilities to complete the necessary *Letters of Accommodation*. After registering with the PMC, make an appointment to meet and discuss your needs with me in order to make the necessary arrangements as early in the term as possible. Please note the deadline for submitting completed forms to the Paul Menton Centre is November 7th, 2008 (for fall/winter term courses) / March 6th 2009 (for winter term courses).

For Religious Obligations:

Students requesting academic accommodation on the basis of religious obligation should make a formal, written request to their instructors for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student.

Students or instructors who have questions or want to confirm accommodation eligibility of a religious event or practice may refer to the Equity Services website for a list of holy days and Carleton's Academic Accommodation policies, or may contact an Equity Services Advisor in the Equity Services Department for assistance. (613-520-5622)

For Pregnancy:

Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services to complete a *letter of accommodation*. The student must then make an appointment to discuss her needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

PETITIONS TO DEFER

Students unable to complete a **final** term paper or write a **final** examination because of illness or other circumstances beyond their control or whose performance on an examination has been impaired by such circumstances may apply in writing within five working days to the Registrar's Office for permission to extend a term paper deadline or to write a deferred examination. The request must be fully and specifically supported by a medical certificate or other relevant documentation. Only deferral petitions submitted to the Registrar's Office will be considered.

ADDRESSES

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| College of the Humanities 520-2809 | 300 Paterson |
| Classics and Religion Office 520-2100 | 2A39 Paterson |
| Registrar's Office 520-3500 | 300 Tory |
| Student Academic Success Centre 520-7850 | 302 Tory |
| Paul Menton Centre 520-6608 | 500 Unicentre |
| Writing Tutorial Service 520-6632 | 4 th floor Library |