

**CARLETON UNIVERSITY
COLLEGE OF THE HUMANITIES
GREEK & ROMAN STUDIES PROGRAM: LATN 1006B WINTER 2010
INTRODUCTION TO LATIN II**

Class Times: Monday & Wednesday, 6.05 – 7.55 p.m.
Location: Southam 413
Instructor: Roland Jeffreys
office: PA-2A-61 (i.e. Paterson, level 2A, room 40)
office hours: Monday & Wednesday, 5 – 6 p.m. (by appointment)
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Administrator: Barb Truscott
office: PA-2A-39
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email: barb_truscott@carleton.ca

REQUIRED TEXT

Shelmerdine, Susan C. *Introduction to Latin, Revised First Edition* (Focus Publishing),
Newburyport, 2007

COURSE DESCRIPTION

This course is designed for students who have completed **LATN 1005** or the equivalent. We shall study the material in Shelmerdine (see text details above), Chapters 13 to 24.

The text provides many interesting readings and sentences adapted from a range of Latin authors (e.g. Livy, Ovid, Caesar & Tacitus). We shall practise translation from English into Latin, as well as from Latin into English.

The grammar to be covered includes: the fourth and fifth declensions; all active and passive indicative tenses of the four conjugations; deponents; more irregular verbs; subordinate clauses employing the indicative; relatives; indirect statement; participles and ablative absolute.

Steady work throughout the term is essential to keep on top of the material.

ASSIGNMENT & EVALUATION

Written Homework	15%	Set for each class (except 1 & 12). Best 15 count.
Vocabulary Minitests	15%	Held in all classes (except 1 & 12). Best 15 count.
Class presence & participation	05%	
Mid-Term Test	30%	Held in Class 12 (February 10)
Final examination	35%	April exam period (April 8 – 24)

ADDITIONAL MATERIAL

Go to www.leakyroofproductions.com (Focus Publishing Students Page) for additional exercises, vocabulary material and audio files geared to Shelmerdine's text.

NOTES

1. Regular Class Attendance is Essential
2. Information and assignments will be posted on the course WebCT page. Check the Home Page and Announcements regularly.
3. Be aware of the Academic Integrity Standards of the University (*Undergraduate Calendar*, Section 14)). On plagiarism in particular, read the attached sheet headed **Regulations Common to All Humanities Courses**. That sheet also contains information on Requests for Academic Accommodation and provides some useful addresses.
4. Detailed information on the format of the Mid-term Test & the Final Examination will be distributed two weeks in advance.
5. Medical certificates or special permission are required to enable you to write a missed Mid-term Test.
6. Requests for Deferred Final Exams must be directed to the Registrar's Office. In this course, for your request to be considered you must have at least 50% of the maximum marks for the other course assignments.

LATN 1006B		COURSE CALENDAR	WINTER 2010
Class	Date	Subject-Matter: sections of Shelmerdine	
01	Jan. 04	Introduction; brief review; section 53 (Chapt. 13)	
02	Jan. 06	Sections 54-56 (13)	
03	Jan. 11	Sections 57 (13); 58-59 (14)	
04	Jan. 13	Sections 60 (14); 61 (15)	
05	Jan. 18	Sections 62-63 (15)	
06	Jan. 20	Sections 64 (15); 65 (16)	
07	Jan. 25	Sections 66-67 (16)	
08	Jan. 27	Reading Chapter III; sections 68-69 (17)	
09	Feb. 01	70-73 (17)	
10	Feb. 03	74 (17); 75 (18)	
11	Feb. 08	76 (18); revision	
12	Feb. 10	Mid-term Test	
13	Feb. 22	Review of Mid-term; section 77 (19)	
14	Feb. 24	Sections 78-79 (19)	
15	March 01	Sections 80-83 (20)	
16	March 03	Sections 84 (20): Reading Chapter IV	
17	March 08	Section 85-86 (21)	
18	March 10	Sections 87 (21); 88 (22)	
19	March 15	Sections 89-90 (22)	
20	March 17	Reading 24 (22); Section 91 (23)	
21	March 22	Sections 92-93 (23)	
22	March 24	Sections 94-95 (24)	
23	March 29	Sections 96-97 (24)	
24	March 31	Revision	
	April 07	Optional review class	

N.B. This calendar may be adjusted in the light of class needs.

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “*presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.*” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “*substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.*”

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They range from a mark of zero for the plagiarized work to a final grade of “F” for the course, and even suspension from all studies or expulsion from the University.

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100 (12)	B+ = 77-79 (9)	C+ = 67-69 (6)
A = 85-89 (11)	B = 73-76 (8)	C = 63-66 (5)
A - = 80-84 (10)	B - = 70-72 (7)	C - = 60-62 (4)
D+ = 57-59 (3)	D = 53-56 (2)	D - = 50-52 (1)

F	Failure. No academic credit
WDN	Withdrawn from the course
ABS	Absent from the final examination
DEF	Official deferral (see “Petitions to Defer”)
FND	Failure with no deferred exam allowed -- assigned only when the student has failed the course on the basis of inadequate term work as specified in the course outline.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean.

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from Fall term courses is November 16, 2009. The last day to withdraw from Fall/Winter (full year) and Winter term courses is March 12, 2010.

REQUESTS FOR ACADEMIC ACCOMMODATION

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

Pregnancy obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: http://www.carleton.ca/equity/accommodation/student_guide.htm

Religious obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: http://www.carleton.ca/equity/accommodation/student_guide.htm

Students with disabilities requiring academic accommodations in this course must register with the Paul Menton Centre for Students with Disabilities (PMC) for a formal evaluation of disability-related needs. Documented disabilities could include but are not limited to mobility/physical impairments, specific Learning Disabilities (LD), psychiatric/psychological disabilities, sensory disabilities, Attention Deficit Hyperactivity Disorder (ADHD), and chronic medical conditions. Registered PMC students are required to contact the PMC, 613-520-6608, every term to ensure that I receive your Letter of Accommodation, no later than two weeks before the first assignment is due or the first in-class test/midterm requiring accommodations. If you **only** require accommodations for your formally scheduled exam(s) in this course, please submit your request for accommodations to PMC by the last official day to withdraw from classes in each term. For more details visit the PMC website: http://www.carleton.ca/pmc/students/acad_accom.html

You can visit the Equity Services website to view the policies and to obtain more detailed information on academic accommodation at <http://carleton.ca/equity/accommodation>

PETITIONS TO DEFER

Students unable to complete a **final** term paper or write a **final** examination because of illness or other circumstances beyond their control or whose performance on an examination has been impaired by such circumstances may apply in writing within five working days to the Registrar’s Office for permission to extend a term paper deadline or to write a deferred examination. The request must be fully and specifically supported by a medical certificate or other relevant documentation. Only deferral petitions submitted to the Registrar’s Office will be considered.

ADDRESSES: (Area Code 613)

College of the Humanities 520-2809	300 Paterson
Classics and Religion Office 520-2100	2A39 Paterson
Registrar’s Office 520-3500	300 Tory
Student Academic Success Centre 520-7850	302 Tory
Paul Menton Centre 520-6608	500 Unicentre
Writing Tutorial Service 520-6632	4 th floor Library
Learning Commons 520-1125	4 th floor Library