

LATN 1006B

INTRODUCTION TO LATIN II

WINTER TERM 2009

Class Times: Tuesday & Thursday, 11.35 a.m. – 1.25 p.m.

Location: SA (Southam) 413

Instructor: Roland Jeffreys
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Administrator: Barb Truscott
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REQUIRED TEXT

Shelmerdine, Susan C. *Introduction to Latin, Revised First Edition* (Focus Publishing),
Newburyport, 2007

COURSE DESCRIPTION

This course is designed for students who have completed **LATN 1005** or the equivalent. We shall study the material in Shelmerdine (see text details above), Chapters 13 to 25.

The text provides many interesting readings and sentences adapted from a range of Latin authors (e.g. Livy, Ovid, Caesar & Tacitus). We shall practise translation from English into Latin, as well as from Latin into English.

The grammar to be covered includes: the fourth and fifth declensions; all active and passive indicative tenses of the four conjugations; deponents; more irregular verbs; subordinate clauses employing the indicative; relatives; indirect statement; participles and ablative absolute.

Steady work throughout the term is essential to keep on top of the material.

ASSIGNMENT & EVALUATION

Written Homework	12%	Set for each class (except 1 & 12). Best 15 count.
Vocabulary Minitests	12%	Held in all classes (except 1 & 12). Best 15 count.
Class presence & participation	06%	
Mid-Term Test	30%	Held in Class 12 (Feb. 12)
Final examination	40%	April exam period

ADDITIONAL MATERIAL

1. Go to www.leakyroofproductions.com (Focus Publishing Students Page) for additional exercises, vocabulary material and audio files geared to Shelmerdine's text.
2. DeHoratius, Ed. *Introduction to Latin ... Study Guide and Reader* (Focus Publishing), Newburyport, 2007

NOTES

1. Regular Class Attendance is Essential
2. Information and assignments will be posted on the course WebCT page. Check the Home Page and Announcements regularly.
3. Be aware of the Academic Integrity Standards of the University (*Undergraduate Calendar*, pp. 61-3). On plagiarism in particular, read the attached sheet headed *Regulations Common to All Humanities Courses*. That sheet also contains information on Requests for Academic Accommodation and provides some useful addresses.
4. Detailed information on the format of the Mid-term Test & the Final Examination will be distributed at least two weeks in advance.
5. Medical certificates or special permission are required to enable you to write a missed Mid-term Test.
6. Requests for Deferred Final Exams must be directed to the Registrar's Office. In this course, for your request to be considered you must have at least 50% of the maximum marks for the other course assignments.

LATN 1006B**COURSE CALENDAR****WINTER 2009**

Class	Date	Subject-Matter: sections of Shelmerdine
01	Jan. 06	Introduction; review of 1005 exam; section 53 (Chapt. 13)
02	Jan. 08	Sections 54-56 (13)
03	Jan. 13	Sections 57 (13); 58-59 (14)
04	Jan. 15	Sections 60 (14); 61 (15)
05	Jan. 20	Sections 62-63 (15)
06	Jan. 22	Sections 64 (15); 65 (16)
07	Jan. 27	Sections 66-67 (16)
08	Jan. 29	Reading Chapter III; sections 68-69 (17)
09	Feb. 03	70-73 (17)
10	Feb. 05	74 (17); 75 (18)
11	Feb. 10	76 (18); revision
12	Feb. 12	Mid-term Test
13	Feb. 24	Review of Mid-term; section 77 (19)
14	Feb. 26	Sections 78-79 (19)
15	March 03	Sections 80-83 (20)
16	March 05	Sections 84 (20): Reading Chapter IV
17	March 10	Section 85-86 (21)
18	March 12	Sections 87 (21); 88 (22)
19	March 17	Sections 89-90 (22)
20	March 19	Sections 91-92 (23)
21	March 24	Sections 93 (23); 94 (24)
22	March 26	Sections 95-97 (24); 98 (25)
23	March 31	Sections 99 (25)
24	April 02	Revision
	April 07	Official Review period: Extended Office hours

N.B. This calendar may be adjusted in the light of class needs.

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “*presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.*” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “*substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.*”

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They range from a mark of zero for the plagiarized work to a final grade of “F” for the course, and even suspension from all studies or expulsion from the University.

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100 (12)	B+ = 77-79 (9)	C+ = 67-69 (6)
A = 85-89 (11)	B = 73-76 (8)	C = 63-66 (5)
A - = 80-84 (10)	B - = 70-72 (7)	C - = 60-62 (4)
D+ = 57-59 (3)	D = 53-56 (2)	D - = 50-52 (1)

F	Failure. No academic credit
WDN	Withdrawn from the course
ABS	Absent from the final examination
DEF	Official deferral (see “Petitions to Defer”)
FND	“Failed, no Deferral” – assigned when the student is absent from the final exam and has failed the course on the basis of inadequate term work as specified in the course outline.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean.

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from Fall term courses is November 7, 2008. The last day to withdraw from Fall/Winter (full year) and Winter term courses is March 6, 2009.

REQUESTS FOR ACADEMIC ACCOMMODATION

1. For Students with Disabilities

Students with disabilities needing academic accommodations are required to contact a co-ordinator at the Paul Menton Centre (ext. 6608) to complete the necessary *letters of accommodation*. The student must then make an appointment to discuss their needs with the instructor at least two weeks prior to the first in-class or CUTV test. This is to ensure sufficient time is available to make the necessary accommodation arrangements. Deadlines for submitting forms for formally scheduled exam accommodation: November 7 for December examinations and March 6, 2009 for April examinations.

2. For Religious Obligations

Students requesting academic accommodation on the basis of religious obligation should make a formal, written request to their instructors for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student.

Students or instructors who have questions or want to confirm accommodation eligibility of a religious event or practice may refer to the Equity Services website for a list of holy days and Carleton’s Academic Accommodation policies, or may contact an Equity Services Advisor in the Equity Services Department for assistance. (613-520-5622)

3. For Pregnancy:

Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services (613-520-5622) to complete a *letter of accommodation*. The student must then make an appointment to discuss her needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

PETITIONS TO DEFER

Students unable to complete a **final** term paper or write a **final** examination because of illness or other circumstances beyond their control or whose performance on an examination has been impaired by such circumstances may apply in writing within five working days to the Registrar’s Office for permission to extend a term paper deadline or to write a deferred examination. The request must be fully and specifically supported by a medical certificate or other relevant documentation. Only deferral petitions submitted to the Registrar’s Office will be considered.

ADDRESSES: (Area Code 613)

College of the Humanities 520-2809	300 Paterson
Classics and Religion Office 520-2100	2A39 Paterson
Registrar’s Office 520-3500	300 Tory
Student Academic Success Centre 520-7850	302 Tory
Paul Menton Centre 520-6608	500 Unicentre
Writing Tutorial Service 520-6632	4 th floor Library