

LATN 2201**INTERMEDIATE LATIN II****WINTER TERM 2009**

Class Times: Tuesday & Thursday, 2.35 – 3.55
Location: University Centre 278
Instructor: Roland Jeffreys
office: PA-2A-61
office hours: Tuesday & Thursday, 1.30-2.30
email: roland_jeffreys@carleton.ca

Administrator: Barb Truscott
office: PA-2A-39
phone: 613-520-2100
email: barb_truscott@carleton.ca

REQUIRED TEXTS

Shelmerdine, Susan C. *Introduction to Latin, Revised First Edition* (Focus Publishing),
Newburyport, 2007

CoursePack Extracts from Jones, P & K. Sidwell, *Reading Latin* (Cambridge University Press),
Cambridge, 1986

COURSE DESCRIPTION

This course is designed for students who have completed **LATN 2200** or the equivalent. In the first part of the course (up to February 12th) we shall study the remaining material in Shelmerdine (Chapters 29 to 32). We shall have then covered all the main Latin grammatical constructions. In the second part of the course we shall read selections from Latin authors (eg. Sallust, Cicero, Catullus). Throughout the term we shall practice translation (from English to Latin, as well as from Latin to English).

ASSIGNMENTS & EVALUATION

Written Homework	15	
Vocabulary Minitests	10	
Class Participation	10	
Mid-Term Test	30	(February 12 th)
Final examination	35	(April Exam Period)

ADDITIONAL MATERIAL

1. Go to www.leakyroofproductions.com (Focus Publishing Student Page) for additional exercises and other material geared to Shelmerdine's text.
 2. DeHoratius, Ed. *Introduction to Latin... Study Guide and Reader* (Focus Publishing),
Newburyport, 2007
- N.B. This is an eccentric work. It contains some interesting readings, but the interpretations are sometimes unreliable.

NOTES

1. Regular class attendance is essential.
2. Information and assignments will be posted on the course WebCT page. Please check the Home Page and Announcements regularly.
3. Read the Attached Sheet headed **Regulations Common to All Humanities Courses**.
4. In general, two classes will be spent on each of the relevant Shelmerdine chapters.
5. There will be a revision class on February 10th.
6. **The Mid-Term will be on February 12th.**
7. Detailed information on the format of the Mid-Term and the Final Examination will be distributed at least two weeks in advance.
8. Medical certificates or special permission are required to enable you to write a missed Mid-Term.
9. There will be extended Office Hours on April 7th (Official Review Period).
10. The Final Exam will be scheduled (by the University) in the April exam period.
11. Requests for Deferred Final exams should be directed to the Registrar's Office. In this course, for your request to be considered, you must have at least 50% of the maximum marks for the other course assignments.

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “*presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.*” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “*substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.*”

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They range from a mark of zero for the plagiarized work to a final grade of “F” for the course, and even suspension from all studies or expulsion from the University.

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

A+ = 90-100 (12)	B+ = 77-79 (9)	C+ = 67-69 (6)
A = 85-89 (11)	B = 73-76 (8)	C = 63-66 (5)
A - = 80-84 (10)	B - = 70-72 (7)	C - = 60-62 (4)
D+ = 57-59 (3)	D = 53-56 (2)	D - = 50-52 (1)

F	Failure. No academic credit
WDN	Withdrawn from the course
ABS	Absent from the final examination
DEF	Official deferral (see “Petitions to Defer”)
FND	“Failed, no Deferral” – assigned when the student is absent from the final exam and has failed the course on the basis of inadequate term work as specified in the course outline.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean.

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from Fall term courses is November 7, 2008. The last day to withdraw from Fall/Winter (full year) and Winter term courses is March 6, 2009.

REQUESTS FOR ACADEMIC ACCOMMODATION

1. For Students with Disabilities

Students with disabilities needing academic accommodations are required to contact a co-ordinator at the Paul Menton Centre (ext. 6608) to complete the necessary *letters of accommodation*. The student must then make an appointment to discuss their needs with the instructor at least two weeks prior to the first in-class or CUTV test. This is to ensure sufficient time is available to make the necessary accommodation arrangements. Deadlines for submitting forms for formally scheduled exam accommodation: November 7 for December examinations and March 6, 2009 for April examinations.

2. For Religious Obligations

Students requesting academic accommodation on the basis of religious obligation should make a formal, written request to their instructors for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student.

Students or instructors who have questions or want to confirm accommodation eligibility of a religious event or practice may refer to the Equity Services website for a list of holy days and Carleton’s Academic Accommodation policies, or may contact an Equity Services Advisor in the Equity Services Department for assistance. (613-520-5622)

3. For Pregnancy:

Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services (613-520-5622) to complete a *letter of accommodation*. The student must then make an appointment to discuss her needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

PETITIONS TO DEFER

Students unable to complete a **final** term paper or write a **final** examination because of illness or other circumstances beyond their control or whose performance on an examination has been impaired by such circumstances may apply in writing within five working days to the Registrar’s Office for permission to extend a term paper deadline or to write a deferred examination. The request must be fully and specifically supported by a medical certificate or other relevant documentation. Only deferral petitions submitted to the Registrar’s Office will be considered.

ADDRESSES: (Area Code 613)

College of the Humanities 520-2809	300 Paterson
Classics and Religion Office 520-2100	2A39 Paterson
Registrar’s Office 520-3500	300 Tory
Student Academic Success Centre 520-7850	302 Tory
Paul Menton Centre 520-6608	500 Unicentre
Writing Tutorial Service 520-6632	4 th floor Library