

**Introduction to Latin I
LATN 1005A
Early Summer Term 2009**

Class Times: Monday and Wednesday 18:05 – 20:55

Location: B149 LA

Professor: D.G. (Josh) Beer

Office: 2A42 PA

Office Hours: Monday and Wednesday 17:00 – 17:40

email: josh_beer@carleton.ca

Phone: 520-2600 Ext. 2529

Administrator: Barb Truscott

Office: 2A39 PA

Email: barb_truscott@carleton.ca

Phone: 520-2100

Required Text:

Shelmerdine, Susan C., *Introduction to Latin, Revised First Edition* (Focus Publishing, Newburyport, 2007)

Course Description:

This course is designed for beginners in Latin. It will introduce students to the grammatical structure of Latin, which is very different from that of English, and give practice in reading Latin and translating from one language to the other. We plan to cover the first 10 chapters in Shelmerdine's text. See Course Calendar for specifics.

By learning Latin you will gain access in the original to the rich Latin literature of the Classical period, as well as that of the Middle Ages and Renaissance. Latin remained the main language of international communication until the nineteenth century. It is also the mother language of the Romance languages (Italian, French, Spanish, Portuguese, Romanian, etc.) and is the source of about 70% of English vocabulary.

Now a note of warning: Learning Latin requires a readiness to learn not only vocabulary but also many grammatical forms. This is because Latin (like, e.g. Russian) is an inflected language, one in which changes in word endings are used to make the words' functions clear. These endings must be learned if you are to make progress. Steady work throughout the term is essential.

Assignments and Evaluation:

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| Course work: | 15% |
| Vocabulary Mini-Tests: | 15% |
| Mid-Term Test: | 30% |
| Final Exam: | 40% |

Course Calendar:

Class Date: **Subject Matter in Shelmerdine, *Introduction to Latin***

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| May 11 | Introduction to Course, Chapter 1 |
| May 13 | Chapter 2 |
| May 18 | Holiday, No Class |

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| May 20 | Chapter 3 |
| May 25 | Classes Suspended |
| May 27 | Classes Suspended |
| June 1 | Chapter 4 |
| June 3 | Chapter 5 |
| June 8 | Mid-Term |
| June 10 | Chapter 6 |
| June 15 | Chapter 7 |
| June 17 | Chapter 8 |
| June 22 | Chapter 9 |
| June 24 | Chapter 10 |
| June 29 | Review (optional) |

This calendar may be adjusted according to course needs.

Notes:

1. To encourage regular attendance, one point will be deducted at the end of term from a student's course work average for each class missed up to a maximum of ten points.
2. A medical excuse will be required for absences from any quiz, test, or examination.
3. Requests for Deferred Final Exams must be directed to the Registrar's Office. In order for your request to be considered, you must have at least 50% of the maximum marks for the other course assignments.
4. Be aware of the Academic Integrity Standards of the University (***Undergraduate Calendar***, pp. 61-2). On plagiarism in particular, read the attached sheet headed **Regulations Common to all Humanities Courses**. This sheet also contains information on Requests for Academic Accommodation and provides some useful addresses.
5. Note the following site: www.leakyroofproductions.com (the Focus Publishing Student Page), with additional exercises, vocabulary, and other material as well as audio files, all geared to Shelmerdine's text.

REGULATIONS COMMON TO ALL HUMANITIES COURSES

COPIES OF WRITTEN WORK SUBMITTED

Always retain for yourself a copy of all essays, term papers, written assignments or take-home tests submitted in your courses.

PLAGIARISM

The University Senate defines plagiarism as “*presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.*” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another’s data or research findings;
- failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
- handing in “*substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.*”

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They range from a mark of zero for the plagiarized work to a final grade of “F” for the course, and even suspension from all studies or expulsion from the University.

GRADING SYSTEM

Letter grades assigned in this course will have the following percentage equivalents:

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| A+ = 90-100 (12) | B+ = 77-79 (9) | C+ = 67-69 (6) |
| A = 85-89 (11) | B = 73-76 (8) | C = 63-66 (5) |
| A - = 80-84 (10) | B - = 70-72 (7) | C - = 60-62 (4) |
| D+ = 57-59 (3) | D = 53-56 (2) | D - = 50-52 (1) |

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| F | Failure. No academic credit |
| WDN | Withdrawn from the course |
| ABS | Absent from the final examination |
| DEF | Official deferral (see “Petitions to Defer”) |
| FND | “Failed, no Deferral” – assigned when the student is absent from the final exam and has failed the course on the basis of inadequate term work as specified in the course outline. |

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean.

WITHDRAWAL WITHOUT ACADEMIC PENALTY

The last date to withdraw from Early Summer courses is June 12, 2009. The last day to withdraw from Full Summer and Late Summer courses is July 31, 2009.

REQUESTS FOR ACADEMIC ACCOMMODATION

1. For Students with Disabilities

Students with disabilities needing academic accommodations are required to contact a co-ordinator at the Paul Menton Centre (ext. 6608) to complete the necessary *letters of accommodation*. The student must then make an appointment to discuss their needs with the instructor at least two weeks prior to the first in-class or CUTV test. This is to ensure sufficient time is available to make the necessary accommodation arrangements. Deadlines for submitting forms for formally scheduled exam accommodation: June 12, 2009 for June examinations and July 31, 2009 for August examinations.

2. For Religious Obligations

Students requesting academic accommodation on the basis of religious obligation should make a formal, written request to their instructors for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student.

Students or instructors who have questions or want to confirm accommodation eligibility of a religious event or practice may refer to the Equity Services website for a list of holy days and Carleton’s Academic Accommodation policies, or may contact an Equity Services Advisor in the Equity Services Department for assistance. (613-520-5622)

3. For Pregnancy:

Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services (613-520-5622) to complete a *letter of accommodation*. The student must then make an appointment to discuss her needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

PETITIONS TO DEFER

Students unable to complete a **final** term paper or write a **final** examination because of illness or other circumstances beyond their control or whose performance on an examination has been impaired by such circumstances may apply in writing within five working days to the Registrar’s Office for permission to extend a term paper deadline or to write a deferred examination. The request must be fully and specifically supported by a medical certificate or other relevant documentation. Only deferral petitions submitted to the Registrar’s Office will be considered.

ADDRESSES: (Area Code 613)

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| College of the Humanities 520-2809 | 300 Paterson |
| Classics and Religion Office 520-2100 | 2A39 Paterson |
| Registrar’s Office 520-3500 | 300 Tory |
| Student Academic Success Centre 520-7850 | 302 Tory |
| Paul Menton Centre 520-6608 | 500 Unicentre |
| Writing Tutorial Service 520-6632 | 4 th floor Library |