

GUIDELINES:

PHD MID-PROGRAM DEFENCE (HLTH 6904)

During the first term of the 3rd year in the PhD in Health Sciences, students are required to complete a Mid-Program Defence (HLTH 6904). Permission to proceed to the Mid-Program Defence must be obtained during the 3rd GAC meeting. If permission is obtained, the student will work with the Grad Admin to plan and schedule their Mid-Program Defence (seminar & exam).

Details about the Mid-Program Defence Exam Process can be found in section 3.5 in the PhD Student handbook.

During their **3rd GAC meeting**, the student will request permission to proceed to the Mid-Program Defence (HLTH 6904). The GAC committee must complete a **GAC form** as well as a **Permission to Proceed to Mid-Program Defence Form**. *These forms and the GAC report must be submitted to the Grad Admin after the meeting.*

If given permission to proceed to the mid-program defence, the students needs to complete a **Departmental Seminar** and **Mid-Program Defence** within the first term of their 3rd year.

The student will work with their supervisor and the Grad Admin, to determine the composition of the Mid-Program Defence Exam Committee, and to coordinate & book the dept seminar and defence. Whenever possible the seminar should happen immediately before the defence.

The student will submit a **written report** summarizing their research (progress and future plans) two weeks prior to the Mid-Program Defence. Report can be an updated version of past GAC reports - see PhD Handbook.

The Mid-Program Defence Committee will complete the **PhD Mid-Program defence Report Form** and the **Defence Chair** must submit it to the Grad Admin after the exam. The student must submit **their report** to the Grad Admin.

If the student successfully passed their mid-program defence, the student will be given a SAT for HLTH 6904 (at the end of the term inwhich the mid-program defence was completed).

In the event that a student fails the mid-program defence exam, they will be asked to transfer to an MSc or withdraw from the PHD program.