

GUIDELINES: TRANSFER FROM MSC TO PHD

Students in the MSc in Health Sciences may be eligible to proceed into the PhD program by way of the Transfer to PhD process. This must be discussed and supported by the student's thesis supervisor. Permission to proceed with transfer from the MSc to PhD program should occur within 18 months of a student starting their MSc program. If permission is obtained, the student must complete the Transfer Exam within 18-24 months (of starting the MSc) so that a direct entry into the PhD can be processed.

Details about the MSc to PhD Transfer Process can be found in section 3.1.4 in the MSc Student handbook.

In consultation with the thesis supervisor, the MSc student will determine if they are eligible to request permission to transfer into the PhD

The student will request permission to transfer during their 3rd GAC meeting, and the Supervisor and GAC will complete the *CU Health Sciences - Permission to Transfer from MSc to PhD fillable Form (and supplementary documents)* and submit them to the Grad Advisor and Grad Admin.

If the GAC and Graduate/Dept Chair give permission for the student to commence the transfer process, then within 18-24 months (of starting the MSc) the student needs to complete the dept seminar and transfer exam.

The student will work with their supervisor and the Grad Admin, to determine the composition of the Transfer Exam Committee, and to coordinate & book the dept seminar and transfer exam.

Details about the Transfer Exam Process can be found in section 3.1.4.1 in the MSc Student handbook

The Transfer Exam Committee will complete the *CU Health Sciences - Transfer exam committee report fillable form (and supplementary documents)* and submit it to the Grad Advisor and Grad Admin.

Following a successful transfer exam, the student will need to apply to the PhD program, by relevant admission deadlines. Applicant fees will apply.

Once the application is processed, the student will be given direct entry into the PHD and must register for PHD courses & thesis in the next available term.

Student must register for HLTH 6904 in their 1st term in the PhD. Successful completion of the transfer exam will result in a SAT for HLTH 6904.