

# PROCESS OF APPROVAL

## HLTH 5801 - HSTP PRACTICUM

Details about the HSTP practicum placement can be found here - <https://carleton.ca/healthsciences/msc-in-health-science-technology-and-policy/research-projects/hstp-practicum-placements/>

HLTH 5801 is only an option for MSC in HSTP students who have completed at least two terms in their program.

HLTH 5801 can count as 0.5 credit toward the Health Sector Electives of the MSc in HSTP program

Students must complete a minimum of 100 hours to a maximum of 150 hours to complete the practicum, and must meet the expectations of the practicum site supervisor.

Students are responsible for arranging the placement with an external partner where the practicum will be held. Students must consult with the HSTP Coordinator to confirm eligibility of a proposed site & site supervisor.

Once an agreement is made between the student and the prospective supervisor, they will work together to complete the "Practicum Placement Syllabus Template" form.

The student must submit the completed form by email (5 business days prior to the last day for registration) to the HSTP Coordinator and graduate administrator

If approved, the graduate administrator will provide an override request, and will add the document to the student's file.

Once the student receives the override email, they must register for HLTH 5801 in the approved term.