

Transfer to PhD in Health Sciences – Program Progression

(timeline of milestones & deliverables for full time study)

Year	Date	Milestones
Year 1	September / January / May	Commence program (normal start term is Fall)
	By end of 2 nd month	Thesis outline and committee info form
	By end of 1 st term	First GAC meeting + research progress report
	By end of 2 nd term	Departmental Seminar (requirement to complete HLTH 5902)
	By end of 1 st year	Second GAC meeting + annual report
Year 2	Within 18 months of starting MSc	Third GAC meeting+ research progress report + permission to transfer to PhD
	18 – 22 months of starting MSc	MSc transfer to PhD exam (apply to the PhD via Carleton360)
Year 3	First term of 3 rd year	Register for HLTH 6904 (Mid-Program Defence) – successful completion of the transfer exam will count as a SAT toward HLTH 6904 in the 1 st term of the PHD
	By end of 3 rd year	Fourth GAC meeting + research progress report (may include Permission to Write-Up Form if graduating in Year 4)
Year 4	Dissertation Milestones	If the dissertation is to be submitted by end of 4 th year, milestones need to be followed as per Section 3.6 and the FGPA website (https://gradstudents.carleton.ca/resources-page/thesis-requirements/).
	1 month before defence	Final PhD Seminar (requirement to complete HLTH 6905)
Year 5	Within 5 years of starting PhD	Completion of Viva (final oral defence) (requirement for HLTH 6909)