



## Need a Claims Summary for Tax Purposes?

Did you know that you can find this, and customize it to your specific needs, directly on your *My Canada Life at Work*\* profile? Just follow these simple steps:

1. After signing in, select 'Benefits' in the menu on the left-hand side;
2. Select 'Claim history';
3. At the top of the page, select 'Create claim summary'; and
4. Input the information you need and select 'Create summary'.

\*Access your profile through the [My Canada Life at Work](#) site today.