

## Leadership Team

Assistant Vice-President, Human Resources		
<b>Portfolio:</b> To direct, oversee the performance, and execution of all HR related activities		
Cindy Taylor	613-520-2600 ext. 7847	Email: <a href="mailto:Cindy.Taylor@carleton.ca">Cindy.Taylor@carleton.ca</a>

Director, HR Operations		
<b>Portfolio:</b> Payroll, Benefits, Compensation, and Job Evaluation		
Mandy Hair	613-520-2600 ext. 8639	Email: <a href="mailto:Mandy.Hair@carleton.ca">Mandy.Hair@carleton.ca</a>

Director, HR Transformation and Technology		
<b>Portfolio:</b> HRIS, Policy Work, and Special Projects		
Terrence Odin	613-520-2600 ext. 8635	Email: <a href="mailto:Terrence.Odin@carleton.ca">Terrence.Odin@carleton.ca</a>

Director, Staff & Labour Relations		
<b>Portfolio:</b> Labour Relations (Professional Services)		
Debbie Orme-Rego	N/A	Email: <a href="mailto:Debbie.Ormerego@carleton.ca">Debbie.Ormerego@carleton.ca</a>

## HR Operations

HR Administration		Email: <a href="mailto:HumanResources@carleton.ca">HumanResources@carleton.ca</a>
<b>Portfolio:</b> Answering general questions		

Payroll	Website: <a href="#">Payroll</a>	Email: <a href="mailto:Payroll@carleton.ca">Payroll@carleton.ca</a>
<b>Portfolio:</b> Banking, Tax Forms, Holiday Pay, Pay/Balance Discrepancies, Overtime		

Total Rewards			
<b>Portfolio:</b> Total Rewards encompasses our Benefits, Compensation and Pension teams			
William Onate	Manager, Total Rewards	613-520-2600 ext. 6625	<a href="mailto:William.Onate@carleton.ca">William.Onate@carleton.ca</a>

Benefits and Leave Accommodation		Website: <a href="#">Benefits</a>	
<b>Portfolio:</b> Health and Dental Plans, Life Insurance, Education Benefits, LTD and Post-Retirement Benefits, Sick leave, The Workplace Safety and Insurance Board (WSIB), Reduced Time Appointments and Reduced Workload			
Lori East	Benefits Specialist	613-520-2600 ext. 8854	<a href="mailto:Lori.East@carleton.ca">Lori.East@carleton.ca</a>
Robin Karuna	WSIB Program Administrator	613-520-2600 ext. 3240	<a href="mailto:Robin.Karuna@carleton.ca">Robin.Karuna@carleton.ca</a>
Laura MacDonald	Pension & Benefits Administrator	613-520-2600 ext. 1271	<a href="mailto:Laura.MacDonald3@carleton.ca">Laura.MacDonald3@carleton.ca</a>

Compensation			
<b>Portfolio:</b> Compensation research and planning, interpreting, and applying compensation policies, overseeing job description, job analysis and position management, salary administration and annual increases			
Tim Taylor	Senior Compensation Analyst	613-520-2600 ext. 3655	<a href="mailto:Tim.Taylor@carleton.ca">Tim.Taylor@carleton.ca</a>
Siva Swaminathan	Total Compensation Specialist	613-520-2600 ext. 2549	<a href="mailto:Siva.Swaminathan@carleton.ca">Siva.Swaminathan@carleton.ca</a>
Lavina Davar	Compensation Administrator	613-520-2600 ext. 6010	<a href="mailto:Laura.MacDonald3@carleton.ca">Laura.MacDonald3@carleton.ca</a>

Pension		Website: <a href="#">Pension &amp; Retirement</a>	
<b>Portfolio:</b> Pension Plan, Pension Estimates, Retirements, RRSPs, Leaves of Absence (maternity & parental, legislated and non-legislated leaves of absence without pay)			
Brenlee Claman	Pension Specialist	613-520-2600 ext. 3507	<a href="mailto:Brenlee.Claman@carleton.ca">Brenlee.Claman@carleton.ca</a>
Elena Maksimova	Pension & Leave Specialist	613-520-2600 ext. 8834	<a href="mailto:Elena.Maksimova@carleton.ca">Elena.Maksimova@carleton.ca</a>
Laura MacDonald	Pension & Benefits Administrator	613-520-2600 ext. 6010	<a href="mailto:Laura.MacDonald3@carleton.ca">Laura.MacDonald3@carleton.ca</a>
Anubhav Sharma	Pension Administrator	N/A	<a href="mailto:Anubhav.Sharma3@carleton.ca">Anubhav.Sharma3@carleton.ca</a>

Labour Relations (Professional Services)			
<b>Portfolio:</b> <a href="#">Administrative Collective Agreements</a> and Union matters for Professional Services Staff			
Greg Bulger	Manager, Labour Relations (Prof. Services)	613-520-2600 ext. 1454	<a href="mailto:Greg.Bugler@carleton.ca">Greg.Bugler@carleton.ca</a>
Devon Reeves	Specialist, Employee & Workplace Relations	613-520-2600 ext. 4288	<a href="mailto:Devon.Reeves@carleton.ca">Devon.Reeves@carleton.ca</a>
Lilian Mwangi	Labour Relations Assistant	N/A	<a href="mailto:Lilian.Mwangi@carleton.ca">Lilian.Mwangi@carleton.ca</a>

Staff & Labour Relations (Professional Services) – Talent Acquisition			
<b>Portfolio:</b> <a href="#">Professional Development Process</a> , <a href="#">HR Learning Initiatives</a> , Recruitment and Selection, <a href="#">Onboarding</a>			
Lee Wallace	Talent Acquisition Specialist	613-520-2600 ext. 8323	<a href="mailto:Lee.Wallace@carleton.ca">Lee.Wallace@carleton.ca</a>
Kristi Wells	Talent Acquisition Specialist	613-520-2600 ext. 8685	<a href="mailto:Kristi.Wells@carleton.ca">Kristi.Wells@carleton.ca</a>
Jennifer Zorn	Talent Acquisition Specialist	613-520-2600 ext. 3335	<a href="mailto:Jennifer.Zorn@carleton.ca">Jennifer.Zorn@carleton.ca</a>
Annette Attuquayefio	Talent Acquisition Officer	613-520-2600 ext. 8896	<a href="mailto:Annette.Attuquayefio@carleton.ca">Annette.Attuquayefio@carleton.ca</a>
Emily Perks	Talent Acquisition Officer	N/A	<a href="mailto:Emily.Perks@carleton.ca">Emily.Perks@carleton.ca</a>
Jessica Stewart	Talent Acquisition Officer	613-520-2600 ext. 7811	<a href="mailto:Jessicam.Stewart@carleton.ca">Jessicam.Stewart@carleton.ca</a>
Kemi Adeniyi	Talent Acquisition Coordinator	N/A	<a href="mailto:Kemi.Adeniyi@carleton.ca">Kemi.Adeniyi@carleton.ca</a>
Caedan Saulnier	Talent Acquisition Coordinator	N/A	<a href="mailto:Caedan.Saulnier@carleton.ca">Caedan.Saulnier@carleton.ca</a>
Courtney Albert	Talent Acquisition Administrator Co-op	N/A	<a href="mailto:Coutneym.Albert@carleton.ca">Coutneym.Albert@carleton.ca</a>

HR Infrastructure & Renewal			
<b>Portfolio:</b> HR Projects, Information Systems, Policies, and Process Redesign			
Vicky Wiens	HRIS Specialist	613-520-2600 ext. 8865	<a href="mailto:Vicky.Wiens@carleton.ca">Vicky.Wiens@carleton.ca</a>
James Lee	HRIS Coordinator	N/A	<a href="mailto:James.Lee3@carleton.ca">James.Lee3@carleton.ca</a>
William Schaillee	HRIS Coordinator	N/A	<a href="mailto:William.Schaillee@carleton.ca">William.Schaillee@carleton.ca</a>