Leadership Team

Associate Vice-President (Human Resources) and Chief People Officer		
Portfolio: To direct, oversee the performance, and execution of all HR-related activities		
Ellen Mellis	613-520-2600 ext. 7847	Email: Ellen.Mellis@carleton.ca

Director, People Relations & Workforce Strategy		
Portfolio: Labour Relations (Professional Services)		
Debbie Orme-Rego	N/A	Email: Debbie.Ormerego@carleton.ca

HR Operations

HR Administration	Email: HumanResources@carleton.ca
Portfolio: Answering general questions	

Payroll	Website: Payroll	Email: Payroll@carleton.ca
Portfolio: Banking, Tax Forms, Holiday Pay, Pay/Balance Discrepancies, Overtime		

Benefits and Leave Accommodation		Website: Benefits
Portfolio: Health and Dental Plans, Life Insurance, Education Benefits, LTD and Post-Retirement Benefits, Sick leave, The Workplace Safety and Insurance Board (WSIB), Reduced Time Appointments and Reduced Workload		
Miranda Floden-Coon	Absence Management Specialist	Miranda.FlodenCoon@carleton.ca
Dylan Coupland	Absence Management Specialist	Dylan.Coupland.carleton.ca
Laura MacDonald	Benefits Administrator	Laura.MacDonald3@carleton.ca

Compensation		
Portfolio: Compensation research and planning, interpreting, and applying compensation policies, overseeing job description, job analysis and position management, salary administration and annual increases		
Tim Taylor	Senior Compensation Analyst	Tim.Taylor@carleton.ca
Siva Swaminathan	Total Compensation Specialist	Siva.Swaminathan@carleton.ca
Jodie Robertson	Compensation Administrator	Jodie.Robertson@carleton.ca

Pension			Website: Pension & Retirement
Portfolio: Pension Plan, Pension Estimates, Retirements, RRSPs, Leaves of Absence (maternity & parental, legislated and non-legislated leaves of absence without pay)			
Brenlee Claman	Pension Specialist	613-520-2600 ext. 3507	Brenlee.Claman@carleton.ca
Dominique Lafleur	Pension Specialist	Dominique.Lafleur@carleton.ca	
Ema Brunner Larson	Pension Administrator	Ema.BrunnerLarson@carleton.ca	

Labour Relations (Professional Services)			
Portfolio: Administrative Collective Agreements and Union matters for Professional Services Staff			
Dayna Smith	Manager, Labour Relations (Prof. Services)	Dayna.Smith@carleton.ca	
Devon Reeves	Manager, Workplace & Employee Relations	613-520-2600 ext. 4288	Devon.Reeves@carleton.ca
Lisa Provencal	Labour Relations Officer	Lisa.Provencal@carleton.ca	
Amy Zhao	Labour Relations Coordinator	Amy.Zhao4@carleton.ca	

Staff & Labour Relations (Professional Services) – Talent Acquisition		
Portfolio: Professional Development Process, HR Learning Initiatives, Recruitment and Selection, Onboarding		
Jennifer Zorn	Talent Acquisition Specialist	Jennifer.Zorn@carleton.ca
Caedan Saulnier	Talent Management Specialist	Caedan.Saulnier@carleton.ca
Jessica Stewart	Talent Acquisition Specialist	Jessicam.Stewart@carleton.ca
Annette Attuquayefio	Talent Acquisition Officer	Annette.Attuquayefio@carleton.ca
Emily Perks	Talent Acquisition Officer	Emily.Perks@carleton.ca
Lavina Davar	Talent Acquisition Coordinator	Lavina.Davar@carleton.ca
Hannah Johnston	Talent Acquisition Coordinator	Hannah.Johnston3@carleton.ca

HR Infrastructure & Renewal		
Portfolio: HR Projects, Information Systems, Policies, and Process Redesign		
Vicky Wiens	Manager, HR Information System	Vicky.Wiens@carleton.ca
James Lee	HRIS Specialist	James.Lee3@carleton.ca
William Schaillee	HRIS Coordinator	William.Schaillee@carleton.ca