Summer Internship Opportunity

Title: Computing & Technology Intern

Type: Full-time or Part-time, Temporary

Term: Summer 2022 (June - August)

Pay Rate: $15.00 / hour

Description: The *School of Industrial Design Computing & Technology Committee* is looking for a knowledgeable and skilled design student to assist with several projects over the summer term. The ideal candidate would have strong interest in technology, experience with various software and hardware tools, and a desire to help improve the school's capacity to support students, faculty, and staff.

The *Computing & Technology Intern* will work under the supervision of Professor Tim Haats and alongside other faculty and staff. Projects will involve research and development with a focus on planning, organizing, and implementing school resources to improve operations at all levels.

Responsibilities:
- Develop strategies for implementing and managing new virtual reality (VR) headsets and associated software applications
- Revise space plans to support new and existing equipment (computers, 2D printers, 3D printers, etc.)
- Design and fabricate supporting aids and infrastructure as needed
- Evaluate and advance current information sharing strategies including the use of Microsoft Teams, Brightspace, the school's website, and others
- Design and produce infographics and other communication materials
- Plan and organize technology workshops and tutorials for the academic year

Requirements:
- 3rd or 4th year standing in the Bachelor of Industrial Design (BID) program
- Knowledge and experience with technology and various software/hardware
- Ability to work on campus and remotely (with a good internet connection)
- Ability to work independently and collaboratively
- Ability to work at macro (bigger picture) and micro (detailed) levels
- Strong research, problem-solving, and design skills
- Strong organizational and time-management skills
- Strong communication skills
- Attentive to detail

If interested in this internship opportunity, please send your resume, a cover letter, and a compelling portfolio to tim.haats@carleton.ca no later than **Monday, May 30th, 2022**.