The SAM3 research team at Carleton is hiring! Pay range would be between 25-30$/hr. based on skills and experience. If you are interested in applying to one or both of the roles, please email megschwellnus@cunet.carleton.ca with your resume and portfolio with a clear indication of which role you are applying for.

Role1: Project Manager / Research Coordinator
- **Project management and coordination:**
  - Implement, monitor, and manage various research projects.
  - Coordinate and manage the collection, entry, verification, analysis, and reporting of data.
  - Develop and maintain recordkeeping systems and procedures.
- **Participant management:**
  - Recruit, screen, and enroll participants for studies.
  - Obtain informed consent from participants.
- **Compliance and regulatory oversight:**
  - Ensure all research activities adhere to the study protocol, regulatory requirements, and ethical standards.
  - Prepare and submit necessary documentation to REB
- **Data analysis and reporting:**
  - Assist with analyzing data using statistical software and interpreting the results.
  - Conduct literature reviews and apply scientific principles to interpret published literature.
  - Write sections of reports, manuscripts, and grant proposals.
- **Administrative and liaison duties:**
  - Serve as the main point of contact for the project and communicate with collaborators and stakeholders.
  - Collaborate with investigators to prepare study materials and documents.

Role2: Research Assistant
- **Conducting research:**
  - Performing literature searches, assisting with experiments, and collecting data through methods like surveys, interviews, or observation.
- **Data management:**
  - Entering, organizing, and maintaining research data, and ensuring data integrity.
- **Data analysis:**
  - Analyzing collected data using various statistical methods and software.
- **Writing and reporting:**
  - Preparing progress reports, summaries, and assisting with manuscript or grant proposals.
- **Team collaboration:**
  - Attending project meetings and providing support to other research staff.