

**CAE-CU SUSTAINABLE AVIATION GRANT
TERMS AND CONDITIONS**

- 1) **Term:** one (1) to two (2) years (no extensions will be granted).
- 2) **Appointment status:** If, during the period of the award, the grantee resigns from his/her current appointment with the University, the grant will be terminated. Any unspent funds will be returned to the University.
- 3) **Financial regulations:** This award is subject to Carleton University's policies on fund management: <http://www5.carleton.ca/financialservices/policies/>

*Research expenses are expected to be in accordance with the approved budget asset out in your grant application. A budget must be resubmitted for approval for deviations exceeding 50% of the total award.
- 4) **Transfers of funds:** Funds cannot be transferred to other institutions.
- 5) **Compliance certificates:** Funds will only be released on receipt of approval of regulatory clearances, as applicable. If you have not yet initiated the process, please contact the appropriate office(s) without delay:
 - a. Human Research Ethics - <https://carleton.ca/humanresearchethics/contact/>
 - b. Animal Ethics and Biohazards - <https://carleton.ca/animalethics/>
- 6) **Affiliation:** Carleton University affiliation must be included on all resulting research outputs.
- 7) **Promotional purposes:** The summary provided as part of the proposal may be used for promotional purposes.
- 8) **Summary Report:** Grant holders are required to submit a progress report to IPS (ips@cunet.carleton.ca) on deliverables at the end of year 1 and again at the end of year 2, if a 2-year award.