**CAE-CU Sustainable Aviation**

**Grant Application Form**

Please complete the tables with the required information below.

|  |  |
| --- | --- |
| Principal Investigator |  |
| Full Name |  |
| Faculty and Department |  |
| Position |  |
| Title of Project |  |
| Email |  |
| Phone Number |  |
| CAE Partner (if known) |  |
|  Name  |  |
|  Title |  |
|  Email |  |
| Project Information |  |
|  Title |  |
|  Anticipated Start Date |  |
|  Anticipated End Date |  |
| Please answer the following questions: |
| **Eligibility** |
| 1. Are you a full-time tenure or tenure-track faculty members (Assistant, Associate, Full) at Carleton University?
 | Yes:  |  No: |
| **Funding Priorities** |
| 1) Does your proposed activity(ies) engage participants across multiple sectors and disciplinary fields? | Yes: | No:  |
| 2) Which program will you leverage the $30,000 of CAE’s contribution with? |  |
| Please complete the following sections in the space provided, ensuring that you have followed the guidelines. NOTE: Each text box will allow a maximum number of pages.* Incomplete applications will not be accepted
* Avoid using acronyms and abbreviations, unless explained fully in the application
* Failure to provide the required information could render your application ineligible

Note: The degree of conciseness and clarity in the description of the proposed research project or program may have a significant influence on the outcome of the application. **Please ensure to write in lay terms, for a multi-disciplinary review committee.** |

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| --- |
| **Research Priorities** (max. 1-page): Which research priorities are you addressing and how are you addressing them? |
|  |
| **Project Description** (max. 2-pages): Please provide a detailed description of the proposed project, including the following:1. **1. Goals/Objectives**
2. **2. Methodology**
3. **3. Anticipated Outcomes and Impacts**
4. **4. Student Mentoring and Training**
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|  |

1. **BUDGET AND BUDGET JUSTIFICATION** *(Note that these are mandatory components of this application)*

Using the expense categories in the table below, please provide a budget for your activity(ies) and a detailed justification.

|  |  |  |
| --- | --- | --- |
| **Budget (maximum budget available is $60,000 over 2 years)** | **Requested Amount** | **Other Funding Sources\*** |
| **Year 1** | **Year 2** | **Year 1** | **Year 2** |
| Personnel |  |  |  |  |
| Supplies  |  |  |  |  |
| Equipment  |  |  |  |  |
| Travel |  |  |  |  |
| Other - please describe |  |  |  |  |
| **TOTAL** |  |  |  |  |

*\*Please provide full details in the budget justification*

|  |
| --- |
| **Budget justification (max. 0.5 page)**Please provide a detailed justification for the costs listed above. |
|  |
| **Please outline your intentions to leverage up to $30,000 of CAE’s contribution.**If relevant, **any other sources of funding for this activity**, received or anticipated, and how these funds complement that which you are requesting in this application. If you have not applied/do not intend to apply for additional funding, please explain why. |
|  |

# Attachments

* + CV (Tri-Agency CV or CCV is the preferred format) for each team member which includes publications, student supervisions and currently active and applied for research grants.
	+ References (maximum 1 page)

#  Submission Steps:

* Complete this application form and save with required attachments (CV and references) as a **single** .pdf file, using the naming convention: lastname.firstname/SAG2021.pdf
* Email your application to Jan Villamor at ips@cunet.carleton.ca by the deadline date (August 27th, 2021).

 Incomplete applications will not be accepted.