

## RESEARCH GRANT AGREEMENT

THIS AGREEMENT MADE THE XX DAY OF XXXX, 201X (the "Effective Date")

BETWEEN:

[NAME OF SPONSOR]  
[ADDRESS]  
[ADDRESS]  
(the "Sponsor")

- and -

**Carleton University**  
1125 Colonel By Drive  
Ottawa, Ontario K1S 5B6  
(the "University")

**WHEREAS** the Sponsor and the University (individually a "Party", collectively the "Parties") desire to enter into an agreement (the "Agreement") pertaining to a University research project described in Schedule "A" (the "Project");

**WHEREAS** the University intends to fund the Project through a certain Collaborative Research and Development Grant from the Natural Sciences and Engineering Research Council of Canada application *file number [agency file number]* and titled: *[title of project]* (the "NSERC Application") and through industry funding; and

**WHEREAS** the Project will be funded in part by the Sponsor and will be carried out by the University under the direction and supervision of **[NAME OF PI]** (the "Principal Investigator") and the University will make its premises, facilities and services available for the Project, all to the extent set forth herein;

**NOW THEREFORE** this Agreement witnesses that for good and valuable consideration, the Sponsor and the University agree as follows:

### 1.0 SCOPE OF WORK

1.1 The Project shall be carried out by the University in accordance with acceptable research standards, the research policies of the University, and the proposal approved by the Sponsor and attached hereto as Schedule "A".

1.2 The University shall furnish the personnel, materials, services, facilities and equipment to carry out the Project as more particularly described in Schedule "A".

1.3 The Parties acknowledge and agree that the Project shall be funded in part by payment of funds by the Sponsor to the University in accordance with Article 8 and Schedule "B" hereof.

### 2.0 PRINCIPAL INVESTIGATOR

2.1 The Project shall be carried out under the direction and supervision of the Principal Investigator who shall have responsibility for the scientific and technical conduct of the Project. If for any reason the Principal Investigator is unable to complete the Project as Principal

Investigator, the Parties will use reasonable commercial efforts to promptly identify and agree upon an available successor. If no such successor acceptable to each Party is agreed upon and is available to commence work on the Project within a period of 90 days from the date of resignation or termination of the Principal Investigator, the Sponsor shall have the right to withdraw from this Agreement pursuant to Article 19.2.

### **3.0 TERM**

3.1 This Agreement shall be effective for a period starting **[date]** and ending **[date]**, (the "Project Term").

### **4.0 SHARING OF RESULTS**

4.1 Subject to Article 7, the University shall deliver to the Sponsor, for its own use absolutely, research reports as described in Schedule "A". The Final Report, due in accordance with Schedule "A", shall disclose the Research Results for the Project.

### **5.0 CONFIDENTIALITY**

5.1 For the purposes of this Agreement, the expression "Confidential Information" means information, samples, materials, documents, specifications, plans, processes and data, which are clearly marked and identified as being Confidential Information of a Party (the "Disclosing Party"); provided however, that the expression "Confidential Information" shall not include any information which:

- (a) is or becomes publicly available through no fault of the Party receiving the Confidential Information (the "Receiving Party");
- (b) is already in the rightful possession of the Receiving Party prior to its receipt from the Disclosing Party and the Receiving Party is under no pre-existing obligation to keep the information confidential;
- (c) is independently developed by the Receiving Party;
- (d) is rightfully obtained by the Receiving Party from a third party which has no obligation to keep the information confidential; or
- (e) is disclosed with the written consent of the Disclosing Party.

5.2 (a) Subject to Article 7, Publication Rights, the University shall use reasonable efforts (that are no less stringent than those used to protect its own Confidential Information) to protect from disclosure such information that is the Confidential Information of the Sponsor. The University shall maintain Confidential Information of the Sponsor strictly confidential and shall only use the same for purposes of carrying out the Project.

(b) The University may disclose Confidential Information of the Sponsor:

- (i) to the University's employees and students and its subcontractors and their respective employees and students, on a "need to know" basis for the purpose of carrying out the Project and who are themselves bound by confidentiality covenants that protect that Confidential Information at least to the same extent as those herein, and
- (ii) as required by law, to any government, regulatory or other authority compelling production and, to the extent so compelled, provided that the University complies with the provisions of Article 5.5.

5.3 (a) The Sponsor shall use reasonable efforts (and, in any event, efforts that are no less than those used to protect its own Confidential Information) to protect from disclosure such information that is the Confidential Information of the University. The Sponsor shall maintain Confidential Information of the University strictly confidential and shall only use the same for purposes of carrying out the Project.

(b) The Sponsor may disclose Confidential Information of the University:

- (i) to its employees, professional advisors, Affiliates and contractors and the respective employees of those Affiliates and contractors for the purpose of carrying out the Project, and who are themselves bound by confidentiality covenants that protect that Confidential Information at least to the same extent as those herein, and
- (ii) as required by law, to any government, regulatory or other authority compelling production and, to the extent so compelled, provided that the Sponsor complies with the provisions of Article 5.5.

5.4 Each Party shall also keep confidential and shall ensure its subcontractors, agents and their respective employees and students keep confidential any and all personal information disclosed directly or indirectly by the other Party under this Agreement. Notwithstanding anything to the contrary, the Parties shall not do anything with such personal information which may cause the other Party to be in violation of privacy legislation in force in Ontario or legislation that is substantially similar thereto.

5.5 If the Receiving Party, or person to whom a Disclosing Party discloses Confidential Information pursuant to this Agreement, becomes legally compelled to disclose that Confidential Information, that Party shall provide the Disclosing Party with prompt written notice of that legal obligation and use reasonable efforts to either obtain the written consent of the Disclosing Party prior to making the disclosure or permit the Disclosing Party to take reasonable steps to obtain a protective order or other reliable assurances that confidential treatment will be afforded the Confidential Information, such steps being deemed unreasonable if they would cause the compelled Party to be in violation of the instrument or statute compelling the disclosure.

5.6 In this Agreement, "Affiliate" means, with respect to the Sponsor, any company or business entity, including partnerships and joint-ventures, which directly or indirectly controls, is controlled by, or is under common control with that Sponsor; with "control" meaning possession, directly or indirectly, of the power to direct or cause the direction of management and policies through ownership of voting securities, a general partnership interest, contract, voting trust or otherwise.

## **6.0 RESEARCH RESULTS**

6.1 "Research Results" means all data and information created in the performance of the Project and includes, but is not limited to, substances, processes, formulations, technical information, data, reports, photographs, drawings, plans, specifications, models, prototypes, inventions, patterns, samples, software designs, computer programs, databases or know-how, whether or not protected by patent, copyright, or industrial design. "Research Results" shall not include: (i) Confidential Information of the Sponsor which is disclosed to the University to facilitate the Project; (ii) restatements of previously existing information by the Sponsor or the University; (iii) Confidential Information of the University, including but not limited to nonpublic methods, techniques, processes or computer codes utilized by the University for the conduct of the Project, and (iv) the copyright in publications produced by the University in accordance with Articles 7.2 and 7.3 hereof.

6.2 Subject to Article 7.2 hereof, the University will be entitled to release the Research Results into the public domain and upon such release, the Research Results will cease to be Confidential Information of either Party, or any employees, contractors or students of either Party.

6.3 The Parties agree that any existing as well as any new methods, techniques or inventions, whether or not patentable, developed solely by the University to carry out the Project or developed by the University prior to the Project Term and independent of the Project, are the property of the University in accordance with its policies and practices. Any existing as well as any new methods, techniques or inventions, whether or not patentable, developed solely by the Sponsor to carry out the Project or developed by the Sponsor prior to the Project Term and independent of the Project, are the property of the Sponsor in accordance with its policies and practices.

6.4 Research Results that are developed solely by one Party shall be owned by such Party, in accordance with its policies and procedures. Research Results that are developed jointly will be jointly owned, in equal parts, by the University and the Sponsor, in accordance with the policies and practices of each.

## **7.0 PUBLICATION RIGHTS**

7.1 The Parties acknowledge that it is part of University's function to disseminate information and to make it available for the purpose of scholarship, education, and research, and that the University does not allow research to be carried out in secret. They also recognize that, although eventual publication of results of research may not be prevented, publication of certain information may jeopardize its commercial value.

7.2 The Sponsor acknowledges that the policies of the University require that all Research Results be capable of publication and disclosure and therefore acknowledge that in keeping with such policies, the University, including but not limited to the employees and students of the University, are entitled to publish the Research Results or any portion of the same, during or after the Project Term, in accordance with the procedure set forth in this Article 7. The University shall furnish the Sponsor with copies of any proposed publication or presentation relating to the Project at least sixty (60) days in advance of presentation or submission for publication. If the proposed publication or presentation contains any Confidential Information of the Sponsor, the Sponsor may, within forty-five (45) days of its receipt of the same, notify the University in writing and require the removal of such Confidential Information. In such case the University will take immediate steps to cause the removal of such Confidential Information. If the Sponsor does not identify and require the removal of Confidential Information within such time period, the same may be included in the publication or disclosure.

7.3 Notwithstanding anything otherwise contained in this Agreement, in the event a graduate student of the University works on the Project and that student completes a thesis or education report relating to the Project, the student will own the copyright in that thesis or report provided that the University shall have sufficient rights therein to comply with Article 6.3 and ensure compliance with Article 7.2. Although the University shall cause such graduate student to comply with the provisions of Article 7.2 with respect to that thesis or education report, notwithstanding anything contained in this Agreement, publication of a thesis or education report may only be delayed in accordance with applicable policies of the University. There will be no delay for the defence of a student's thesis.

## **8.0 PAYMENT**

8.1 The Sponsor will pay to the University, in accordance with the provisions of Schedule "B", the funding as shown in Schedule "B". Such payments shall be due within thirty (30) days of receipt of an invoice by the Sponsor.

8.2 The University shall receive and administer the funds in accordance with the terms of this Agreement. The Principal Investigator shall pay from the funds only those expenses which are required to carry out the Project and which are in accordance with the University's regulations governing the use of the funds.

8.3 The University shall provide the Sponsor with a statement of Project expenditures upon reasonable request and in any event, annually during the Project Term. During the Project Term of this Agreement and for a period of two (2) years following the expiry of the Project Term or earlier termination of this Agreement for any reason, the University shall maintain, and cause its subcontractors to maintain, complete and accurate financial records, in accordance with generally acceptable accounting practice, pertaining to performance of the Project or provision of services by the University, and its subcontractors, under this Agreement. Such records shall be available for inspection, review, copy and audit by the Sponsor or its authorized representative, at reasonable times and upon reasonable prior notice, at the expense of the Sponsor. Any errors identified in an audit will be promptly and correctly settled.

## **9.0 USE OF THE PARTY'S NAME**

9.1 Neither Party shall use or permit others to use the name of the other Party hereto or the Principal Investigator, or refer to their participation in the Project:

- (i) for any sales or promotional purposes;
- (ii) in conjunction with the use or exploitation of the Research Results;
- (iii) in conjunction with the development, production or marketing of products developed through the use of the Research Results, or
- (iv) in connection with any presentation or publication (whether academic or otherwise);

without the prior written consent of all the applicable Parties.

## **10.0 EQUIPMENT**

10.1 Equipment purchased from funds provided by the Sponsor for use in the Project shall be the University's property, provided that the equipment is used primarily for the Project during the Project Term, and that any other use during the Project Term does not delay the Project.

10.2 The University shall be responsible for damage to, and destruction or loss of, owned or leased property, including but not limited to equipment of the University or its subcontractors and their respective employees and students, and for injury to or disease or death of employees and students of the University and its subcontractors arising out of the use of such equipment.

## **11.0 SAFETY AND LOSS MANAGEMENT**

11.1 The University shall comply with, and shall cause its employees and students and its subcontractors, and their respective employees, students and agents to comply with, all applicable laws in the performance of the Project, including without limitation, all laws in respect of maintaining workers' compensation coverage.

11.2 All employees and students of the University, its subcontractors and its vendors working on the Sponsor's site must be a minimum of 18 years of age.

11.3 The Sponsor is totally committed to safety and loss management. The University shall at all times be responsible for safety in the performance of the Project. The University shall comply with, and shall cause its employees and students and its subcontractors, and their respective employees, students and agents to comply with, the Sponsor's safety and site access requirements, as amended from time to time, for access to and while on the Sponsor's site. For clarity, the Sponsor shall not require the employees or students of the University to execute personal agreements with the Sponsor.

11.4 All employees and students of the University, and all employees and students of its subcontractors and its vendors performing services on the Sponsor's site must have completed the Sponsor's required safety orientation programs prior to access to the Sponsor's site.

11.5 The University shall ensure that its employees, students and agents comply with, and shall contractually require its subcontractors and vendors and their respective employees and students to comply with, the provisions of Articles 11.1 through 11.4 inclusive herein.

## **12.0 WARRANTIES**

12.1 The University agrees to carry out the Project in accordance with acceptable scientific and professional standards but makes no representations or warranties, express or implied, as to ability of achieving any desired result. The University gives no warranty of any fitness for any particular purpose, as to the existence or non-existence of competing technology, the condition, quality or freedom of error of the Research Results or any part thereof, any merchantability, or any other warranty, express or implied, on the Research Results or intellectual property produced in the course of the Project. The University does not warrant that the Research Results or any part thereof or any aspect of the same will be capable of receiving statutory protection. For further clarity, all warranties and conditions expressed or implied, statutory or otherwise are hereby disclaimed.

## **13.0 INDEMNITIES**

13.1 The Sponsor will defend, indemnify and hold harmless the University, its officers, directors, employees, students and agents from, and as a separate covenant will be liable for, any and all claims, demands, actions, expenses (including legal fees on a solicitor and that solicitor's own client basis) and losses whatsoever that arise, directly or indirectly, out of:

- (a) the negligence or willful misconduct in the performance of the Project by the Sponsor or the Sponsor's officers, directors, employees or agents; or
- (b) the use by the Sponsor or by any party acting on behalf of or under authorization from the Sponsor, of the Research Results or out of any use, sale or the disposition by the Sponsor, or by any party acting on behalf of or under authorization from the Sponsor, of products made by use of the Research Results.

13.2 To the extent permitted by applicable law, the University shall indemnify and hold harmless the Sponsor, its officers, directors, employees and agents from, and as a separate covenant will be liable for, any and all claims, demands, actions, expenses (including reasonable attorney's fees) and losses whatsoever that arise, directly or indirectly, out of:

- (a) subject to Articles 14.1 and 14.2, the negligence or willful misconduct in the performance (or non-performance) of the Project by the University, its officers, directors, students, employees and agents; or

- (b) the use by the University, its officers, directors, students, employees and agents, or by any party acting on behalf of or under authorization from the University, of Research Results or out of any use, sale or the disposition by the University its officers, directors, students, employees and agents, or by any party acting on behalf of or under authorization from either the University, of products made by use of the Research Results.

#### **14.0 LIABILITY**

14.1 The University's liability, either in contract or tort, to the Sponsor, for damages suffered by the Sponsor arising out of or relating to this Agreement, or any prior agreements respecting the Project entered into between the University and such Sponsor, shall not exceed the amount of the funding which the Sponsor pays to the University during the Project Term of this Agreement plus any amounts recoverable pursuant to insurance required to be maintained under Article 23.

14.2 The University shall not be liable for any direct, consequential, or other damage suffered by the Sponsor or others acting on behalf of or under the authorization of the Sponsor resulting from the use by the Sponsor or others acting on behalf of or under the authorization of the Sponsor of the Research Results or intellectual property or any invention, technology, or product produced in the course of the Project or using the Research Results or intellectual property, with the exception of any loss or damage directly or indirectly caused by the gross negligence or willful misconduct of the University, its employees and/or agents.

14.3 Except as provided for in Article 13.1 and subject to Article 14.4 below, the liability of the Sponsor, either in contract or tort, to the University, respectively, for damages arising out of or relating to this Agreement, or any prior Agreements respecting this Project entered into between the University and the Sponsor, shall not exceed the amount of the funding which the Sponsor is required to pay to the University during the Project Term of this Agreement.

14.4 Notwithstanding any other provision of this Agreement, in no event shall either Party be liable to the other Party in connection with this agreement for any indirect, incidental, special, exemplary, punitive or consequential damages (including but not limited to loss of revenue, loss of profit, loss of business reputation or loss of opportunity) suffered the other Party whether arising out of contract, tort (including negligence), strict liability, or other legal theory and whether at law, in equity or otherwise. For certainty, and subject to Article 14.2, this Article 14.4 does not apply to damages and losses suffered by third parties or to damages or losses (including those relating to the breach of any confidentiality provisions in this Agreement) caused by the gross negligence or willful misconduct of such Party, its employees and/or agents.

14.5 The University acknowledges that the liability of the Sponsor is several and distinct and not joint and several.

#### **15.0 ASSIGNMENT AND SUBCONTRACTING**

15.1 Except as expressly set forth in this Article, no part of this Agreement may be assigned or subcontracted by either Party without the written consent of the other Party hereto.

15.2 The Sponsor shall have the right to assign this Agreement to (a) an Affiliate of the Sponsor; or (b) as part of a sale or transfer of a substantial portion of their interests to a financially qualified third party.

## **16.0 AMENDMENT**

16.1 No amendment or variation to this Agreement shall operate to change or vary the terms, obligations, or conditions hereof except upon mutual agreement by the Parties signed by authorized representatives of each Party.

## **17.0 GOVERNING LAW**

17.1 This Agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario and each Party hereby expressly attorns to the jurisdiction of the courts of Ontario for enforcement thereof. Each Party hereto irrevocably waives an objection on the grounds of venue, forum non-conveniens or any similar grounds and irrevocably consents to service of process by mail or in any other manner permitted by applicable law and consents to the requisite jurisdiction as per above.

## **18.0 AGENCY**

18.1 For the purposes of this Agreement, the University is an independent contractor and not the agent of the Sponsor. All persons employed by the University shall be its employees and not employees of the Sponsor. Nothing in this Agreement shall be construed as creating a partnership between the Parties.

## **19.0 TERMINATION**

19.1 Either Party may terminate this Agreement, for cause, thirty (30) days after written notice. If termination is due to default, the defaulting party shall have said thirty (30) day period to correct the default. If the correction is deemed acceptable to the terminating party, then the notice of termination shall be of no effect.

19.2 In the event a Party files for protection under the bankruptcy laws, makes an assignment for the benefit of creditors, appoints or suffers appointment of a receiver or trustee over its property, files a petition under any bankruptcy or insolvency act, or is otherwise excluded from conducting business in Canada for any reason including for national security concerns, then the other Party may terminate this Agreement effective immediately upon written notice to the Party.

19.3 Upon termination and subject to Article 8, Company shall pay for all expenses incurred up to the effective date of termination in accordance with this Agreement, and for reasonable uncancellable commitments made by Carleton related to the Project, prior to date of notice, for which Carleton is financially responsible.

19.4 Termination shall not affect the rights of Company accrued prior to the date of termination.

## **20.0 NOTICE**

20.1 Any notice, demand or other communication which may be or is required to be given or made pursuant to this Agreement shall, unless otherwise expressly provided herein, be in writing and shall be personally delivered or sent by email to each Party at its address set forth below:

- (a) if to [NAME OF SPONSOR]:
  - Name:
  - Title:
  - Address:
  - Address
  - Tel:
  - Email:



(b) if to the University:

For Contract and Financial Matters:

[Insert Name]

[Title]

Industry and Partnership Services

1322 Dunton Tower

1125 Colonel By Drive

Ottawa, ON, K1S 5B6

Tel: (613) 520-2600 x[extension]

Email:

For Scientific Matters:

[NAME OF PRINCIPAL INVESTIGATOR]

Department of [NAME OF DEPARTMENT]

[ADDRESS of PI on CAMPUS] Bldg

1125 Colonel By Drive

Ottawa, ON, K1S 5B6

Tel: (613) 520-2600 x[extension]

Email:

## **21.0 EXPORT CONTROLS AND CONTROLLED GOODS**

21.1 In the event that goods or information falling under Canadian or United States export control rules, controlled goods or arms regulations are required to be provided by the Sponsor to the University, Sponsor will so inform the University in writing to the University's contact for contractual and financial matters, as specified in Article 20.1, "Notices", prior to any such disclosure. Sponsor shall not forward or provide any such information to the University without the express written permission of the University. The burden shall be on Sponsor to make it available only to eligible individuals as designated by the University, or to obtain the appropriate license or approval from the relevant agency, or to invoke an available exception, exemption or exclusion.

21.2 In the event the Project Research Results or any data developed in the course of the Project constitute controlled goods under Canadian law, the Parties will cooperate so that the requirements of the law are met prior to disclosure of such results or data to Sponsor.

21.3 The University shall have the right to terminate this Agreement under Article 19, "Termination", if the disclosure of such information, under license or otherwise, falls under Canadian or United States export control rules, controlled goods or arms regulations and if the University is unable to comply with the requirements of the Sponsor.

## **22.0 SURVIVAL**

22.1 The following provisions of this shall survive the expiry or early termination of this Agreement for any reason: Article 5 (Confidentiality), Article 6 (Research Results), Article 7 (Publication Rights), Article 8.3 (Statement of project expenditures), Article 9 (Use of Party's Name), Article 12 (Warranties), Article 13 (Indemnities), Article 14 (Liability), Article 17 (Governing Law), Article 19.3 (Termination), Article 21 (Export Control and Controlled Goods), Article 22 (Survival).

## **23.0 INSURANCE**

23.1 The University shall, at its own cost and expense, maintain and cause its subcontractors of any tier to maintain, in full force and effect throughout the Project Term of this Agreement and any renewals thereof, the following insurance policies and acknowledgements for:

- (a) Property Insurance to insure all owned and/or leased property that may be used in the performance of this Agreement against perils of all risks of direct physical loss or damage in amounts adequate to cover the replacement value of such property.
- (b) Commercial General Liability Insurance covering legal liability for bodily injury (including death), and property damage in an amount not less than five million dollars (\$5,000,000) per occurrence. This insurance shall include under each of their respective policies, their officers, directors, agents, employees, students, and volunteers as additional insured with respect to their participation in this Agreement. Such insurance shall be written to cover claims incurred, discovered, manifested, or made during or after the expiration of this Agreement.
- (c) Automobile and Non-Owned Automobile Insurance in an amount not less than three million dollars (\$3,000,000) per occurrence.
- (d) Worker's Compensation and/or employer's liability insurance as may be required by the provisions of law or otherwise deemed reasonably necessary, in an amount sufficient to provide indemnification against any and all claims.
- (e) Acknowledge that it is an employer as defined in the employment standards legislation of the province in which it is situated, and that it will, as a condition of this Agreement, comply with the employment standards legislation of such province and the regulations thereto as they pertain to the Project.
- (f) All deductibles applicable to the foregoing insurances required by this Article 23.1 shall be for the sole account of the University.

23.2 Certificates of Insurance ("COI") providing evidence of these coverages shall be provided upon request from the Sponsor. In the event of cancellation or non-renewal of above described insurance, University shall provide thirty (30) days advance written notice of such cancellation or non-renewal.

23.3 The Sponsor shall be an additional insured under the policies of insurance described in Article 23.1 in respect of claims against it arising out of liabilities from the operations of the University and its subcontractors to be performed under this Agreement. The University, as soon as it is aware of any circumstances which may give rise to a claim related to a loss at the Sponsor's site under its liability insurance, including employer's liability insurance, shall give written notice of such circumstances to its underwriters and the Sponsor. Such notice shall make reference to the provision that the Sponsor is an additional insured in respect of claims against it arising out of liabilities from the operations of the University and its subcontractors to be performed under this Agreement.

23.4 The provisions of this Article 23, Insurance, that are applicable to the University shall be applicable to the University's subcontractors.

23.5 The Sponsor shall maintain such insurance or self-insurance as deemed appropriate by the Sponsor respectively to sufficiently meet its obligations pursuant to this Agreement.

## **24.0 SITE ACCESS**

24.1 The requirements for access to the Sponsor's site by the University, its subcontractors, and their respective employees, students and agents shall be as agreed from time to time between the Sponsor and, as applicable, the University, its subcontractors, and their respective employees, students and agents.

**25.0 FORCE MAJEURE**

25.1 A delay in or failure of performance of either Party hereto shall not constitute default under this Agreement nor give rise to any claim for damages, if and to the extent such delay or failure is caused by force majeure, which shall mean an event which is unforeseen and outside the reasonable control of the Party which invokes it and which renders such Party unable to comply totally or partially with its obligations under the Agreement and including but not limited to, if the forgoing criteria are satisfied, fire, flood, earthquake, tornado, hurricane, strike, including labour trouble or other disturbance with a duration of more than seven (7) calendar days, war (declared or undeclared), acts of terrorism, embargoes, blockades, acts of any governmental authority (whether or not legally valid), riots, and insurrections. The Party claiming force majeure under this Article shall use its commercially reasonable efforts to remove or terminate the event subject of such claim, provided that nothing herein shall obligate a Party to settle any strikes or labour disturbances. The Party claiming force majeure shall, as soon as is reasonably possible, notify the other Party in writing of the occurrence of the force majeure event and of the resolution of the force majeure event.

**26.0 COUNTERPART EXECUTION**

26.1 This Agreement may be executed in any number of counterparts, and each counterpart may be delivered by signed PDF by email. Each counterpart shall be deemed an original and all of which together shall constitute one and the same agreement.

**27.0 ENTIRE AGREEMENT**

27.1 This Agreement constitutes the entire agreement between the Parties hereto with respect to the subject matter hereof, and shall supersede and replace any and all prior agreements between the Parties with respect to the subject matter hereof. This Agreement may not be modified without the mutual written consent of the Parties.

IN WITNESS WHEREOF, the duly authorized representatives of the Parties have executed this Agreement as of the Effective Date.

**SPONSOR NAME**

Per: \_\_\_\_\_  
Name:  
Title:  
Date:

**CARLETON UNIVERSITY**

Per: \_\_\_\_\_  
Name: Chris Lannon, PhD  
Title: Director, Industry and Partnership Services  
Date:

SCHEDULE "A"

[INSERT PROJECT PROPOSAL OR DETAILED DESCRIPTION]

DRAFT - CONTACT IPS

SCHEDULE "B"

B.1 **Financial Support** The Sponsor will pay to the University the amount identified below as the Sponsor's financial support, that amount having been calculated by reference to the Project described in Schedule "A". The Sponsor will not be liable for any amounts or payments in excess of the support specified in this Article B.1:

SPONSORS	AMOUNT
Sponsor	TOTAL
Cash	\$x
In-kind	\$x

B.2 **Invoicing** Sponsor will make payments to the University, and in-kind amounts shall be incurred, in accordance with the funding table below. The initial payment shall be invoiced upon execution of this Agreement. The University shall invoice the Sponsor for the balance on the anniversary date of the subsequent year(s) of this Agreement in accordance with the funding table below. All invoices shall include the Sponsor reference number from the table below, if indicated.

Sponsor	Ref #	[INVOICE DATE]	[INVOICE DATE]	[INVOICE DATE]
Cash		\$x	\$x	\$x
In-kind		\$x	\$x	\$x

B.3 **Payment** Invoiced amounts are due and payable by the Sponsor thirty (30) days following receipt of an invoice by the Sponsor.

B.4 **Invoices** Invoices are to be sent to the Sponsor at the address below:

[Contact name]  
[Email]

CHEQUES SHOULD BE MADE PAYABLE TO: Carleton University

PLEASE REFERENCE RESEARCHER'S NAME AND FORWARD TO THE FOLLOWING ADDRESS:

Nada Haralovich  
Director, Research Financial Services  
301 Robertson Hall  
Carleton University  
Phone: 613-520-2600, ext. 3233  
Email: nada.haralovich@carleton.ca