Welcome to the Virtual Pre-Departure Orientation Session!
Meet the Exchange Team

Mariana Queiroz
BGInS Exchange Coordinator

Grace Haime
Assistant Manager, Student Safety Abroad and International Projects
Preparing for Your Exchange
Exchange Pre-Departure on Brightspace
Pre-Departure Exchange Checklist

- Purchase a refundable/changeable round-trip airfare
- Confirm that your current passport is valid
- Student Visa application
- Create a budget for your personal/recreational expenses
Booking flights

• We recommend that students book their flights only after receiving official acceptance from the host university

• If you choose to purchase your ticket before, make sure you buy cancellation insurance
Updating Your Passport

• Ensure your passport is valid for at least 6 months after your expected day of return to Canada

• Students who hold a Canadian Passport:
  • Applications are handled by Service Canada

• International students:
  • Connect with your home country’s embassy or consulate in Canada
Obtaining a Visa

• A study visa might be required to study in the country of your host institution
  • You can find more information on our Exchange Partner Institutions website

<table>
<thead>
<tr>
<th>Institution</th>
<th>Location</th>
<th>Language of Instruction</th>
<th>Open To:</th>
<th>Level of Study</th>
<th>Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burgundy School of Business (formerly known as Groupe ESC Dijon Bourgogne)</td>
<td>Dijon</td>
<td>French, English</td>
<td>Sprott</td>
<td>Undergraduate</td>
<td>Institution Profile Page</td>
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Obtaining a Visa

• After you receive a letter of acceptance from your host institution, you can apply for a study visa from the Embassy or High Commission of your country of destination.

• If needed, the Exchange Team can issue a Nomination Letter confirming the details of your exchange.
Budgeting

• Tuition is paid to Carleton University

• Expenses:
  • Insurance
  • Passport/visa applications
  • Cost of travel
  • Cost of living
  • Tourism and social activities
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Accommodations

• On-campus accommodations may be available
  • Connect with the host institution for more information

• Off-campus accommodations are country-specific
  • Office of Risk Management can review the lease
  • Review the host institution website for incoming exchange students
Additional Tips and Reminders

• Carleton University semester dates
  • Fall: September 7 – December 22, 2022
  • Winter: January 9 – April 27, 2023

• Meet with your departmental advisor

• Check your Carleton email regularly

• Complete Brightspace course by May 15
What’s next?

• Complete the Brightspace course, including all quizzes and assignments by May 15
• Review the checklist on Brightspace
• Begin course equivalency process
• Research housing options
• Sign up for your institution’s orientation session (if applicable)
• Compile and copy important documents
Stay in touch

✉️ exchange@carleton.ca

📞 (613) 520-2660