

## Course Outline

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<b>COURSE:</b>	<b>LAWS 2301 B – Criminal Justice System</b>
<b>TERM:</b>	<b>Fall 2021</b>
<b>PREREQUISITES:</b>	<b>LAWS 1001 and LAWS 1002</b>
<b>CLASS:</b>	<b>Day &amp; Time: Mondays 11:35am-2:25 pm Eastern Standard Time (EST)</b> <b>Room: ONLINE – IMPORTANT: This course will be offered entirely online through Brightspace. Course delivery will primarily involve asynchronous learning activities. There will be three synchronous (live) sessions held on Zoom during regular class time: 1) a Question and Answer (Q&amp;A) Session about the course’s format and delivery on Monday, September 13, 2021, 11:35am-1pm, 2) a Writing Workshop and Q&amp;A Session about the Mid-Term Exam on Monday, November 1, 2021, 11:35am-1pm, and 3) a Q&amp;A Session about the Final Exam on Monday, November 29, 2021, 11:35am-1pm.</b>
<b>INSTRUCTOR:</b>	<b>Dr. William Hébert</b>
<b>CONTACT:</b>	<b>Office: C465 LA (Loeb Building)</b> <b>Office Hrs: Group/Public Virtual Office hours held on Mondays, 11:35am-1pm, on Zoom. Exceptions: weeks with Q&amp;A Sessions and Fall Term Break. For individual matters, please email the Instructor to schedule a one-on-one appointment.</b> <b>Telephone: (613) 520-2600 ext. 8853</b> <b>Email: william.hebert@carleton.ca</b>

For questions about course content or assignments, please use the public Course Message Board on Brightspace. Use your Carleton email account for other inquiries. Course Message Board posts and emails will only be answered during regular working hours (Monday to Friday, 9am-5pm EST). You should anticipate up to 24 hours during the week and up to 48 hours over the weekend for a response. Please see the “Course Communication” section for more details.

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## **CALENDAR COURSE DESCRIPTION**

The institutional and social production of criminal law in Canada. Processes, personnel, and agencies in the criminal legal system. The role of discretion and mechanisms of accountability. The accused and the place of the victim. Issues and problems in sentencing and punishment. Precludes additional credit for LAWS 2004 (no longer offered).

## **COURSE DESCRIPTION**

Students will acquire *foundational knowledge* about the development, structure, practical operations, and ideological underpinnings of three central Canadian criminal justice institutions: *the police, the courts, and corrections*.

The course will clarify the *roles and obligations* of the actors who create, interpret, and enforce criminal law. Importantly, it will also emphasize the *diverse* and often *inequitable experiences* of the persons who come into contact and/or conflict with the criminal justice system.

The course will introduce concepts and empirical evidence from the social sciences that will enable students to *contextualize* and *critically examine* various criminal justice processes, problems, and solutions.

## **LEARNING OUTCOMES**

By the end of this course, students should be able to:

1. **Identify** the major institutions, agents, laws, and processes that constitute Canada's criminal justice system.
2. **Describe** the roles, responsibilities, and experiences of diverse groups of actors/participants in the criminal justice system.
3. **Communicate** ideas and **Formulate** persuasive arguments about the Canadian criminal justice system in the written form, by:
  - 3.1. **Explaining** how social, political, economic, and cultural factors have shaped the Canadian criminal justice system,
  - 3.2. **Demonstrating** how such factors contribute to contemporary criminal justice problems, through the selection and synthesis of pertinent pieces of evidence,
  - 3.3. And **Critically Examining** possible solutions to contemporary criminal justice problems, through the description and application of theoretical concepts.

## **COURSE FORMAT**

This course will be offered entirely online through Brightspace. Course delivery will primarily

involve asynchronous learning activities. Each week, students will be responsible for completing one learning Module. The Brightspace platform for the course will clearly indicate what students are expected to do each week for each Module. It will be up to each student to manage their own weekly schedules and set aside time to view online materials (lectures and other learning tools), do assigned readings, complete quizzes, and work on all course assignments. Students who are comfortable managing their own time, work well by themselves, and are familiar with the Brightspace environment should find that they are well-prepared to take this online course.

Three synchronous (live) sessions will be held on Zoom during regular class time. These sessions are not mandatory, but students are strongly encouraged to attend:

- 1) a Question and Answer (Q&A) Session about the course's format and delivery on Monday, September 13, 2021, 11:35am-1pm,
- 2) a Writing Workshop and Q&A Session about the Mid-Term Exam on Monday, November 1, 2021, 11:35am-1pm, and
- 3) a Q&A Session about the Final Exam on Monday, November 29, 2021, 11:35am-1pm.

Weekly group/public virtual office hours will be held on Zoom every Monday, 11:35am-1pm, on Zoom (exceptions: Fall Term Break, Q&A Sessions). Office hours will be an informal setting for students to ask questions about course content and debrief current events. Students are welcome to join with their cameras and mics on or off. For individual matters, please email the Instructor to schedule a one-on-one appointment.

### **REQUIRED TEXTS**

Textbook: Curt Griffiths. *Canadian Criminal Justice: A Primer*, 6th ed. (Toronto, Nelson, 2019).

Copies of the textbook are available for rental or purchase from the Carleton Bookstore and can be picked up in person or shipped. Please monitor the Carleton Bookstore website for any changes to pick-up methods in response to evolving public health guidelines (<https://www.bkstr.com/carletonstore/home>). If you intend to get the book shipped to you, ensure that you place your order ahead of time and are ready to begin doing required readings at the start of the semester.

Alternatively, e-book versions of the textbook are also available at Vital Source: <https://www.vitalsource.com/en-ca/products/canadian-criminal-justice-a-primer-griffiths-v9780176798802>.

### **ADDITIONAL MATERIALS**

Any further required readings and materials will be uploaded to Brightspace or identified as

available online.

### **TECHNOLOGICAL REQUIREMENTS**

Students will be required to log in and navigate Brightspace; watch lectures and other videos; listen to podcasts and other recordings; upload written assignments (in a word processor and saved in PDF format) in Brightspace; download and view PDF files; navigate their Carleton email accounts; generate typed responses to prompts on Brightspace; and navigate quizzes and other pages on Brightspace using the mouse or touchscreen functions.

All students must have regular access to an electronic device with reliable internet access. Students should access the course on Brightspace through a laptop or desktop computer, but some online course components may be accessible with a tablet or cellphone. Students who anticipate that they cannot fulfill the course's requirements because of technological barriers should contact the Instructor immediately

### **COURSE COMMUNICATION**

For any questions related to course content (including general questions about assignments), please use the appropriate section of the course's public Course Message Board on Brightspace. The Course Message Board will be the primary platform for students to ask questions about the course and find existing answers to their questions. Email inquiries related to course content or assignments will be redirected to the Course Message Board. Please use your Carleton email account for any other inquiries.

Note that Course Message Board posts and emails will only be answered during regular working hours (9 am to 5 pm Eastern Standard Time (EST), Monday to Friday). You should allow for up to 24 hours for a response during the week, and up to 48 hours over the weekend. Students are strongly encouraged to consult with the Instructor well in advance of assignment due dates.

### **EVALUATION**

Standing in a course is determined by the course instructor subject to the approval of the Department and of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Department and the Dean.

Detailed instructions for the following evaluation components will be provided on Brightspace. For any questions related to assignments, please post your query ahead of the assignment due date under the appropriate section of the Course Message Board.

Please note that in the context of this course, students are prohibited from re-using/resubmitting their own work from a different course (or from the same course if they are repeating) for academic credit.

<b>Assignment</b>	<b>Weight</b>	<b>Notes</b>	<b>Due Date</b>
<u>Course Outline Quiz</u>	<b>3%</b>	Students will not be able to access weekly course Modules until they have completed the Course Outline Quiz with a minimum grade of 70%.	Monday September 13, 2021, 4:59 pm (Eastern Standard Time (EST))
<u>Weekly Module Quizzes (8)</u>	<b>3% each for a total of 24%</b>	There will be a total of 11 Quizzes that students can complete across the semester, for Modules 2 to 12. Students have two options:  1) Select and complete 8 out of 11 quizzes, or 2) Complete more than 8 quizzes and have the 8 highest marks count towards their final grade.	Ongoing  Fridays by 4:59 pm (EST)
<u>Introduction post for Discussion Group (100-200 words)</u>	<b>2%</b>	Prompts will be provided to direct students' Introduction posts.	Friday September 24, 2021, 4:59 pm (EST)
<u>Participation in Discussion Group (100-200 words)</u>	<b>6%</b>	Discussion Group participation will serve as practice for short-answer questions in the Mid-term and Final Exams.	Friday October 1, 2021, 4:59 pm (EST)
<u>Critical Reflection (350-500 words)</u>	<b>10%</b>	Critical Reflections will serve as practice for long-answer questions in the Mid-term and Final Exams.	Friday October 22, 2021, 4:59 pm (EST)
<u>Mid-term Exam (take-home, open</u>	<b>20%</b>	Take-home exam featuring short-answer and long-answer questions.	Friday November 12, 2021, 4:59 pm (EST)

book)		Instructions for the Mid-Term Exam will be posted on Friday October 22, 2021	
<u>Final Exam</u> (take-home, open book)	<b>35%</b>	Take-home exam featuring short-answer and long-answer questions.  Instructions for the Final Exam will be posted on Friday November 26, 2021	Due during the Formally Scheduled Examination Period  Exact due date TBD

### **POLICY ON LATE ASSIGNMENTS**

Due dates/times in an online class are brutally firm because they are pre-set into Brightspace down to the very second. Students therefore must plan to submit things on time. Please note that assignments' due times are set to Eastern Standard Time (EST). **Late assignments will automatically receive a grade of 0, which cannot be changed unless the student has made a formal request for an extension before the deadline using the process outlined below.**

There will be **no extensions granted for Weekly Module Quizzes**; however, students only have to complete 8 out of the total of 11 Weekly Module Quizzes offered this semester. Please choose wisely which Module Quizzes you skip (if any), as there will be no make-up Quizzes or extensions granted on Quizzes.

The granting of extensions for all other assignments (including Discussion Group Participations, the Critical Reflection, and the Mid-Term and Final Take-Home Exams) is determined by the Instructor who will confirm whether an extension is granted and the length of the extension. **As a general rule, students will only be granted extensions for a period of less than 7 days.** To request an extension lasting less than 7 days, please **complete the Application for a Deferral or Short Extension Form provided on Brightspace.**

Extension requests sent by students **after an assignment's due date will not be granted** (in other words, students will receive a grade of 0 on the late assignment) **unless justified by extraordinary circumstances**, in which case additional information must be provided by the student.

**Extensions for longer than 7 days will not be granted unless justified by extraordinary circumstances.** In those extraordinary cases where extensions lasting longer than 7 days are granted, the student will be required to provide additional information to justify the longer extension (up to a maximum of 14 days).

**POLICY ON VIRTUAL CLASSROOM BEHAVIOR**

This course engages with potentially challenging topics, some of which can resonate with students on a personal level. These include experiences of sexual, colonial, racist, homophobic, transphobic, ableist, and gender-based violence. Students and faculty share the responsibility of creating and maintaining a learning environment that is intellectually rigorous, respectful, and supportive. All students are expected to contribute towards an engaging, inclusive, and safe learning environment. During all class-related activities, whether synchronous or asynchronous, students are expected to engage in respectful and courteous communication. In accordance with the [Student Rights and Responsibilities Policy](#), [discrimination and harassment](#) will not be tolerated.

It is a violation of course policy to cut and paste, screenshot, share course content, or post the words of your classmates, TA, or Instructor outside of class without permission. All work submitted in this course must be uniquely your own. When submitting assignments and/or completing exams, you are expected to articulate responses in your own words rather than cutting and pasting from course materials without permission (which would be a form of plagiarism). Moreover, in the context of this course, students are prohibited from re-using/resubmitting their own work from a different course (or from the same course if they are repeating) for academic credit.

**INTELLECTUAL PROPERTY AND COPYRIGHT POLICY**

The course materials posted on this course's Brightspace page are designed for use as part of the LAWS 2301 B course at Carleton University and are the intellectual property of the Instructor (© 2021, William Hébert. All rights reserved.) unless otherwise stated. Unless a user's right in Canada's Copyright Act covers the particular use, you may not record, copy, publish, post on an internet site, sell, or otherwise distribute this course's content without the Instructor's express permission.

Third party copyrighted materials (such as book chapters, journal articles, music, videos, etc.) have either been licensed for use in this course or fall under an exception or limitation in Canadian Copyright law.

**SCHEDULE****Fall Term 2021 Sessional Dates and University Closures**

*Please find a full list of important academic dates on the calendar website:*

<https://calendar.carleton.ca/academicyear/>

<b>September 6, 2021</b>	Statutory holiday. University closed.
<b>September 8, 2021</b>	Fall term begins. Fall and fall/winter classes begin.
<b>October 11, 2021</b>	Statutory holiday. University closed.
<b>October 25-29, 2021</b>	Fall break, no classes.
<b>November 26, 2021</b>	Last day for summative tests or examinations, or formative tests or examinations totaling more than 15% of the final grade before the official examination period (see examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar).
<b>December 10, 2021</b>	Fall term ends. Last day of fall term classes. Classes follow a Monday schedule.
<b>December 11-23, 2021</b>	Formally Scheduled Final Exams may be held.
<b>December 23, 2021</b>	<b>All take home examinations are due</b> on this day, with the exception of those conforming to the examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar.
<b>December 25, 2021 through January 1, 2022 inclusive</b>	University closed.

<b>September 8 to 12 2021 — Module 1: Welcome to LAWS 2301</b>
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Readings/Materials:

-Course Outline

Assignment(s):

- Course Outline Quiz (3%) – Complete with minimum of 70% by Monday September 13, 2021, 4:59 pm (EST) to access the rest of the course content

<b>September 13 to 19 2021 — Module 2: Introducing Canada's Criminal Justice System</b>
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Readings/Materials:

- Textbook Chapter 1 (pp.4-15)
- Textbook Chapter 2: Part I (pp.21-26)

- Module 2 Quiz (3%) – Complete by Friday September 17, 2021, 4:59 pm (EST)

Synchronous (live) activity:

- Monday, September 13, 2021, 11:35 am-1 pm: Synchronous (live) Question and Answer

Session about Course Format/Delivery with Instructor and TAs on Zoom — Students are strongly encouraged to participate

<b>September 20 to 26 2021 — Module 3: Approaches to Canada's Criminal Justice System</b>
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Readings/Materials:

- Textbook Chapter 2: Part II (pp.27-36)
- Textbook Chapter 3 (pp.42-53)
- Pages 1-15 of:  
    Sensoy, Ozlem, and Robin DiAngelo. 2011. "How to Engage Constructively in Courses That Take a Critical Social Justice Approach." In *Is Everyone Really Equal? An Introduction to Key Concepts in Social Justice Education*, 1–22. New York: Teachers College Press.
- Watch:  
    Democracy Now! 2016. *Canada's Indigenous & Black Lives Matter Activists Unite to Protest Violence & Neglect*. Roundtable.  
    Part I (11:21): <https://www.youtube.com/watch?v=71OUZp0kHOY>  
    Part II (7:58): <https://www.youtube.com/watch?v=USBizevnnvGU>

Assignment(s):

- Module 3 Quiz (3%) – Complete by Friday September 24, 2021, 4:59 pm (EST)
- Introduction post for Discussion Group (2%) — Complete and submit by Friday September 24, 2021, 4:59 pm (EST)

<b>September 27 to October 3 2021 — Module 4: Police I</b>
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Readings/Materials:

- Textbook Chapter 4 (pp.66-94)
- News Article:  
    Gerster, Jane. "The RCMP Was Created to Control Indigenous People. Can that Relationship be Reset?" GlobalNews. June 15, 2019. <https://globalnews.ca/news/5381480/rcmp-indigenous-relationship/>
- Listen to:  
    Canadaland Podcast — Episode #331: *The RCMP Exists to Control Indigenous People*. June 29, 2020. 51:04.  
    <https://www.canadalandshow.com/podcast/331-the-rcmp-exists-to-control-indigenous-people/>

Assignment(s):

- Module 4 Quiz (3%) – Complete by Friday October 1, 2021, 4:59 pm (EST)
- Participation in Discussion Group (100-200 words) (6%) — Complete and submit by Friday

October 1, 2021, 4:59 pm (EST)

**October 4 to 10 2021 — Module 5: Police II**

Readings/Materials:

- Textbook Chapter 5 (pp.101-126)
- Pages 395-404 of:  
Wortley, Scott, and Akwasi Owusu-Bempah. 2011. "The Usual Suspects: Police Stop and Search Practices in Canada." *Policing and Society* 21 (4): 395–407.
- Watch documentary:  
Boctor, Lillian, with Solidarity Across Borders and No One is Illegal. 2013. *Twice Removed: Double Punishment and Racial Profiling in Canada*. 30:14.  
<https://www.youtube.com/watch?v=XyJGfnmkzcU>

Assignment(s):

- Module 5 Quiz (3%) – Complete by Friday October 8, 2021, 4:59 pm (EST)

**October 11 to 17 2021 — STATUTORY HOLIDAY**

***Monday, October 11: Statutory Holiday, No Classes***

**October 18 to 24 2021 — Module 6: Police III**

Readings/Materials:

- Textbook Chapter 6 (pp.132-157)
- Investigative journalism piece:  
Doolittle, Robyn. "Unfounded: Why Police Dismiss 1 in 5 Sexual Assault Claims as Baseless." *The Globe and Mail*. February 3, 2017.  
<https://www.theglobeandmail.com/news/investigations/unfounded-sexual-assault-canada-main/article33891309/>
- Watch: The Globe and Mail's "The Story Behind How The Globe's Unfounded Series Was Reported." 2017. 7:57. <https://www.youtube.com/watch?embed=no&v=x4DuGAoElxI>

Assignment(s):

- Module 6 Quiz (3%) – Complete by Friday October 22, 2021, 4:59 pm (EST)
- Critical Reflection (350-500 words) (10%) — Complete and submit by Friday October 22, 2021, 4:59 pm (EST)

Instructions:

- Instructions for Mid-Term Exam (20%, due Friday, November 12, 2021) posted on Friday

October 22, 2021, 5:00 pm (EST)

**October 25 to 31 2021 — FALL TERM BREAK**

***Fall Term Break, No Classes***

**November 1 to 7 2021 — Module 7: Criminal Courts I**

Readings/Materials:

- Textbook Chapter 7 (pp.164-194)
- Pages 2-3 and 5-24 of:  
Perrin, Benjamin, Richard Audas, and Sarah Péloquin-Ladany. 2016. "Canada's Justice Deficit: The Case for a Justice System Report Card." Report prepared for the MacDonald-Laurier Institute.

Assignment(s):

- Module 7 Quiz (3%) – Complete by Friday November 5, 2021, 4:59 pm (EST)

Synchronous (live) activity:

- Monday, November 1, 2021, 11:35 am-1 pm: Synchronous (live) Writing Workshop and Question and Answer Session about Mid-Term Exam with Instructor and TAs on Zoom — Students are strongly encouraged to participate

**November 8 to 14 2021 — Module 8: Criminal Courts II and MID-TERM EXAM**

Readings/Materials:

- Textbook Chapter 8 (pp.200-237)
- Listen to:  
CBC's The Current with Anna Maria Tremonti — Segment: *Canada's Bail System Set Up to Fail, Says Criminal Defence Lawyer*. March 29, 2016. 20:08.  
<https://www.cbc.ca/player/play/2686088725>

Assignment(s):

- Module 8 Quiz (3%) – Complete by Friday November 12, 2021, 4:59 pm (EST)
- **MID-TERM EXAM** (take-home) (20%) — Complete and submit by Friday November 12, 2021, 4:59 pm (EST)

**November 15 to 21 2021 — Module 9: Criminal Courts III**

Readings/Materials:

- Textbook Chapter 9 (pp.246-277)
- Pages 1-7 of:  
Legal Services Society of British Columbia. 2011. "Gladue Primer." Booklet.
- News Article:  
Edwards, Kyle. "Why Gladue Has Not Lived Up to Its Promise for Indigenous Justice"  
MacLeans's. October 18, 2017. <https://www.macleans.ca/news/canada/why-gladue-has-not-lived-up-to-its-promise-for-indigenous-justice/>

Assignment(s):

- Module 9 Quiz (3%) – Complete by Friday November 19, 2021, 4:59 pm (EST)

<b>November 22 to 28 2021 — Module 10: Corrections I</b>
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Readings/Materials:

- Textbook Chapter 10 (pp.284-306)
- Pages 32-49 of:  
Gacek, James. 2020. "In the Era of E-Carceration: Criminal Justice Trends and Concerns with Electronic Monitoring." *The Annual Review of Interdisciplinary Justice Research* 9: 32-56.

Assignment(s):

- Module 10 Quiz (3%) – Complete by Friday November 26, 2021, 4:59 pm (EST)

Instructions:

- Instructions for Final Exam (35%, due during the Formally Scheduled Examination Period, exact due date TBD) posted on Friday November 26, 2021, 5:00 pm (EST)

<b>November 29 to December 5 2021 — Module 11: Corrections II</b>
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Readings/Materials:

- Textbook Chapter 11 (pp.312-347)
- Investigative journalism piece:  
Cardoso, Tom. "Bias Behind Bars: A Globe Investigation." The Globe and Mail. October 24, 2020. <https://www.theglobeandmail.com/canada/article-investigation-racial-bias-in-canadian-prison-risk-assessments/>

Assignment(s):

- Module 11 Quiz (3%) – Complete by Friday December 3, 2021, 4:59 pm (EST)

Synchronous (live) activity:

- Monday, November 29, 2021, 11:35 am-1 pm: Synchronous (live) Question and Answer

Session about Final Exam with Instructor and TAs on Zoom — Students are strongly encouraged to participate

<b>December 6 to 12 — Module 12: Corrections III</b>
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Readings/Materials:

- Textbook Chapter 12 (pp.359-392)
- Listen to (and read the descriptive text on webpage):  
CBC's Ideas Podcast — Episode: *If We Abolish Prisons, What's Next?* December 18, 2019.  
53:59. <https://www.cbc.ca/radio/ideas/if-we-abolish-prisons-what-s-next-1.5399845>

Assignment(s):

- Module 12 Quiz (3%) – Complete by Friday December 10, 2021, 4:59 pm (EST)

<b>FINAL EXAMINATION due during Formally Scheduled Examination Period</b>
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- **FINAL EXAM** (take-home) (35%) — Complete and submit during the Formally Scheduled Examination Period — Exact due date TBD

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**COVID-19 PREVENTION MEASURES**

All members of the Carleton community are required to follow COVID-19 prevention measures and all mandatory public health requirements (e.g. wearing a mask, physical distancing, hand hygiene, respiratory and cough etiquette) and [mandatory self-screening](#) prior to coming to campus daily.

If you feel ill or exhibit COVID-19 symptoms while on campus or in class, please leave campus immediately, self-isolate, and complete the mandatory [symptom reporting tool](#). For purposes of contact tracing, attendance will be taken in all classes and labs. Participants can check in using posted QR codes through the cuScreen platform where provided. Students who do not have a smartphone will be required to complete a paper process as indicated on the [COVID-19 website](#).

All members of the Carleton community are required to follow guidelines regarding safe movement and seating on campus (e.g. directional arrows, designated entrances and exits, designated seats that maintain physical distancing). In order to avoid congestion, allow all previous occupants to fully vacate a classroom before entering. No food or drinks are permitted in any classrooms or labs.

For the most recent information about Carleton's COVID-19 response and required measures, please see the [University's COVID-19 webpage](#) and review the [Frequently Asked Questions](#)

[\(FAQs\)](#). Should you have additional questions after reviewing, please contact [covidinfo@carleton.ca](mailto:covidinfo@carleton.ca)

Please note that failure to comply with University policies and mandatory public health requirements, and endangering the safety of others are considered misconduct under the [Student Rights and Responsibilities Policy](#). Failure to comply with Carleton's COVID-19 procedures may lead to supplementary action involving Campus Safety and/or Student Affairs.

### **ACADEMIC ACCOMMODATIONS**

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows: <https://students.carleton.ca/course-outline/>.

#### **Pregnancy Obligation**

Please contact me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Department of Equity and Inclusive Communities (EIC): <https://carleton.ca/equity/>.

#### **Religious Obligation**

Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, visit the Department of Equity and Inclusive Communities (EIC): <https://carleton.ca/equity/>.

#### **Academic Accommodations for Students with Disabilities**

If you have a documented disability requiring academic accommodations in this course, please contact The Paul Menton Centre (PMC) at 613-520-6608 or [pmc@carleton.ca](mailto:pmc@carleton.ca) for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me as soon as possible to ensure accommodation arrangements are made. Please consult the PMC Website for their deadline to request accommodations for the formally-scheduled exam (if applicable): <https://carleton.ca/pmc>.

#### **Plagiarism**

Plagiarism is presenting, whether intentional or not, the ideas, expression of ideas or work of others as one's own. Plagiarism includes reproducing or paraphrasing portions of someone else's published or unpublished material, regardless of the source, and presenting these as one's own without proper citation or reference to the original source. Examples of sources from

which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, art works, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, and material on the Internet. Plagiarism is a serious offence. More information on the University's Academic Integrity Policy can be found at:

<https://carleton.ca/registrar/academic-integrity/>.

### **Survivors of Sexual Violence**

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: <https://carleton.ca/studentsupport/svpolicy/>.

### **Accommodation for Student Activities**

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. Read more here:

<https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>.

For more information on academic accommodation, please contact the departmental administrator or visit: <https://students.carleton.ca/services/accommodation/>.

### **Department Policy**

The Department of Law and Legal Studies operates in association with certain policies and procedures. Please review these documents to ensure that your practices meet our Department's expectations: <https://carleton.ca/law/student-experience-resources/>.