# Funding Application Form

**TO BE COMPLETED BY THE APPLICANT**

<table>
<thead>
<tr>
<th><strong>Name:</strong></th>
<th></th>
<th><strong>Employee/Student Number:</strong></th>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Phone:</strong></td>
<td></td>
<td><strong>Academic Unit/Organization:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Email:</strong></td>
<td></td>
<td><strong>Date request submitted:</strong></td>
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</tr>
</tbody>
</table>

**Applicant Type:**
- [ ] Contract Instructor
- [ ] External Applicant
- [ ] Faculty
- [ ] Student
- [ ] Student Group
- [ ] Visiting Professor/Scholar
- [ ] Staff
- [ ] External Applicant
- [ ] Other: ____________

**Request Type:**
- [ ] Chet Mitchell Memorial Lecture
- [ ] JurisTalk seminar
- [ ] Conference
- [ ] Workshop
- [ ] Event Sponsorship
- [ ] Other: ____________

**Event Information:**
- **Title:**
- **Date/Time:**
- **Location:**

**Description:**

**Budget Information:**
- **Proposed Budget:** ____________
- **Amount Requested:** ____________

**Breakdown:**

**TO BE COMPLETED BY THE DEPARTMENT CHAIR**

<table>
<thead>
<tr>
<th><strong>Approved Amount:</strong></th>
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<tbody>
<tr>
<td><strong>Signature:</strong></td>
<td></td>
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<tr>
<td><strong>Date:</strong></td>
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</tbody>
</table>

**Notice of Collection:** The personal information requested on this form is collected in accordance with Sections 38(2) and 41(1) of the Freedom of Information and Protection of Privacy Act (FIPPA), R.S.O. 1990 c.F.31 as amended. The information provided will not be used for any purposes other than those stated upon this form unless the applicant provides express written consent. Should you have any questions concerning your personal information please contact the Department of Law and Legal Studies, C473 Loeb Building, Carleton University, 1125 Colonel By Drive, Ottawa, ON K1S 5B6, Tel: 613-520-3690.