## **Carleton University**

# **Department of Law and Legal Studies**

#### **Course Outline**

COURSE: LAWS 1002 B – Introduction to Legal Studies II

TERM: WINTER 2025

Prerequisites: None

CLASS: Day & Mondays 2:35 – 4:25 pm

Time: Please check Carleton Central for current Class Schedule.

Room: Note this is an "IN PERSON" section of the course so you must attend

the class to have access to the lecture materials (i.e. the lectures are <u>not</u> normally recorded or posted online). There are also required tutorial

groups.

INSTRUCTOR: Stephen J. Tasson

CONTACT: Office: Room D585 Loeb Building

Office Hrs: Tuesday 11am-1pm (or by appointment)

Email: <u>steve.tasson@carleton.ca</u>

BRIGHTSPACE: https://brightspace.carleton.ca/d2l/home/285122

### **CALENDAR COURSE DESCRIPTION**

Introduction to legal rules and theoretical approaches for critically understanding the creation, interpretation and enforcement of those rules; the role of judges, juries, lawyers, and lay persons; adjudication and alternative dispute resolution; relationship of law with social change and justice; challenges of access to justice.

### **COURSE DESCRIPTION**

Understanding "the law" in contemporary societies requires that we understand the ways that it is enacted or "practiced" and by whom. This means understanding some core **processes** and **key players** within these processes, including "officials" such judges, lawyers, police officers; as well as "lay actors" like claimants, defendants, victims and jurors.

One process we explore in some depth early in the term is the trial process. We discuss the value of **the trial** as a process of legal fact-finding and conflict resolution. How does the structure of the court or the policy aims of civil and criminal law aid, or potentially undermine, satisfactory conflict resolution? What **alternatives** are there to the trial process and what advantages might they offer? What happens when legal processes "get it wrong"? How does the justice system acknowledge, for example, the overrepresented groups within its processes or the growing number of "wrongful convictions" it produces?

A central theme that also runs throughout the course is concern for the basic **accessibility** of the legal system. This not only refers to the trial process and to the mechanisms of formal justice, but also to legal education, the police, the judiciary, and the legal profession.

Law's "distance", rituals and formality aim, in part, to insulate its various processes from everyday social inequalities and prejudices in the name of equality and formal justice. However, this "distance" may also effectively undermine its ability to adequately represent social aims or render **substantive justice** for many

people seeking a just resolution to interpersonal and group conflicts. How do Canadian legal actors and legal processes seek to navigate this core **ambiguity**?

**These are critical questions**. They are fundamentally questions about what law is and does, at present, and (crucially) what it ought to do and be, going forward.

## Course Objectives (or, 'what I want you to get out of the course')

- 1. Explore the trial process in Canadian courts. Evaluate the relative merits of the 'adversarial' trial process relative to alternative trial and pre-trial processes of legal fact-finding. Connect this debate to the issue of accessibility and "wrongful conviction" in Canada.
- 2. Evaluate the relative strengths and weaknesses of Alternative Dispute Resolution (ADR) processes in Canada. Connect this discussion to debates surrounding "Restorative Justice" and reconciliation and Indigenous legal traditions in Canada.
- 3. Identify the basic components of criminal and civil law in Canada. Be able to understand the broader implications of seemingly minor "technical" changes on the roles and duties of individuals and social groups (e.g. duties owned by "social hosts" to "guests").
- 4. Identify and critically evaluate the legal system's key "actors", their motivations, and how their attitudes and actions affect our understanding of, and outcomes in, the present-day legal system.
- 5. Explore the values of "accessibility" and "representativeness" in the Canadian legal system. Assess these values relative to the "under" and "over-representation" of certain groups within the legal system.
- 6. Be able to read and identify key aspects and authorities within legal decisions (i.e. cases).
- 7. Understand the uses of criminal and civil law as means to produce and stabilize existing social order(s) and State power.
- 8. Develop your ability to evaluate competing written arguments (in particular, "theoretically oriented" arguments) and persuasively articulate your own positions relative to those arguments.
- 9. Examine the serious effects and persistence of racism, sexism, and other forms of prejudice in key parts of the legal process (including within the legal profession). Discuss the systemic quality of these issues.

### REQUIRED TEXTS

Tasson, S. *et al.* (eds.) (2019). *Introduction to Legal Studies: Processes and Power* (1<sup>th</sup> ed.). North York: Captus Press.

This core "course text" (as it referenced on the weekly reading schedule) is available for purchase at the **University Bookstore** (for roughly \$50).

The text is also available directly from the publisher, *Captus Press*, as an *ebook*. See the following link for more information on accessing the text online (<a href="http://www.captus.com/information/ebook.htm">http://www.captus.com/information/ebook.htm</a>). Follow the link to 'Carleton University' section (for roughly \$50).

The text may also be available "used" (if you want to save a few \$\$\$)) from multiple booksellers in Ottawa (e.g HAVEN BOOKS). There is no other book required to purchase for THIS section of the course!

**NOTE:** In addition to this main course text there will be <u>additional readings/media</u> for which you will be also be responsible. These are available to you through our course Brightspace page and detailed in the **Required** Reading Schedule (on Brightspace). There are NO ADDITIONAL COSTS associated with these materials.

#### **EVALUATION**

(All core components must be completed in order to receive a passing grade in this course)

Standing in a course is determined by the course instructor subject to the approval of the Department and of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Department and the Dean.

Response/Reflections (2/3)	20%	(W3, W5, W11 see Brightspace)
Case "Quiz"	10%	(W8 or W9 see Brightspace)
Course Participation (TA groups)	15%	(continuous, see below)
Term Paper		
Outline/Thesis Submission (OPTIONAL)		(due 11:59pm, March 21)
Final Term Paper	25%	(due 11:59pm, April 3)
Final Exam	30%	(during April formal exam period)

### **COURSE COMPONENTS**

"Reading" Response/Reflections (2 to 3) (20%)

On three select weeks throughout the term (see schedule on Brightspace) there is a question or short set of questions (posted to Brightspace) that ask you to respond/reflect on the material or theme for the week. In some instances this will be more summarizing work but in other cases you may be asked to consider the implications of text, or even connect issues to your own experience.

Normally these response/reflection submissions should minimally demonstrate that:

- a) you have read the required reading/source (summary elements)
- b) considered the arguments/topic in some depth (analysis elements) and
- c) devoted time to carefully crafting and editing your response e.g. precision in language (care elements)

The reflection is not about providing a complete summary or about getting the "right" answer to the question(s) posed. Rather, the main aim of your response/reflection should be to demonstrate to the reader the depth of your engagement and, where possible, to connect the week's material to other themes or issues you see developing in the course. Again, the aim is to show you are working through the material in an informed and thoughtful way.

More details regarding formatting and a rubric appear Brightspace. Unless otherwise specified your submissions should be **approx. 2 to 3 double-spaced pages**) Like other written components of the course, these response/reflection submissions are submitted via Brightspace and must be submitted <u>before the deadlines indicated on Brightspace</u>.

3 are available but only 2 (highest grades) are counted toward the final grade. You may choose not to complete all three if you are content with your first two grades.

Course Participation (15%) (Note: TA Groups are not every week – see COURSE SCHEDULE)

Despite the fact that this is primarily delivered as a lecture course, individual weekly participation and "engagement" are still key components of the course and your mark. Hopefully we can have some solid discussion in the lecture, but your main opportunity to discuss and participate is in the "tutorials"/discussion groups (you will have registered in one of these groups when you registered for the course). You are expected to

**attend** and **come prepared** to participate and contribute to your group. Your "course participation" mark is based not only on your basic attendance to these groups, but on the <u>quality of your actual participation</u> in the discussions and planned exercises.

It is <u>very important that you attend these groups</u>! While a key function is to provide a more intimate place to discuss course material with your peers, the groups also help clarify assignment expectations and develop some of the core skills necessary to your success in this course (and beyond).

If you have any concerns with how your TA groups is organized or conducted, you should discuss with the course instructor ASAP.

## Reading a Case (Online Quiz) (10%)

Active and critical reading are key skills that you should develop/hone as the term progresses. Building reading skills is vital to succeed in future legal studies courses and at university, more generally. In this course we will focus on how to read academic articles and how to read legal cases.

To evaluate your ability to understand the basics of **reading a legal case** there will be a short quiz conducted online through Brightspace. The precise date of the quiz will be announced early in the term (likely in W8 or W9 depending on how quickly we are moving through material) and more details will be provided.

#### Outline/Thesis Exercise + Term Paper (25%)

The "Term Paper" component is made up of two parts: A brief preliminary Thesis/Outline Submission and the graded Final Term Paper.

There is no grade for the Thesis/Outline Submission. Rather, completing it provides you a chance to receive feedback on the direction and basic structure you plan to use in your paper. It gives you a chance to make sure you are on the right track and have understood the essay requirements clearly. A solid paper structure improves papers (and paper **GRADES!**) significantly. You are strongly encouraged to submit this component for feedback. However, it is **OPTIONAL!** 

The Term Paper itself, which is due at the end of the term, asks you to summarize, synthesize and offer a position on some key issues we investigate in the course. It provides you an opportunity to discuss the course materials that we investigate and draw connections to some of the broader questions and themes highlighted in the lectures. The Term Paper will be **approx. 7 double-spaced pages in length**. The specific question, format requirements and rubric for evaluation will be outlined in the assignment sheet (available during **Winter Reading Week** on Brightspace) and will also be discussed in more detail in the TA groups.

**NOTE:** "Outside" research or sources (other than course texts and lectures) will not normally be required and are usually not encouraged in preparing the Term Paper. The paper is not a "research paper" but rather structured to demonstrate competency in structuring arguments and analysis.

### Final Exam (30%)

The final exam will be held during the formally scheduled exam period in APRIL. It will cover content for the whole term. The exact date, time and location are centrally scheduled by the university (I'm at their whim as much as you!). The exam is likely to consist of approximately 90 multiple-choice questions; though there may

short-answer questions as well (if this is the case, I will inform during or before the Reading Week Break). For the most part multiple-choice exams aim to test the breadth of knowledge you have gained in the course rather than the depth (this is what other components are for!). The specifics of the exam and tips for studying will be discussed closer to the end of term.

### **SCHEDULE**

The complete Required Reading and Lecture Topics schedule is available on Brightspace (our online portal). If you have any questions or concerns about these topics or readings, please let me know via email. Please also note these other important term dates:

Winter 2025 Sessional Dates and University Closures		
Please find a full list of important academic dates on the calendar website: <a href="https://calendar.carleton.ca/academicyear/">https://calendar.carleton.ca/academicyear/</a>		
January 6, 2025	Winter term classes begin.	
January 17, 2025	Last day for registration and course changes (including auditing) in winter courses.	
January 31, 2025	Last day for withdrawal from winter term and winter portion of fall/winter courses with full fee adjustment. Withdrawals after this date will result in a permanent notation of WDN on the official transcript.	
February 17-21, 2025	Winter break, no classes.	
March 15, 2025	Last day for academic withdrawal from full winter, late winter, and fall/winter courses.	
March 25, 2025	Last day for summative tests or examinations, or formative tests or examinations totaling more than 15% of the final grade, in winter term or fall/winter undergraduate courses, before the official April final examination period.	
April 8, 2025	Winter term ends.  Last day of winter and fall/winter classes.	
April 11-26, 2025	Final examinations in winter and fall/winter courses will be held.	

# PRACTICAL STRATEGIES FOR SUCCESS IN THIS (& OTHER) COURSES

### 1. SHOW UP!

You can't participate and contribute if you are not attending class and the tutorial groups and this is an important part of your mark. Basic attendance keeps you engaged and prevents you from falling too far behind or feeling overwhelmed. Investing time into your course is the critical first step to better grades!

### 2. GET IT IN!

Perfection is the enemy of the good! Don't let work linger and get it in <u>on time</u> so you can get feedback on how to improve. I know "letting go" of work is HARD for many folks (it is for me too), but it is a valuable lesson in first year that the term is always shorter than you think! Every class is different but

work always seems to come due at the same time and you may be quickly overwhelmed. Plan ahead and work when you can rather than when you must!

3. Ask for HELP if you need help or any course requirements or expectations are unclear! Your TA and I are here to help you succeed in the course. While it may feel sometimes that you are "on your own", you are not! Again, your TA and I want you to succeed and so you should contact us if you are struggling. Early communication is key! You are also part of a "class", and you should not underestimate the value of peer support and academic community. Don't be afraid to get to know your peers and ask (and answer) questions. This may be intimidating at first, but part of the university experience is recognizing you are now part of a community of learning in which we all have a shared interest in fostering understanding, disseminating knowledge and ideas.

## 4. BE OPEN to new ideas and new ways of thinking (and communicating)

Good courses ought to challenge us to think differently about what we think we already know and/or force us to find new ways to articulate our positions or experience. Consequently, they may prompt us to reflect on ourselves, our relationships with others, and the structures of the world around us. This can sometimes be an <u>unsettling and uncomfortable process</u> and different people react to these challenges differently. In this class the source of these challenges may be the course materials (my "lectures" or the readings) but they may also come through interactions with your peers in class. <u>Not everyone is equally skilled in expressing their positions or posing questions</u>. Be attentive to this fact, to the diversity of other student's experiences, and be "generous" in attributing motives to others in the class. Personal attacks will not be tolerated (you will discuss "Ground rules" early on in the first groups).

#### UNIVERSITY AND DEPARTMENTAL POLICIES

#### **DEPARTMENT POLICIES**

Please review the following webpage to ensure that your practices meet our Department's expectations, particularly regarding standard departmental protocols and academic integrity requirements: https://carleton.ca/law/student-experience-resources/

### **PLAGIARISM**

The University Academic Integrity Policy defines plagiarism as "presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one's own." This includes reproducing or paraphrasing portions of someone else's published or unpublished material, regardless of the source, and presenting these as one's own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, artworks, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

Examples of plagiarism include, but are not limited to:

- any submission prepared in whole or in part, by someone else, including the unauthorized use of generative AI tools (e.g., ChatGPT);
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another's data or research findings without appropriate acknowledgement;

• submitting a computer program developed in whole or in part by someone else, with or without modifications, as one's own; and

• failing to acknowledge sources through the use of proper citations when using another's work and/or failing to use quotations marks.

Plagiarism is a serious offence that cannot be resolved directly by the course's instructor. The Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They can include a final grade of "F" for the course. More information on the University's Academic Integrity Policy can be found at: https://carleton.ca/registrar/academic-integrity/.

## A NOTE on Generative AI Tools (eg., ChatGPT, etc)

Unless explicitly permitted for a specific assignment, any use of generative AI tools to produce assessed content is considered a violation of academic integrity standards. If you are unsure about what might be considered a "generative" tool then please plan to discuss it with me in office hours!

### STATEMENT ON STUDENT MENTAL HEALTH

As a University student you may experience a range of mental health challenges that significantly impact your academic success and overall well-being. If you need help, please speak to someone. There are numerous resources available both on- and off-campus to support you.

For more information, please consult <a href="https://wellness.carleton.ca/">https://wellness.carleton.ca/</a>

### Emergency Resources (on and off campus):

• https://wellness.carleton.ca/get-help-now/

### Carleton Resources:

- Mental Health and Wellbeing: <a href="https://carleton.ca/wellness/">https://carleton.ca/wellness/</a>
- Health & Counselling Services: <a href="https://carleton.ca/health/">https://carleton.ca/health/</a>
- Paul Menton Centre: https://carleton.ca/pmc/
- Academic Advising Centre (AAC): https://carleton.ca/academicadvising/
- Centre for Student Academic Support (CSAS): <a href="https://carleton.ca/csas/">https://carleton.ca/csas/</a>
- Equity & Inclusivity Communities: <a href="https://carleton.ca/equity/">https://carleton.ca/equity/</a>

### Off Campus Resources:

- Distress Centre of Ottawa and Region: (613) 238-3311 or TEXT: 343-306-5550, https://www.dcottawa.on.ca/
- Mental Health Crisis Service: (613) 722-6914, 1-866-996-0991, http://www.crisisline.ca/
- Good2Talk: 1-866-925-5454, <a href="https://good2talk.ca/">https://good2talk.ca/</a>
- The Walk-In Counselling Clinic: https://walkincounselling.com

### **ACADEMIC ACCOMMODATIONS**

Carleton is committed to providing academic accessibility for all individuals. You may need special arrangements to meet your academic obligations during the term. The accommodation request processes, including information about the Academic Consideration Policy for Students in Medical and Other Extenuating Circumstances, are outlined on the Academic Accommodations website (students.carleton.ca/course-outline).

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows.

## Pregnancy Obligation and Family-Status Related Accommodations

Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details about the accommodation policy, visit the <u>Equity</u> and <u>Inclusive Communities</u> (EIC) website.

### **Religious Obligation**

Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, please go to: <a href="https://carleton.ca/equity/focus/discrimination-harassment/religious-spiritual-observances/">https://carleton.ca/equity/focus/discrimination-harassment/religious-spiritual-observances/</a>.

#### **Academic Accommodations for Students with Disabilities**

The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or <a href="mailto:pmc@carleton.ca">pmc@carleton.ca</a> for a formal evaluation. You can find the Paul Menton Centre online at: <a href="https://carleton.ca/pmc/">https://carleton.ca/pmc/</a>

If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the PMC website for the deadline to request accommodations for the formally-scheduled exam (if applicable).

#### **Survivors of Sexual Violence**

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: <a href="https://carleton.ca/equity/sexual-assault-support-services">https://carleton.ca/equity/sexual-assault-support-services</a>

#### **Accommodation for Student Activities**

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. Read more here: <a href="https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf">https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf</a>.

For more information on academic accommodation, please visit: https://students.carleton.ca/services/accommodation/.

### OTHER COURSE SPECIFIC POLICIES

(Please ask if there is any confusion or concern with any course-related policies!)

#### ASSIGNMENT FORMATTING and SUBMISSION

Unless otherwise specified, any written work submitted in this course must be double-spaced, formatted to 12pt Times New Roman or Arial font with standard 1" margins. Assignments normally must include your name and student number and the course code in the document's header. Any title pages, bibliographies and extensive footnotes are not usually counted in determining an assignment's word count or page length.

Assignments are normally submitted using the links provided for this specific purpose on the Brightspace page for

this course. It is your responsibility to ensure that assignments are submitted in a readable file format (usually .doc or .pdf formats!) \*before the deadline\*.

If an assignment is unreadable it cannot be graded and will not be considered submitted. If you anticipate any issues (technological or otherwise) you should discuss this with your TA or with me ASAP.

#### \*\*\*ASSIGNMENT REVIEW

I reserve the right to ask you to submit all assignment preliminary drafts and notes made toward completing your assignments, and I may request you orally summarize/explain any work submitted for a grade in this class. Failure to participate in this course-specific review process may have an adverse effect on your assignment grade.

## **LATE ASSIGNMENTS & EXTENSIONS POLICY**

#### Why are deadlines so important?

Meeting deadlines particularly matters in larger courses like this one where I rely on TAs to mark course work. Teaching Assistants are students like you! They have their own assignments and course/research work to complete – and have their own deadlines (and in a few cases, actual lives to live!). They plan their term schedule around when they have to grade and complete feedback for their students and if your assignments or papers are late this puts additional pressure on them and complicates my ability to maintain consistency in grades across the course.

<u>LATE ASSIGNMENTS</u> will normally be penalized 3% per day that it remains unsubmitted (e.g. a paper marked as a 68% that was 1 day late would receive a grade 65%) (unless otherwise specified on the assignment instructions). Late assignments must be submitted normally through Brightspace unless you are otherwise directed.

Email is NOT considered an acceptable means of submission for any assignment!

### \*Extension requests\*

There may be instances where for **legitimate reasons beyond your control** you are unable to submit work in advance of the deadline and where accommodations are warranted.

Extension requests must normally be communicated to me <u>in advance</u> of the assignment deadline OR no later than 24hrs after the deadline has past. Frantic email requests on the eve of a deadline or a week after are unlikely to receive a favorable reply. For requests for extensions lasting less than 7 days, please complete the form at the following link and submit it to me (Steve) with your request. <a href="https://carleton.ca/registrar/academic-consideration-coursework-form/">https://carleton.ca/registrar/academic-consideration-coursework-form/</a> (be sure to read this form carefully).

For more information regarding academic consideration for short-term incapacitation (illness, injury, or extraordinary circumstances beyond a student's control), please visit the following link: <a href="https://students.carleton.ca/course-outline/#academic-consideration-for-short-term-incapacitation">https://students.carleton.ca/course-outline/#academic-consideration-for-short-term-incapacitation</a>

In extraordinary cases where a **requested extension lasts longer than 7 days** (e.g. in the case of prolonged medical or other serious issues), students will normally be required to provide additional information to justify the extension. **OPEN COMMUNICATION WITH ME REGARDING LATES/EXTENSIONS IS VITAL!** 

\*\*\*PLEASE ALSO NOTE\*\*\*: Late and extended assignments WILL NOT be graded and "returned" along normal timelines and the quantity of feedback may also be affected.

### **REFERENCING & PLAGIARISM (Part II)**

All assignments in the course must be properly referenced (using APA, MLA, or Chicago citation styles) and include a bibliography of all sources used in the preparation of the assignment (unless directed otherwise). We will discuss citation styles in some detail in the TA groups. I understand that, to this point, students have had varying degrees of experience with citation and referencing in their academic work. Regardless, the expectation is that you have a basic ability to reference and cite others' work used in preparing your own assignments (even imperfectly).

As highlighted above, failure to reference properly, using generative AI (without clear attribution), or attempting to pass someone else's ideas or work off as your own constitutes plagiarism (whether intentional or just careless). Both the university and I take it very seriously – and so should you. Plagiarism will lead to penalties that are very serious!!! **Recklessly or purposefully engaging in it is incredibly misguided!** If you are struggling or unsure about how best to use or incorporate sources in preparing your work in the course, it is far better to contact me and talk to me about resources to help!

## (INFORMAL) GRADE APPEALS & ADDITIONAL FEEDBACK REQUESTS

There may be instances where you feel an error has been made in assigning a grade to your submitted work in the course or where the reasons for the assigned grade are unclear or confusing. In such instances you may seek further feedback and/or **informally "appeal" the grade**.

Such requests must first be directed toward the person who initially graded the work (in most cases this will be your TA). In cases of appeal, you must establish "grounds" for the appeal (i.e. clearly indicate where you think a mistake was made). Vague allusions to "working hard" on an assignment or what you "normally get in other classes" are not sufficient grounds for an appeal.

If after meeting with your TA, the reasons for your grade remain unclear or you would like **additional feedback** on the submission, then you may contact/ appeal the mark to me (Steve). Normally I ask students to stop by during office hours or create an appt. where we can discuss the work/grade (this is usually the most efficient).

If the reasons for the grade remain unclear after this meeting, you may formally appeal your grades as part of a formal **Appeal of Final Grade** (this process is elaborated in the Academic Calendar).