

MASTER'S THESIS TIMELINE

Initial Steps:				
<p>1. A) Approach potential supervisors with your topic ideas.</p> <p>B) With your supervisor, complete and submit the MA Supervision Committee form and begin continuous registration for the Thesis course by submitting an override request.</p> <p>C) Consult with your supervisor about your final timeline for completion of your Master's Thesis. Your supervisor may recommend deadlines earlier than the deadlines listed.</p>		<p>You should approach potential supervisors with your topic ideas, preferably in the Winter term of the first year.</p> <p>To secure a supervisor and register in the Thesis course you must submit the MA Supervision Committee Form. This must be done before submitting your registration override request for the Thesis course (LAWS 5909) in the registration period.</p>		
Completion Steps:		FALL	WINTER	SUMMER
2. Present draft chapters to your supervisor for comment and revision.		Sept - Nov	Jan - Mar	May - July
3. Deadline to Apply to Graduate.		Nov. 30 (for Feb.)	April 1 (for June)	Aug. 31 (for Nov.)
<p>4. Submit a <u>full draft</u> of your thesis to your supervisor for review. Your supervisor must complete the Thesis Defence Scheduling Form to finalize names of the thesis committee members including the chair and to schedule the date and time of the oral defence.</p> <p>** Note: Your supervisor/committee may require an earlier deadline.</p>		Late November	Early April	Mid July
<p>5. Submit your <u>evaluation copy</u> to the Graduate Administrator for distribution to the committee (<i>you may submit earlier!</i>).</p> <p>Upload your Thesis in Carleton Central and complete E-Thesis Documentation. The thesis must be circulated to the committee members at least 3 weeks before the scheduled defence date and completely uploaded in the e- thesis system at least 2 weeks before the defence.</p>		Last day: 3 weeks before defence date	Last day: 3 weeks before defence date	Last day: 3 weeks before defence date
6. Last Day to Hold Thesis Defence.		Jan 7	May 2	Sept 7
<p>7. Last Day to submit the <u>filing copy</u> of the Thesis with any corrections or revisions.</p> <p>Upload the final revised copy in the e-thesis system. Your supervisor S approve the uploaded thesis revisions. All thesis upload procedures MUST be completed by the LAST DAY FOR REGISTRATION AND COURSE CHANGES deadline noted or the student MUST REGISTER for the following term.</p>		FINAL Thesis Upload completed: January 16	FINAL Thesis Upload completed: May 12	FINAL Thesis Upload completed: Sept 16

