

Course Outline

COURSE: LAWS 1002A Introduction to Legal Studies 2: Processes and Power

TERM: Fall 2026

PREREQUISITES: None

CLASS: **Day & Time:** Fridays, 11:35 a.m. to 1:25 p.m.

Room: Please check Carleton Central for current Class Schedule

In person, once a week. Course information, announcements, materials, evaluation instructions, and other course resources will be available through Brightspace.

INSTRUCTOR: Associate Professor Sebastien Malette

CONTACT: **Office Hrs:** D591 Loeb Building By appointment, Zoom or in person, TA contact information can be found on Brightspace.

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BRIGHTSPACE: <https://brightspace.carleton.ca/>

CALENDAR COURSE DESCRIPTION

Introduction to legal studies: concepts, sources, nature and functions of law; historical, cultural and constitutional foundations of Canadian legal system; common and civil law traditions; statutory interpretation; precedent; legal institutions; frameworks for analyzing formal and informal conceptions of law and its role in society.

COURSE DESCRIPTION

This course is designed to provide an introduction to the field of Canadian legal studies. As such, it has two main objectives. A first objective is to provide a basic knowledge of the formal foundations of law and the legal system in Canada. Students will learn about the sources of formal law in Canada, the structure and function of legal institutions, the

process of law-making and the various actors in the legal process. As well, students will be introduced to important areas of substantive law, including criminal law, constitutional law, contract law, tort law, and family law. A second objective of the course is to provide students with the tools to begin to think critically about law and the Canadian legal system. Students will be introduced to different theoretical perspectives concerning what law is, how law is made, how law is experienced, and the role of law in shaping relationships between individuals and groups, as well as relations between the state and society. The ways in which law may distribute, reinforce, or challenge social power will also be considered. Ultimately, students will examine the role law may play in advancing or inhibiting social justice and social change.

LEARNING OUTCOMES

Upon successful completion of this course, students should be able to:

1. **Identify and explain different theoretical frameworks** that can be used to examine the forms and roles of law within Canadian society, including both formal and informal conceptions of law.
2. **Identify, explain, and critically evaluate the roles and functions of institutions and actors** involved in the Canadian legal system.
3. **Recognize, explain, and critically evaluate formal processes of legal rule-making**, including the legislative process and judicial decision-making.
4. **Recognize, explain, and critically evaluate a range of substantive legal rules and frameworks** that directly affect the lives of Canadians, including areas such as criminal law, tort law, contract law, family law, and constitutional law.
5. **Analyze the relationship between law and power**, including the ways in which formal and informal forms of law may affect the distribution of power within society.
6. **Critically assess relationships between law, justice, and social change**, including the ways in which law may either advance or inhibit social transformation.
7. **Apply foundational legal concepts and analytical skills to legal problems, cases, and institutions**, and communicate that analysis clearly in written academic work and examinations.

REQUIRED TEXTS

The following texts are required for this course:

1. Stephen Tasson, Rebecca Bromwich, Jane Dickson, Vincent Kazmierski, Bettina Appel Kuzmarov, Sébastien Malette, and Umut Özsü, eds., *Introduction to Legal Studies: Processes and Power*, vol. 2, Canadian Legal Studies Series (Concord: Captus Press, 2019). ISBN 978-1-55322-382-5.
Estimated cost: approximately \$63.50 CAD.

2. Patrick Fitzgerald, Barry Wright, and Vincent Kazmierski, *Looking at Law: Canada's Legal System*, 7th ed. (Toronto: Butterworths, 2019). ISBN 978-0-433-49892-6.

Estimated cost: approximately \$135 CAD for a new print copy. A digital version may be available for approximately \$88 CAD.

Prices are estimates based on currently available publisher and vendor information and may change.

Second-hand copies of the same editions are permitted.

Copies of required materials may also be available through the MacOdrum Library reserve system for consultation. Students should consult the Carleton University Bookstore and/or the publishers for current availability and pricing.

SUPPLEMENTARY TEXTS

No additional texts are required unless otherwise indicated on Brightspace.

Additional cases, articles, statutory materials, or other supplementary readings may be posted on Brightspace or made available through ARES during the term.

EVALUATION

There are four formal evaluation components in this course:

Evaluation	Weight Grade Due Date / Period		
Assignment 1 – Case Summary	25%	/25	Friday, October 2, 2026, 4:30 p.m.
Assignment 2 – Short Essay	30%	/30	Friday, November 20, 2026, 4:30 p.m.
Discussion Group Attendance and Participation	10%	/10	Throughout the term
Final Examination	35%	/35	Formal December examination period
TOTAL	100%	/100	

Detailed instructions, grading criteria, rubrics, submission procedures, and additional requirements for each evaluation component will be available on **Brightspace**.

A. Assignment 1 – Case Summary — 25% (/25)

Due: Friday, October 2, 2026, at 4:30 p.m.

Submission: Brightspace

Students will prepare a case summary based on a judicial decision assigned for the evaluation.

The purpose of this assignment is to introduce students to the structure of judicial decisions and to develop foundational legal reading and analytical skills.

Students will be expected to identify and explain, as appropriate:

- the relevant facts;
- the legal issue or issues;
- the decision;
- the reasoning of the court;
- the legal rule or principle emerging from the case;
- the significance of the decision.

The assignment evaluates students' ability to read a legal decision carefully, distinguish relevant from irrelevant information, identify the central legal issue, and communicate the reasoning of a court clearly and accurately.

Detailed instructions and the grading rubric will be available on Brightspace.

B. Assignment 2 – Short Essay — 30% (/30)

Due: Friday, November 20, 2026, at 4:30 p.m.

Submission: Brightspace

Students will complete a short analytical essay addressing a question related to the themes, concepts, institutions, or areas of law examined in the course.

The purpose of this assignment is to develop students' ability to move beyond description and construct a clear legal-studies argument supported by course material and appropriate sources.

Students will be evaluated on:

- understanding of the relevant legal and theoretical concepts;
- clarity of the thesis or central argument;
- quality of analysis;
- use of course readings and relevant legal material;

- organization and coherence;
- accuracy and clarity of written expression;
- appropriate citation and academic integrity.

Detailed instructions and the grading rubric will be available on Brightspace.

C. Discussion Group Attendance and Participation — 10% (/10)

Students are expected to attend and participate in scheduled discussion groups throughout the term.

The purpose of discussion groups is to reinforce concepts introduced in lectures, develop students' ability to apply legal principles to problems and cases, and provide opportunities for questions and structured academic discussion.

The grade will reflect both **attendance and meaningful participation**.

Students are expected to arrive prepared and to contribute constructively to discussion-group activities.

Detailed expectations and grading criteria will be available on Brightspace.

D. Final Examination — 35% (/35)

Date: During the formal December examination period. The exact date, time, and location will be established by the University.

Format: In-person, multiple-choice examination.

The examination will cover the topics, readings, concepts, legal institutions, and substantive material studied throughout the term.

The examination is **cumulative**.

The purpose of the final examination is to assess students' understanding of the principal concepts and areas of law introduced in the course and their ability to distinguish between legal rules, institutions, processes, and theoretical perspectives.

Further information concerning the format, duration, material covered, and examination procedures will be provided on Brightspace.

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Dean.

Failure to complete all assignments and exams in the course will result in the student receiving a failing grade for the course. Deferrals will not be granted unless all other course requirements have been met. Standing in a course is determined by the course instructor, subject to the approval of the Department and of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Department and the Dean. Students who cannot attend on-campus assessments in person may apply to write their exams remotely, if they meet certain criteria. More information for instructors and students is available at <https://carleton.ca/ses/distance-exams/>. Assessments may occur on campus outside of regular class time (which can include Friday evening, Saturday or Sunday).

LATE PENALTIES, REQUESTS FOR EXTENSIONS AND GRADES APPEALS

POLICY ON LATE PENALTIES AND REQUESTS FOR EXTENSIONS

Assignment 1 – Case Summary

Assignment 1 is due on **Friday, October 2, 2026, at 4:30 p.m.** through Brightspace. Late submissions will normally be subject to a penalty of **2 marks per calendar day**, including weekends, unless an extension or academic consideration has been approved.

Assignment 2 – Short Essay

Assignment 2 is due on **Friday, November 20, 2026, at 4:30 p.m.** through Brightspace. Late submissions will normally be subject to a penalty of **2 marks per calendar day**, including weekends, unless an extension or academic consideration has been approved.

Discussion Group Attendance and Participation

Students are expected to attend and participate in scheduled discussion groups throughout the term.

Absences addressed through applicable academic consideration or accommodation procedures will be treated in accordance with University policy.

Requests for Extensions and Academic Consideration

The granting of extensions is at the discretion of the instructor, who will confirm whether an extension is approved and its duration.

For information about requesting short-term or long-term extensions, deferrals for final examinations, or academic consideration due to illness, injury, or other extraordinary circumstances, students should consult the University's Academic Consideration Policy.

Requests for extensions should normally be submitted to the instructor **before the applicable assignment deadline**, or as soon as reasonably possible where circumstances prevent advance notice.

For short-term academic consideration, students may be required to submit the **Academic Consideration for Coursework form**. Medical notes or other forms of supporting medical documentation will not be requested for short-term consideration.

Requests for deferral of the Final Examination must be submitted directly to the Registrar's Office in accordance with University procedures.

Detailed procedures concerning late submissions and extensions will also be available on Brightspace.

Grade Reviews and Appeals

Students who have questions about a grade received on an assignment should first contact the Teaching Assistant responsible for grading that assignment. Requests for a review of an assignment grade should normally be made within **one week of the grade being posted on Brightspace**.

Students who remain dissatisfied following review by the Teaching Assistant may request review by the instructor in accordance with the procedures and timelines communicated for the course and with University regulations governing grade appeals.

Full details and instructions on procedures can be found here:
<https://carleton.ca/registrar/academic-consideration-policy/>.

For more information regarding academic consideration for short-term incapacitation (illness, injury, or extraordinary circumstances beyond a student's control), please visit the following link: <https://students.carleton.ca/course-outline/#academic-consideration-for-short-term-incapacitation>

POLICY ON GENERATIVE ARTIFICIAL INTELLIGENCE (AI)

The evaluations in this course are designed to assess students' own ability to read legal materials, understand foundational legal concepts, analyze cases and legal problems, develop written arguments, and demonstrate their knowledge independently. The use of generative artificial intelligence must therefore remain limited to forms of assistance that do not replace these core learning activities.

Permitted Uses

Students may use generative AI tools in limited ways, including:

- generating preliminary ideas or possible directions before beginning an assignment;

- identifying keywords or search terms that may assist with subsequent independent research;
- asking general questions to clarify concepts before independently verifying the information using assigned course materials or authoritative sources;
- proofreading a completed student-written draft for grammar, spelling, or stylistic clarity.

Students remain responsible for independently reading, understanding, and using the course materials and legal authorities assigned in the course.

AI-generated material should not be treated as an authoritative legal source.

Prohibited Uses

Students may not use generative AI to:

- write all or substantial portions of an assignment;
- generate a case summary in place of independently reading and analyzing the assigned judicial decision;
- formulate the central thesis or substantive argument of the Short Essay on the student's behalf;
- produce substantive legal analysis that is submitted as the student's own;
- summarize assigned readings as a substitute for completing those readings;
- answer examination questions or assist during an examination unless expressly authorized;
- fabricate or invent cases, quotations, legislation, citations, sources, or factual claims.

The central intellectual work submitted for evaluation must be completed by the student.

Documentation and Disclosure

Any substantive use of generative AI in preparing evaluated coursework must be disclosed.

Where AI has been used, students may be required to identify:

1. the AI tool used;
2. the purpose for which it was used;
3. the relevant prompts or instructions provided to the tool; and
4. how the resulting material was used, modified, verified, or rejected.

Specific disclosure requirements will be included in the relevant assignment instructions on Brightspace.

Responsibility for Accuracy

Students are fully responsible for the accuracy, originality, citations, legal authorities, factual claims, and academic integrity of all submitted work.

Generative AI systems may produce incorrect legal information, fabricated cases or sources, inaccurate quotations, or misleading explanations. Reliance on AI does not excuse factual errors, citation problems, or academic-integrity violations.

As our understanding of the uses of AI and its relationship to student work and academic integrity continues to evolve, students are required to discuss any use of AI not described in this policy with the instructor before using it in evaluated work.

Detailed AI requirements applicable to individual evaluations will be available on Brightspace.

POLICY ON CLASSROOM RECORDING

Audio, video, photographic, or other recording of classroom activities is not permitted without the prior authorization of the instructor.

This policy applies to lectures, discussion groups, student contributions, classroom conversations, and any other course-related activities taking place during scheduled class time.

The purpose of this restriction is to protect the privacy of students, preserve an environment in which participants can engage openly in discussion, and prevent the unauthorized circulation of course materials or the contributions of other members of the class.

Students who require recording as part of an approved academic accommodation should follow the procedures established through the Paul Menton Centre and inform the instructor as required.

Any recording authorized for accommodation or another approved purpose is for the student's personal academic use only and may not be shared, posted, distributed, reproduced, or otherwise made available to others without explicit authorization.

Course materials, including lecture slides, handouts, discussion materials, and other instructional content provided by the instructor or Teaching Assistants, remain subject to applicable copyright, privacy, and academic integrity requirements.

SCHEDULE

Week 1 — Friday, September 11, 2026

Course Introduction

Course overview, expectations, evaluations, Brightspace, discussion groups, and introduction to the study of law, legal processes, and power.

Readings:

No readings. Review Course Outline.

Week 2 — Friday, September 18, 2026

What is Crime?**Readings:**

- *Introduction to Legal Studies: Processes and Power*, vol. 2: 1(b)–(c), 2(b).
 - *Looking at Law: Canada's Legal System*, 7th ed., pp. 74–79.
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Week 3 — Friday, September 25, 2026

The Criminal Law Process**Readings:**

- *Introduction to Legal Studies: Processes and Power*, vol. 2: 2(c), 2(e).
- *Looking at Law: Canada's Legal System*, 7th ed., pp. 99–107.

Assignment Preparation:

Case Summary requirements and expectations reviewed.

Week 4 — Friday, October 2, 2026

Law, Economy and Society — Torts**Readings:**

- *Introduction to Legal Studies: Processes and Power*, vol. 2: 4(a)–(b).
- *Looking at Law: Canada's Legal System*, 7th ed., pp. 74–77, 95–99.

EVALUATION:**Assignment 1 — Case Summary due at 4:30 p.m. — 25% (/25).**

Submission through Brightspace.

Week 5 — Friday, October 9, 2026

Law, Economy and Society — Contracts**Readings:**

- *Introduction to Legal Studies: Processes and Power*, vol. 2: 3(a)–(c).
- *Looking at Law: Canada's Legal System*, 7th ed., pp. 77–81.

Week 6 — Friday, October 16, 2026

Family Law, Informal Regulation and Emerging Challenges for Legal Regulation**Readings:**

- *Introduction to Legal Studies: Processes and Power*, vol. 2: 5(b), 7(c).
- *Looking at Law: Canada's Legal System*, 7th ed., pp. 81–84.

Week 7 — Friday, October 23, 2026

Negotiating, Bargaining and Alternatives to Adjudication

This class examines negotiation and bargaining as forms of dispute resolution together with alternatives to, and alternatives within, formal adjudication.

Readings:

- *Introduction to Legal Studies: Processes and Power*, vol. 2: 5(a).
- *Introduction to Legal Studies: Processes and Power*, vol. 2: 8(a)–(b).
- *Introduction to Legal Studies: Processes and Power*, vol. 2: 7(a), 7(c), 7(e).
- *Looking at Law: Canada's Legal System*, 7th ed., pp. 133–137.

Friday, October 30, 2026

NO CLASS — FALL BREAK

Fall Break runs from **October 26–30, 2026**.

No classes or evaluations take place.

Week 8 — Friday, November 6, 2026

Lawyers, Advocates and Legal Practice

Readings:

- *Introduction to Legal Studies: Processes and Power*, vol. 2: 11(a)–(c).
 - *Looking at Law: Canada's Legal System*, 7th ed., pp. 123–126, 150–152.
-

Week 9 — Friday, November 13, 2026

Judges and Judicial Independence

Readings:

- *Introduction to Legal Studies: Processes and Power*, vol. 2: 6(a).
 - *Introduction to Legal Studies: Processes and Power*, vol. 2: 13(b), 13(d), 13(e), 13(f).
 - *Looking at Law: Canada's Legal System*, 7th ed., pp. 144–148.
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Week 10 — Friday, November 20, 2026

Juries and Evidence

Readings:

- *Introduction to Legal Studies: Processes and Power*, vol. 2: 12(a), 12(c), 12(d), 12(e).
- *Looking at Law: Canada's Legal System*, 7th ed., pp. 148–152, 113–119.

EVALUATION:

Assignment 2 — Short Essay due at 4:30 p.m. — 30% (/30).

Submission through Brightspace.

Week 11 — Friday, November 27, 2026

Law and Social Transformation

This class examines the relationship between law, power, social justice, and processes of social change.

Readings:

- *Introduction to Legal Studies: Processes and Power*, vol. 2: 15(c)–(e).
- *Looking at Law: Canada's Legal System*, 7th ed., pp. 173–187.

Week 12 — Friday, December 4, 2026

Course Conclusion and Final Examination Review

Integration and review of the major concepts, institutions, legal processes, and substantive areas examined throughout the course.

Topics for review include:

- criminal law and the criminal process;
- tort law;
- contract law;
- family law and informal regulation;
- negotiation and alternatives to adjudication;
- lawyers and legal practice;
- judges and judicial independence;
- juries and evidence;
- law, power, justice, and social transformation.

Readings:

No new readings.

Final Examination Review

The Final Examination will take place during the formal December examination period. The exact date, time, and location will be established by the University and communicated to students when available.

Friday, December 11, 2026

No LAWS 1002A class.

December 11 is the final day of fall classes, but classes follow a **Monday schedule** on that date.

Fall 2026 Sessional Dates and University Closures	
Please find a full list of important academic dates on the calendar website: https://calendar.carleton.ca/academicyear/	
September 9, 2026	Fall term begins.
September 22, 2026	Last day for registration and course changes (including auditing) in full fall, late fall, and fall/winter courses.
September 30, 2026	Last day to withdraw from full fall courses and the fall portion of fall/winter courses with a full fee adjustment.
October 12, 2026	Statutory holiday. University closed.
October 26-30, 2026	Fall break. No classes.
November 15, 2026	Last day for academic withdrawal from full and late fall courses.
	Last day to request Formal Examination Accommodations for December full fall, late fall, and fall/winter midterm examinations from the Paul Menton Centre for Students with Disabilities. Note that it may not be possible to fulfil accommodation requests received after the specified deadlines.
November 27, 2026	Last day for summative tests or examinations, or formative tests or examinations totaling more than 15% of the final grade, in full fall term or fall/winter undergraduate courses, before the official December final examination period.
December 11, 2026	Fall term ends.
	Last day of fall classes.
	Classes follow a Monday schedule.
	Last day for take home examinations to be assigned.
December 9-10, 2026	No classes or examinations take place.

December 12-23, 2026	Final examinations in fall term courses and mid-term examinations in fall/winter courses will be held.
December 23, 2026	All final take-home examinations are due on this day, with the exception of those conforming to the examination regulations in the Academic Regulations of the University section of the Undergraduate Calendar/General Regulations of the Graduate Calendar.

STATEMENTS ON ACADEMIC INTEGRITY

Submitting Substantially the Same Piece of Work

Students may not submit substantially the same piece of work, in whole or in significant part, that has previously been submitted for academic credit in another course or assignment unless they have received prior permission from the instructor.

For the purposes of this course, work will normally be considered “substantially the same” where its principal argument, analytical structure, significant portions of written expression, or central research content substantially reproduce work previously submitted for academic credit.

Where limited reuse of previous work has been expressly authorized, students must clearly identify and properly cite the earlier work and explain the extent to which it has been incorporated into the current submission.

Students who believe that previous work may overlap with an assignment in this course should consult the instructor before submitting the work.

Group or Collaborative Work

Unless explicitly authorized by the instructor, all evaluated work in this course must be completed independently.

Students may discuss course concepts, readings, cases, and general ideas with classmates as part of normal academic discussion. However, collaboration must not extend to:

- jointly developing the substantive argument of an individual assignment;
- writing, rewriting, or substantially editing another student’s work;
- preparing another student’s Case Summary or Short Essay;

- sharing completed written work for the purpose of copying or reproducing another student's analysis;
- collaborating during examinations or other individual assessments unless expressly permitted.

Each student remains responsible for the originality, analysis, writing, and submission of their own evaluated work.

Any collaborative activity specifically permitted for a particular evaluation will be clearly identified in the assignment instructions available on Brightspace.

STATEMENT ON PLAGIARISM

The University Academic Integrity Policy defines plagiarism as '*presenting, whether intentionally or not, the ideas, expression of ideas or work of others as one's own.*' This includes reproducing or paraphrasing portions of someone else's published or unpublished material, regardless of the source, and presenting these as one's own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, artworks, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

Examples of plagiarism include, but are not limited to:

- any submission prepared in whole or in part, by someone else, including the unauthorized use of generative AI tools (e.g., ChatGPT)
- using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment
- using another's data or research findings without appropriate acknowledgement
- submitting a computer program developed in whole or in part by someone else, with or without modifications, as one's own
- failing to acknowledge sources with proper citations when using another's work and/or failing to use quotations marks.

Plagiarism is a serious offence that cannot be resolved directly by the course's instructor.

The Associate Dean of the Faculty follows a rigorous process for academic integrity allegations, including reviewing documents and interviewing the student, when an instructor suspects a violation has been committed. Penalties for violations may include a final grade of “F” for the course.

STATEMENT ON STUDENT MENTAL HEALTH

As a student you may experience a range of mental health challenges that significantly impact your academic success and overall well-being. If you need help, please speak to someone. There are numerous resources available both on- and off-campus to support you. For more information, please consult <https://wellness.carleton.ca/>

Emergency Resources (on and off campus)

- Crisis/Urgent Counselling Support: 613-520-6674 (Mon-Fri, 8:30-4:30)
- Suicide Crisis Helpline: call or text 9-8-8, 24 hours a day, 7 days a week.
- For immediate danger or urgent medical support: call 9-1-1

Carleton Resources

- Mental Health and Wellbeing: <https://carleton.ca/wellness/>
- Health & Counselling Services: <https://carleton.ca/health/>
- Paul Menton Centre: <https://carleton.ca/pmc/>
- Academic Advising Centre (AAC): <https://carleton.ca/academicadvising/>
- Centre for Student Academic Support (CSAS): <https://carleton.ca/csas/>
- Equity & Inclusivity Communities: <https://carleton.ca/equity/>

Off Campus Resources

- Distress Centre of Ottawa and Region: call 613-238-3311, text 343-306-5550, or connect online at <https://www.dcottawa.on.ca/>
- Mental Health Crisis Service: call 613-722-6914 or toll-free 1-866-996-0991, or connect online at <http://www.crisisline.ca/>
- Good2Talk: call 1-866-925-5454 or connect online at <https://good2talk.ca/>
- The Walk-In Counselling Clinic: for online or on-site service <https://walkincounselling.com>

REQUESTS FOR ACADEMIC ACCOMMODATIONS

Carleton is committed to providing academic accessibility for all individuals. You may need special arrangements to meet your academic obligations during the term. The accommodation request processes, including information about the *Academic Consideration Policy for Students in Medical and Other Extenuating Circumstances*, are outlined on the Academic Accommodations website (students.carleton.ca/course-outline).

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

Pregnancy and Family-Status Related Accommodations

Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details about the accommodation policy, visit the [Equity and Inclusive Communities \(EIC\)](#) website.

Religious Obligation

Write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details, please go to: <https://carleton.ca/equity/focus/discrimination-harassment/religious-spiritual-observances/>.

Academic Accommodations for Students with Disabilities

The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or pmc@carleton.ca for a formal evaluation. You can find the Paul Menton Centre online at: <https://carleton.ca/pmc/>

If you are already registered with the PMC, contact your PMC coordinator to send me your Letter of Accommodation at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the PMC website for the deadline to request accommodations for the formally-scheduled exam (if applicable).

Survivors of Sexual Violence

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated, and where survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support,

visit: <https://carleton.ca/equity/sexual-assault-support-services>

Accommodation for Student Activities

Carleton University recognizes the substantial benefits, both to the individual student and for the university, that result from a student participating in activities beyond the classroom experience. Reasonable accommodation must be provided to students who compete or perform at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. Read more here: <https://carleton.ca/senate/wp-content/uploads/Accommodation-for-Student-Activities-1.pdf>.

For more information on academic accommodation, please visit:
<https://students.carleton.ca/services/accommodation/>.

Academic Consideration for Medical and Other Extenuating Circumstances

Due to medical and other extenuating circumstances, students may occasionally be unable to fulfill the academic requirements of their course(s) in a timely manner. The University supports the academic development of students and aims to provide a fair environment for students to succeed academically. Medical and/or other extenuating circumstances are circumstances that are beyond a student's control, have a significant impact on the student's capacity to meet their academic obligations, and could not have reasonably been prevented.

Students must contact the instructor(s) as soon as possible, and normally no later than 24 hours after the submission deadline for course deliverables. If not satisfied with the instructor's decision, students can conduct an "informal appeal" to the Chair of the department within three (3) working days of an instructor's decision. We have created a webform specifically for appeals to the Chair, which can be found here: <https://carleton.ca/law/application-for-review-of-refusal-to-provide-academic-consideration/>. *Note: This form only applies to LAWS courses and is not the same as a formal appeal of grade.* More information about the academic consideration can be found [here](#).

