



Carleton
UNIVERSITY

Department of Law and Legal Studies
C473 Loeb – Law@Carleton.ca

LAWS 4905 & LAWS 4906 – Service Learning Placement Application

To apply for the Service Learning Placement (LAWS 4905 or LAWS 4906), three forms **MUST** be completed:

- **Service Learning Placement application form**
- [Employer Declaration form](#)
- [Student Declaration form](#)

Submitting Application for Approval:

1. Submit all three forms to the Department of Law and Legal Studies (C473 Loeb/Law@Carleton.ca)
2. Submit Course Registration Override in Carleton Central (contact Registrar's Office for assistance)

Note: all forms and overrides are to be submitted prior to the last day of registration for the selected term.

Student Number: _____ **CGPA:** (Overall 9.0 Minimum) _____

Student Name: _____

Carleton Email: _____

I want to register in:

LAWS 4905 (1.0 credit): _____ (year) **LAWS 4906 (0.5 credit):** _____ (year)

Select Term: _____ **Select Term:** _____

Faculty Supervisor Name: _____

Host Organization: _____

Contact Name: _____

**Host Organization
Contact Information:** _____

Undergraduate Supervisor Signature:

_____ **Date:** _____

Student Signature:

_____ **Date:** _____

Faculty Supervisor Signature:

_____ **Date:** _____

Will this placement be completed in person, remotely, or follow a hybrid model?

How many hours per week will you be devoting to your placement?

**The expectation is 7-10/week.*

PLEASE NOTE: CARLETON UNIVERSITY INSTRUCTIONAL OFFENCES REGULATIONS AND DEPARTMENTAL POLICIES APPLY
Notice of Collection: The personal information requested on this form is collected in accordance with Sections 38(2) and 41(1) of the Freedom of Information and Protection of Privacy Act (FIPPA), R.S.O. 1990 c.F.31 as amended. The information provided will not be used for any purposes other than those stated upon this form unless the applicant provides express written consent. Should you have any questions concerning your personal information please contact the Department of Law and Legal Studies, C473 Loeb Building, Carleton University, 1125 Colonel By Drive, Ottawa, ON K1S 5B6, Tel: 613-520-3690 Email: Law@Carleton.ca
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