

COURSE:	LAWS 3506A – Administrative Law	
TERM:	Winter 2018	
PREREQUISITES:	LAWS 2502 or LAWS 3005	
CLASS:	Day & Time:	Tuesdays – 6:05 pm - 8:55 pm
	Room:	Please check with Carleton Central for current room location
INSTRUCTOR:	Bahaa I. Sunallah, of the Ontario Bar	
CONTACT:	Office:	B442 LA (Loeb)
	Office Hrs:	By Appointment
	Email:	bahaa.sunallah@carleton.ca

Academic Accommodations:

You may need special arrangements to meet your academic obligations during the term. For an accommodation request the processes are as follows:

Pregnancy obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: <http://carleton.ca/equity/>

Religious obligation: write to me with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details visit the Equity Services website: <http://carleton.ca/equity/>

Academic Accommodations for Students with Disabilities: The Paul Menton Centre for Students with Disabilities (PMC) provides services to students with Learning Disabilities (LD), psychiatric/mental health disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Autism Spectrum Disorders (ASD), chronic medical conditions, and impairments in mobility, hearing, and vision. If you have a disability requiring academic accommodations in this course, please contact PMC at 613-520-6608 or pmc@carleton.ca for a formal evaluation. If you are already registered with the PMC, contact your PMC coordinator to send me your **Letter of Accommodation** at the beginning of the term, and no later than two weeks before the first in-class scheduled test or exam requiring accommodation (*if applicable*). **Requests made within two weeks will be reviewed on a case-by-case basis.** After requesting accommodation from PMC, meet with me to ensure accommodation arrangements are made. Please consult the PMC website (www.carleton.ca/pmc) for the deadline to request accommodations for the formally-scheduled exam (*if applicable*). You can visit the Equity Services website to view the policies and to obtain more detailed information on academic accommodation at <http://carleton.ca/equity/>

Plagiarism

Plagiarism is presenting, whether intentional or not, the ideas, expression of ideas or work of others as one's own. Plagiarism includes reproducing or paraphrasing portions of someone else's published or unpublished material, regardless of the source, and presenting these as one's own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include but are not limited to: books, articles, papers, literary compositions and phrases, performance compositions, chemical compounds, art works, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, and material on the Internet.

Plagiarism is a serious offence.

More information on the University's **Academic Integrity Policy** can be found at:
<http://carleton.ca/studentaffairs/academic-integrity/>

Student Services: The Centre for Student Academic Support (CSAS) is a centralized collection of learning support services designed to help students achieve their goals and improve their learning both inside and outside the classroom. CSAS offers academic assistance with course content, academic writing and skills development. Visit CSAS on the 4th floor of MacOdrum Library or online at carleton.ca/csas

Department Policy

The Department of Law and Legal Studies operates in association with certain policies and procedures. Please review these documents to ensure that your practices meet our Department's expectations.

<http://carleton.ca/law/current-students/>

COURSE DESCRIPTION

This course will consider the structure and procedure of Canadian administrative authorities; policy, statutory and judicial environments in which they operate. Topics include techniques for implementing public policy and structuring public authorities; statutory interpretation; procedural safeguards; exercise of statutory discretion; reconciling efficiency and fairness.

COURSE OBJECTIVES

Administrative law is a branch of public law. It places legal limitation on a wide range of government actions, and provides for the remedies which are available through appeals before administrative tribunals and judicial reviews before the Courts. The course will generally cover the following topics: I. The Administrative State and the Rule of Law; II. Administrative Agencies and Tribunals; III. The Role of Judicial Review; IV. The Foundation of Administrative Law; V. Fairness: The Right to be Heard; VI. Fairness: Bias; and VII. The Standard of Review.

REQUIRED TEXT

Selected Cases and Text in Administrative Law, LAWS 3506 (Winter 2017), Bahaa I. Sunallah, Emond Montgomery Publications (EMP). ISBN: 978-77255-236-2. Available from the University Bookstore. Other selected readings will be made available through the online Library system.

IMPORTANT NOTES

1. Carleton University Calendar

Link to current Carleton Undergraduate Calendar: <http://calendar.carleton.ca/undergrad/>

2. Pertinent Dates and Holidays

Pertinent dates and holidays can be found in the 2017-2018 Undergraduate Calendar.

3. Deferred Final Examinations

Deferrals for final examinations are granted following successful application by the student to the Registrar's Office. Please note specifically section 2.5: Deferred Final Examination of the Undergraduate Calendar:

"The granting of a deferral also requires that the student has performed satisfactorily in the course according to the evaluation scheme established in the Course Outline, excluding the final examination for which deferral privileges are requested. Reasons for denial of a deferral may include, among other conditions, a failure to (i) achieve a minimum score in the course before the final examination; (ii) attend a minimum number of classes; (iii) successfully complete a specific task (e.g. term paper, critical report, group project, computer or other assignment); (iv) complete laboratory work; (v) successfully complete one or more midterms; or (vi) meet other reasonable conditions of successful performance."

EVALUATION PROCEDURES

(All components must be completed in order to get a passing grade)

Standing in a course is determined by the course instructor subject to the approval of the Department and of the Faculty Dean. This means that grades submitted by the instructor may be subject to revision. No grades are final until they have been approved by the Department and the Dean.

Attendance (10%)

Optional Assignment (10%)

Due date to be announced after the mid-term. If you chose this option, your midterm will count for 30%.

Mid-term Exam (40% or 30% if you chose the Optional Assignment)

2.0 hours. In-class on **Tuesday February 13, 2017**.

Final Exam (50%)

3.0 hours. Formally scheduled during the University's final examination period (April 14-26, 2018).

The following percentage equivalents apply to all final grades at Carleton (see section 2.0, Course Evaluation of the Undergraduate Calendar):

<http://calendar.carleton.ca/undergrad/regulations/academicregulationsoftheuniversity/acadregsuniv2/>

A+ 90-100	B+ 77-79	C+ 67-69	D+ 57-59	F 0-49
A 85-89	B 73-76	C 63-66	D 53-56	
A- 80-84	B- 70-72	C- 60-62	D- 50-52	

SCHEDULE

The first class will be held on Tuesday January 9, 2017 and will include an ice-breaker, course orientation, a discussion of the evaluation methods and a substantive introduction to Administrative Law. Please ensure that you attend the entire class.

January 8, 2018: Winter term classes begin

#1 January 9

Orientation, Course Introduction and Objective
Chapter 1: The Administrative State and the Rule of Law

#2 January 16
Chapter 2: Administrative Agencies and Tribunals

#3 January 23
Chapter 4: The Foundations of Administrative Law

#4 January 30
Chapter 3: Procedural Fairness (The Role of Judicial Review): *Baker v. Canada*

#5 February 6
Chapter 5: Fairness: The Right to Be Heard
Oral Hearing: [*Khan v. University of Ottawa, 34 O.R. \(3d\) 535*](#)
Midterm Review

#6 February 13
Midterm

February 20
(February 19-23, 2018, Winter break, classes are suspended)

#7 February 27
Chapter 6: Fairness: Bias

#8 March 6
Chapter 7: The Standard of Review

#9 March 13
Chapter 8: Applying the Standard of Review, Part I

#10 March 20
Chapter 8: Applying the Standard of Review, Part II

#11 March 27
The Standard of Review on Questions of Procedural Fairness

#12 April 3
The Authority of Tribunals to Decide Constitutional Questions
[*Nova Scotia \(Workers' Compensation Board\) v. Martin, 2003 SCC 54*](#)
Final Exam Review

April 14-26, 2018: Final examinations for Winter term courses.