

## Notice of Collection: Math Enrichment Program

Personal information collected through this form will be used and disclosed by Carleton University under the authority of the *Carleton University Act*, 1952, and in accordance with sections 39, 41 and 42 of Ontario's *Freedom of Information and Protection of Privacy Act*.

The purpose of this processing is to register your child or dependent into the Faculty of Science's Math Enrichment program. Your name, payment details, and your child/dependent's name will be used to enroll the student into our courses.

If you are seeking a fee waiver for the enrichment program, you will also be required to submit a redacted copy of your most recent Notice of Assessment from the Canada Revenue Agency. This information is solely used to determine eligibility for a fee waiver to be granted. Your Notice of Assessment will be deleted from our database once eligibility has been determined.

The Math Enrichment Centre may also use your contact information to provide you with information and updates about new and existing programs, or to provide you with information related to your child/dependent's activities.

If you have any questions about the processing of personal information specific to this activity, please contact the Math Enrichment Centre by e-mail at [enrichment-admin@math.carleton.ca](mailto:enrichment-admin@math.carleton.ca). If you have any questions about overall privacy management at Carleton University, please contact the Manager, Privacy & Access to Information, by phone at 613-520-2600 ext. 2047 or by e-mail via [University\\_Privacy\\_Office@carleton.ca](mailto:University_Privacy_Office@carleton.ca).