



Carleton
University

Philanthropy and
Nonprofit Leadership

APPLICATIONS INVITED:

Contract instructor to teach an executive-style, two-week course in June 2025, with an online component.

PANL 5001: Foundations of Philanthropy
Master / Diploma of Philanthropy and Nonprofit Leadership
Carleton University, School of Public Policy and Administration
Ottawa, Ontario

Pursuant to Article 16.3 of the CUPE 4600 Unit 2 Collective Agreement, subject to Article 16.2 and 16.4 through 16.7, applications are invited from members of the CUPE 4600 bargaining unit and other interested persons to teach the following Public Policy and Administration course during the 2025 summer term.

Candidates should hold at least a Masters degree and have particular research or employment experience in a relevant field. Priority will be given to candidates with higher research degrees and greater professional experience. Professional experience will also be favourably considered.

PANL 5001 – Foundations of Philanthropy

This required course in the Master or Diploma of Philanthropy and Nonprofit Leadership program is intended to provide students with an understanding of the theories, motivations, values and ethics, and history of philanthropy and civil society, and provide a critical examination and practical application of its role in relation to government, business and society. It includes trends, debates and emerging challenges in philanthropy and voluntary action over time and in different cultures and regions, with some consideration of Canada. Case studies, simulations, role playing and other pedagogy suitable to adult learners is an important component of the course. Professional experience in the nonprofit, charitable and philanthropic sector could be a valuable asset. The students are a diverse mix of experienced and aspiring professionals enrolled in the Master or Diploma of Philanthropy and Nonprofit Leadership program, the only degree of its kind in Canada.

The instructor must be able to teach in person and in an intensive, executive-style format over a two-week period (half days from 8:30-12:00 p.m. in week 1, and 1:30-4:30 p.m. in week 2) from June 16 to June 27, 2025, on the Carleton University campus. The online component of

the course spans the full summer term, from early-May to mid-August. Through the online format, the instructor will facilitate student preparation for the two-week Summer Institute, timely completion of readings and assignments, and student engagement in online discussion forums. The syllabus should be ready by mid-April (copies of the syllabus from previous years are available); the instructor should be prepared to have some online contact with students from this time to course delivery and from course delivery until final assignments are due and evaluated in later August. This course should have approximately 30 students and doesn't have a teaching assistant.

For more information about the program, please visit www.carleton.ca/mpnl or contact the MPNL Graduate Supervisor, Anil Varughese, at anilvarughese@carleton.ca.

A note to all applicants: as per Articles 16.3 and 16.4 in the CUPE 4600-2 Collective Agreement, the posted vacancies listed above are first offered to applicants meeting the incumbency criterion. A link to the current CUPE 4600-2 Collective Agreement can be found at the Academic Staff Agreements webpage on the Carleton University Human Resources website (<https://carleton.ca/hr/wp-content/uploads/sites/16/CUPE4600-Unit-2-Sept-1-2022-to-Aug-31-2025.pdf>) and on the CUPE 4600 website (<https://www.cupe4600.ca/>).

Applications, in the form of a letter and CV, should be sent by Jan 2, 2025, to:
Professor Jennifer Stewart, Director, School of Public Policy and Administration
c/o Meghan Innes, Administrator, School of Public Policy and Administration
(MeghanInnes@carleton.ca).

Please indicate *PANL 5001 application* in the subject heading.