

**WELCOME
TO
CARLETON
MUSIC!!**



**Bachelor of
Music**

**Bachelor of
Arts: Music**



carleton.ca

William Echard

Undergraduate Supervisor of Music

Office: Loeb A813

william.echard@carleton.ca

MUSIC FLOORS: LOEB 8 & 9

- 8th floor: Faculty Offices
- 9th floor: classrooms, administrative support, practice rooms, teaching studios, student lounge

Music Program Coordinator

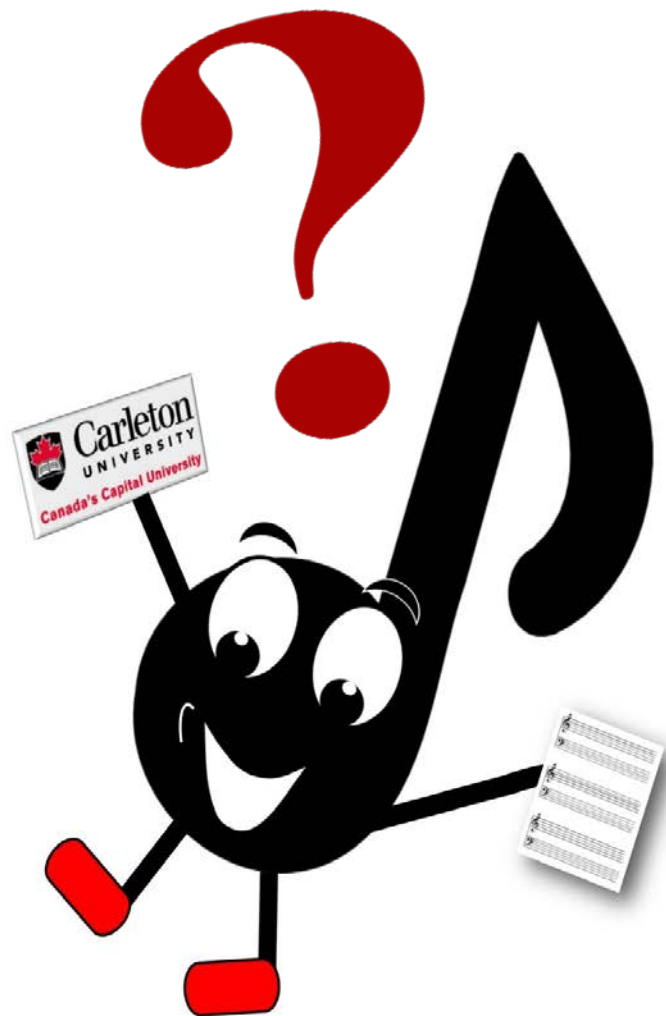
Tasneem Ujjainwala
(Jasmine or “Jazz”)

Phone: 613-520-2600 ext. 5770

Email: tasneem_ujjainwala@carleton.ca

Office: Loeb A911





**Where do
I go for
help?**

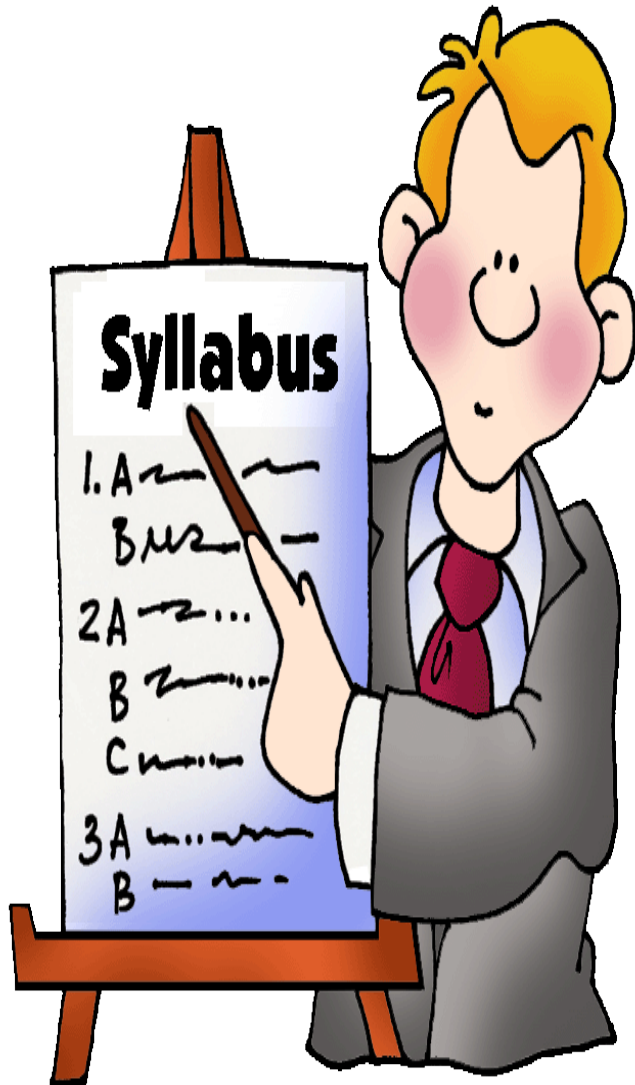
Music Coordindator





Course
questions?



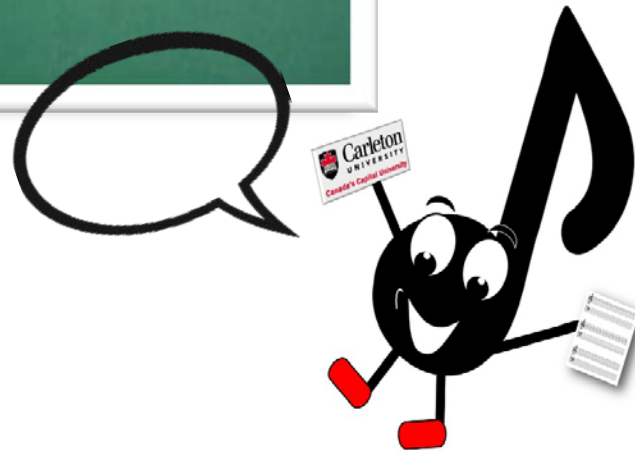


Check
your course
outline

FIRST!



**Ask
your
prof!**

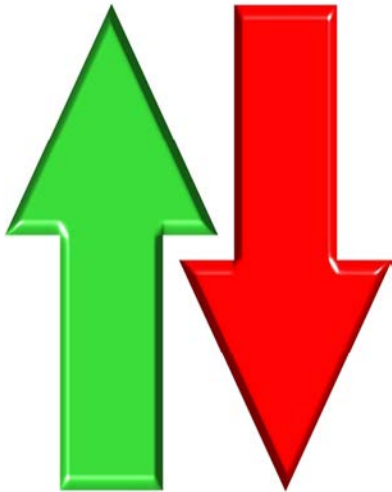




Registrar's Office (Tory Building)

- Tuition fees/payments
- Course Overloads
- Late Registration Requests
- Course appeals
- Graduation

Add/Drop DEADLINE



Weekly Timetable

W/C: _____

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				Class	
Class	Class				
			Class		
				Class	

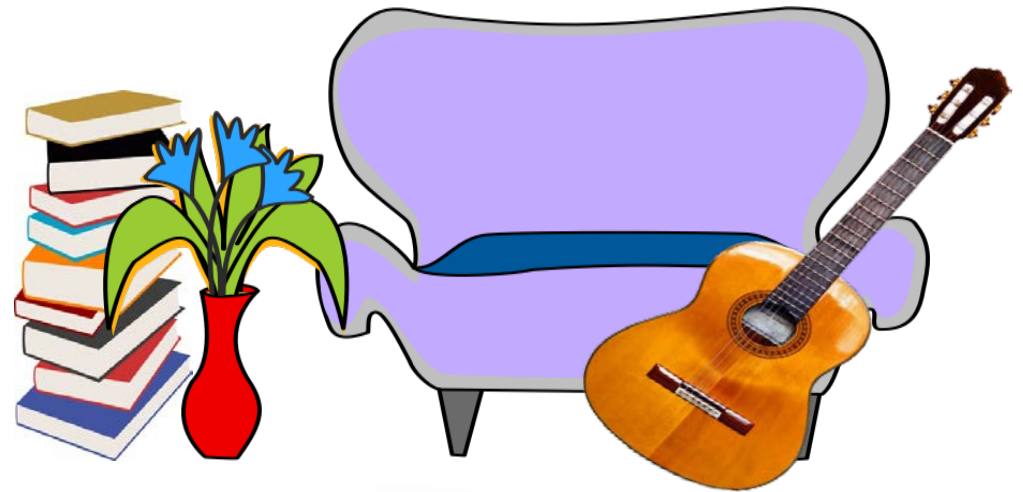
© Teacher's Pet 2013 www.tpet.co.uk

September 20th

2016



Music Lounge



Practice room codes...



Making a phone call...

- State your name
- Indicate your program
- Clearly state your reason for calling



Writing an email...



- Professionally address person
- State your reason for writing
- Offer any additional information if it is required

Writing an email...



- Sign your name
- Add your student number

ONLY

use your
Carleton email
address



Sample email

From:

futuremegastar@hotmail.com

Subject: It's me!

Yo teach,

Wuts that stuff u said @
theory the other day?

Can u text it to me?

Chillintillumailin'



Sample email

From: studentname@Carleton.ca

Subject: MUSI XXXX question about
term paper

Hi (fill in Instructor
name),

I am in your MUSI XXXX class.
Can you please remind me
where I am supposed to drop
off my term paper?

Thanks,

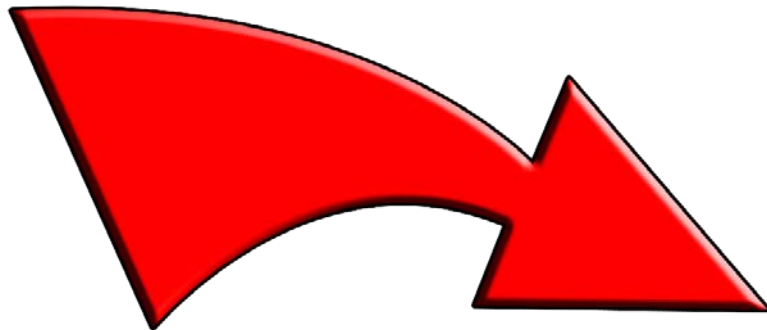
Student Name

1001XXXXXX



Dropping off a paper...

Music drop box



Be sure your paper
includes...

A

Name

Student Number *+*

MUSI 1XXX

“Why Music Changes Lives”

Prof Name

Date

Floor etiquette



- 🎵 Be courteous to others
- 🎵 Be mindful of noise levels
- 🎵 Avoid practice in hallways
- 🎵 Hallway study
- 🎵 Clean up after yourself

POLICY

Food & Drink
on the floor





Check our website!



carleton.ca/music



COURSES FALL/WINTER
2016-17

ABOUT MUSIC +

NEWS AND EVENTS X

News

Events

Concert Schedule

Photo Gallery

SEP
06
Academic Orientation Day - B.MUS
and B.A. in Music
9:00 AM - 1:00 PM

SEP
09
SSAC Graduate Orientation - New
and Returning TAs
2:30 PM - 5:00 PM

Floor safety



Have fun!



A Few Resources to Assist with Academic Success

University Learning

- Discipline
- Coping
- Time management
- Critical thought/analysis
- Problem solving
- How to research
- How to write
- How to clearly convey information
- How to summarize and extract important information

Study time

- **Suggested:** 3 hours for each hour of class time

Lecture Slides

- Best used:
 - To structure your notes/outline
 - To refresh your memory
- Should not replace class attendance and proper note-taking

Some Important Campus Resources

- Centre for Student Academic Support:
<http://carleton.ca/csas/>
- Peer Assisted Study Sessions:
<https://carleton.ca/csas/group-support/pass/>
- Skills Development (note-taking, time management, exam preparation): <http://carleton.ca/csas/individual-support/skill-development/>
- Writing tutorial service:
<http://carleton.ca/csas/writingservices/>
- Counselling services:
<http://carleton.ca/health/counselling-services/>

Avoidance of Plagiarism

- when writing within the university setting, you must at all times give credit for any ideas or information that comes from the work of other people
- the university has strict guidelines concerning plagiarism which can be reviewed at:
[carleton.ca/studentaffairs/academic-integrity](https://www.carleton.ca/studentaffairs/academic-integrity)

Selected elements from the university policy on academic integrity

Plagiarism

- the act of presenting someone else's work or ideas as one's own.
- Material drawn from any source that is not properly cited would be considered as plagiarized.
- **Examples** include:
 - using ideas or direct, verbatim quotations, paraphrased material, or ideas without appropriate acknowledgment in any academic assignment;
 - using another's data or research findings
 - failing to acknowledge sources through the use of proper citations when using another's works and/or failing to use quotation marks

Selected elements from the university policy on academic integrity

2. Unauthorized Resubmission of Work

- The same work cannot be submitted for credit in more than once without the permission of the course instructor.
- minor revisions and amendments do not constitute significant reworking of an assignment.

3. Unauthorized Cooperation or Collaboration

- Working collaboratively on assignments that are not “group work” is a violation of academic integrity.
- proofreading each other’s essays as copy-editing would not be considered cheating provided that the help is limited to grammar and spelling.

Citation Styles Used in Music

- 1) University of Chicago Press Style (**Chicago**)
- 2) American Psychological Association Style (**APA**)
- 3) Modern Language Association (**MLA**)

Help With Citations

- Carleton Library Citation Management:
<http://www.library.carleton.ca/help/citation-management>
- Chicago Manual of Style Quick Guide:
http://www.chicagomanualofstyle.org/tools_citationguide.html
- The basics of APA Style Tutorial:
<http://www.apastyle.org/learn/tutorials/basics-tutorial.aspx>
- OWL Purdue Citation Resources:
<https://owl.english.purdue.edu/owl/section/2/>



Dr. Jesse Stewart

Jesse_Stewart@carleton.ca

Supervisor of Ensembles, Masterclasses
and Practicum Studies (SEMP)

How to read your audit

Why the audit is so important

- Your audit lists all of your program requirements, and shows how all your courses are being used towards specific requirements.
- Your audit is the best source of information about what you still need to take.
- *If the audit doesn't say you need it, then you don't need it.*

A bit of prior information

- CGPA means "cumulative grade point average."
- You will actually have two of these. One is the "overall" CGPA, and is calculated based on everything you've taken.
- The other is the "major" CGPA, and is based only on core requirements of your program.
- You might never need to think about your CGPA, but if you do, then remember this distinction.

There are four major sections to the audit

- General information about your status. This includes your overall CGPA.
- Requirements that are counted towards your Major CGPA.
- Other things that are required, but are counted only in the overall CGPA.
- Courses that have been set aside. This section only appears if needed.

Most of the action is in the second and third sections

- Keep an eye on the first and last sections. But it's the middle two that tell you in detail what you should be taking.
- When deciding what you still need to take, look at these requirements one by one. Choose courses strategically to fill these.
- Each of the requirements is numbered. For each of these numbers, the audit gives the following information. . .

- What the requirement is.
- How close you are to having enough credits in this particular requirement.
- Which courses you've already taken that are counting towards it.
- Which upcoming courses you've enrolled in that will be counted towards it when they are completed (these appear as CUR).

- **Be aware:** some requirements are more specific than others. Be sure you understand what each requirement is asking for, and ask for help if you have any doubts about how to interpret it.
- Let's open up a few sample audits to see how all this actually looks...

- This is where the sample audits were in the presentation. They aren't here in this version, because the best thing is for you to practice with your own audit.

Why do things go where they go?

Although you should pick courses strategically, it's sometimes not possible to be entirely sure where a particular course will end up on your audit. There are two reasons for this...

- Often, a course could satisfy more than one requirement. The first place that the audit software tries to put it may or may not be the requirement you were expecting.
- The system sometimes moves old courses around unexpectedly.
- So it's important to double-check after you've made any changes in your course enrollments, to make sure everything went where you expected it to go.

We can fix things (usually)

It's often possible to move courses around if they aren't where you need them to be. So if anything on your audit is unexpected or causing a problem, ask about it right away and we'll see what we can do to sort it out.

Summary of best plans and habits

- Check your audit a few times per term, and especially after you've made any changes to your course enrollments.
- Read your program requirements in the calendar, and review them at least once a year.
- Whenever you are enrolling in a class, know which audit requirement you expect it to fulfill.

(best plans and habits, continued...)

- If anything on your audit seems strange or unexpected, or if you aren't clear on any requirements, please ask about it right away.
- The first person to ask any questions about the audit or course selections is the Undergraduate Supervisor.



Carleton Music Student Society

CMSS EXEC MEMBERS

- ▶ Hans Vivian-Wenzel - President
- ▶ Crystalena Paquette - Vice President
- ▶ Yaling Hu - Treasurer
- ▶ Lili Roussakis - Secretary

Who we are:

- ▶ Society to represent students in both Bachelor of Arts in music and Bachelor of Music (BMus)
- ▶ We are a liaison between students and the faculty.
- ▶ Here for you. For questions, help, and activities.

What we do:



“The Carleton Music Students Society strives to be a voice for students, strengthen bonds between students and our faculty, and overall, support and promote our student musicians. Throughout the year we promote music education and collegiality by hosting Friday noon-hour concert series, producing coffee houses at Carleton University, promoting student concerts, planning social outings and coordinating fundraisers for our society.”

CODE OF CONDUCT



- ▶ There is a code of conduct for both the music lounge and practice rooms.
- ▶ These facilities are a **privilege**.
- ▶ Respect the space and clean-up after yourselves.
- ▶ It is mandatory to sign the code of conduct in order to have access to have the codes to the lounge and practice rooms.
- ▶ This is will become your home away from home

Examples of past events



- ▶ Halloween Screening of Rocky Horror Picture Show
- ▶ Holiday Parties
- ▶ Tile Parties
- ▶ Annual End of Year Concerts
- ▶ Frosh
- ▶ Coffeehouses

GET INVOLVED!

- ▶ CMSS is looking to recruit new members to be a part of our team in the manner of Year Representatives. Talk to Crystallena or Hans for more information!
- ▶ There are many opportunities to get involved at Carleton:
- ▶ One example... CKCU 93.1 FM Carleton Music Showcase

CONTACT INFORMATION

- ▶ Our Facebook is:
www.facebook.com/carletonmusic
- ▶ Our Twitter is: @CarletonMusic
- ▶ Our Instagram is: @carletonmusic
- ▶ Our email is:
carletonmusicstudentsociety@gmail.com

CARLETON MUSIC STUDENT SOCIETY

- ▶ Thank-you, and let's have an awesome year!!
- ▶ Do NOT hesitate to ask us any questions.
😊

DR. JAMES WRIGHT



- **Performance Instructor Assignment**
- **Performance Courses**
- **Friday performance classes: student recitals**
- **Practice facilities**
- **Juried examinations**
- **Carleton Showcase Concerts**
- **On- and off-campus performance opportunities**

FRIDAY, SEPTEMBER 9, 2:30-4:15 pm
KAILASH MITAL THEATRE

INTRODUCTORY PERFORMANCE-STUDIES
PLENARY/INFORMATION SESSION

ATTENDANCE BY ALL B.MUS. STUDENTS
IS MANDATORY
(attendance will be recorded and graded)

PERFORMANCE INSTRUCTOR PLACEMENT MEETING

ALL First-year B.Mus. Students must sign-up for an individual 15-Minute meetings with Dr. Wright during one of the following timeslots:

The sign-up sheets are posted on the door of the Patrick Cardy Studio (Loeb A900)

THIS WEEK (LOEB A817)

Today (Tuesday), 12:15-1:00

Wednesday, 9:30 am-12:30

Thursday, 2:30-4:30

Friday, 4:30-5:30

PERFORMANCE INSTRUCTOR PLACEMENT MEETINGS WITH DR. WRIGHT

FIRST-YEAR B. MUS. STUDENT SIGN-UP SHEET: INTERVIEW (re. teacher placement)

TUESDAY, SEPTEMBER 6
(Dr. Wright's office: Loeb A817)

TIME	NAME
12:15	
12:30	
12:45	
1:00	

FIRST-YEAR B. MUS. STUDENT SIGN-UP SHEET: INTERVIEW (re. teacher placement)

WEDNESDAY, SEPTEMBER 7
(Dr. Wright's office: Loeb A817)

TIME	NAME
9:30	
9:45	
10:00	
10:15	
10:30	
10:45	
11:00	
11:15	
11:30	
11:45	
12:00	
12:15	

FIRST-YEAR B. MUS. STUDENT SIGN-UP SHEET: INTERVIEW (re. teacher placement)

THURSDAY, SEPTEMBER 8
(Dr. Wright's office: Loeb A817)

TIME	NAME
2:30	
2:45	
3:00	
3:15	
3:30	
3:45	
4:00	
4:15	

FIRST-YEAR B. MUS. STUDENT SIGN-UP SHEET: INTERVIEW (re. teacher placement)

FRIDAY, SEPTEMBER 9
(Dr. Wright's office: Loeb A817)

TIME	NAME	INSTRUMENT	STYLE (e.g., classical, jazz, pop, music theatre, singer-songwriter, other)
4:30			
4:45			
5:00			
5:15			

PERFORMANCE COURSES I-VII

Half-credit courses:

MUSI 1900 (F), 1901 (W)

MUSI 2900 (F), 2901 (W)

MUSI 3900 (F), 3901 (W)

Full credit (two-term) course:

MUSI 4900 (F/W)

MUSI 4907a (Graduation Recital)

4907b (Graduate Demo CD)

Campus Practice Rooms for B.A. Students

- Practice rooms in Fenn Lounge
- Practice cubicle next to Studio A

BMus Practice rooms

- BMus students have access 24/7 to all practice rooms on Loeb 9
- BMus (and B.A. Music) students have access 24/7 to all practice rooms the Fenn Lounge (beside the Residence Commons)
- Upper-level students (4th year piano) may have access to classrooms when not in use (speak to Tasneem)
- The Shine Music Academy, 119 Pamilla Street (off Preston): <http://www.shinemusicacademy.com/>
- The Nepean School of Music, 900 Greenbank Road: <http://hummingbirdmusic.ca/>