



Professional Training Registration Form

Contact Information

Name		
Department, Agency or Company		
Student Number if applicable <small>(required for Student registration)</small>		
Street Address		
City, Prov., Postal Code		
Home Phone & Fax	Tel:	Fax:
Work Phone		
E-Mail (work & personal)	Work:	Personal:

If you are not alumni of NPSIA or a member of the Ottawa Diplomatic Association would you like to receive email announcements on future training programs? Yes__ / No__.

If yes please circle or highlight your preferred email address above.

Program

CANADIAN INTELLIGENCE

- Community, Function & Enterprise -

- 2-Day Workshop: Wednesday, November 17 and Thursday, November 18, 2021 -

Location: ONLINE

Featured Instructor: Dr. James (Jim) Cox

Fees

Please check one of the following options:

Complete your Registration

Special Fee until October 29, 2021	\$500 + HST = \$ 565.00	___
Regular registration	\$750 + HST = \$ 847.50	___
NPSIA and, NPSIA-PT&D alumni, and Ottawa Diplomatic Association registration	\$650 + HST = \$ 734.50	___

Prior to making your submission please consult our website regarding cancellations and refunds if your employer or third-party sponsor is completing payment of your workshop fees at: www.carleton.ca/npsia-ptd/ Scan and email or post this registration form to NPSIA-PT&D at the coordinates below. You will then be provided with an invoice and will receive instructions for completing your registration by credit card, cheque or wire payment.

Registration - The Office of Professional Training and Development (NPSIA – PT&D)
Room 2118 Dunton Tower
Carleton University
1125 Colonel By Drive, Ottawa, ON K1S 5B5

Email: npsia-ptd@carleton.ca

Payment and refunds:

Refund policy: Registration fees for this workshop are refundable up-to 10 business days before the start of training less 20% + HST for administration. This policy does not apply to Corp. Training Agreements.

Cancellation policy: NPSIA-PT&D reserves the right to cancel scheduled training programs up-to 5 business days in advance of the start of training should there be insufficient subscription. Full refunds will be issued upon notification.