Professional Training Registration Form

Contact Information:

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<tr>
<th>Name</th>
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<td>Department, Agency or Company</td>
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<td>Division or Section if applicable.</td>
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<td>Street Address</td>
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<td>City, Prov., Postal Code</td>
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<td>Home Phone: Work Phone:</td>
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<td>E-Mail (work &amp;/or personal) Work: Personal:</td>
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If you are not alumni of NPSIA or a member of the Ottawa Diplomatic Association would you like to receive email announcements on future training programs? Yes__ / No____.

If yes please circle or highlight your preferred email address above.

Workshop:

The Practical Certificate in Serious Games for Policy Analysis and Capacity-Building

Dates: Thursday November 22 and Friday November 23, 2018

Trainer: Dr. Rex Brynen

Fees: Early registration until November 9, 2018: $ 700.00 + HST = $ 791.00. $ 800.00 + HST thereafter.

NPSIA and NPSIA-PT&D alumni and members of the Ottawa Diplomatic Association: $ 650.00 + HST

Complete your Registration

Scan and email or post this registration form to NPSIA-PT&D at the coordinates below. You will then be provided with an invoice and will receive instructions for completing your registration by credit card, cheque or wire payment. Please note – if your participation is sponsored through an employer or third-party institution the submission of this form will constitute a binding agreement and a seat will be secured upon receipt. We will assume that approval was granted by the employer or third party prior to this submission. If you are registering as an individual your seat will be secured upon receipt of payment of our invoice.

Registration - The Office of Professional Training and Development (NPSIA – PT&D)
Room 2118 Dunton Tower
Carleton University
1125 Colonel By Drive, Ottawa, ON K1S 5B5
Email: npsia-ptd@carleton.ca

Payment and refunds:

Refund policy: Registration fees for this workshop are refundable up-to 10 business days before the start of training less $ 300.00 + HST for administration. This policy does not apply to Corp. Training Agreements.

Cancellation policy: NPSIA–PT&D reserves the right to cancel scheduled training programs up-to 5 business days in advance of the start of training should there be insufficient subscription. Full refunds will be issued upon notification.