



STUDENT TRAVEL AWARD INFORMATION & SUBMISSION GUIDELINES

Revised June 26th, 2019

The Pickering Student Travel Fund has been established to offer financial support to **graduate student members of the Pickering Centre** who are conducting and presenting developmental research, in order to attend psychology conferences or workshops.

Two types of travel funding are available:

1. Pickering Travel Awards: Subject to available funds, students will be awarded a maximum of **\$1,000** per award (subject to available funds, at the discretion of the committee, the distance of the conference will factor into the decision regarding the amount). To be eligible, a student must be: (a) first author on the conference presentation or poster; or (b) in the case of two student authors for which the first author was determined randomly (i.e., equal contribution), then both authors should be considered as first authors.

2. Pickering Travel Support: Funds for this support would only be distributed once all eligible travel awards have been given. To be shared equally among applicants who do not fall into the category listed above (to a maximum of **\$450** each, subject to available funds). For students who are: (a) second or subsequent authors on conference presentations; or (b) non-presenters. The object of this category would be to encourage student attendance at psychological conferences (particularly 1st year students), given that these students would not be receiving any travel support from other sources (e.g., graduate office).

Regulations:

- Only **graduate students supervised by a Pickering Centre faculty member** and conducting and presenting developmental research are eligible to apply.
- Students may apply for funds to attend more than one conference or workshop each year – but will receive a maximum of **\$1,000** per academic year (i.e., Sep. 1 to Sep. 1).
- Students who receive Pickering Travel funds **may not apply for Psychology Department travel funds** in the same academic year.
- Students must be registered at the time the conference or workshop is held.

- Applications must be submitted at least 4 weeks, but not more than 6 weeks, prior to the conference or workshop for which funding is sought. They are to be submitted electronically on Carleton Central within the Awards & Financial Assistance section. Applicants select ‘Graduate Online Application Forms’ then ‘Pickering Fund Bursary’ and fill out the online application which is evaluated by the director of the Pickering Centre.

- The amount of funding will be based on the location of the conference or workshop. It will be the same amount for each student, per category of funding. Therefore, proposed budget will not be required. The following grid will be used:

	Ontario/Quebec	Elsewhere
Travel Award	\$350	\$1,000
Travel Support	\$200	\$450

- Additional funds may be available on a case-by-case basis (e.g., to attend a conference overseas) subject to availability and at the discretion of the committee. In such cases, students are advised to contact the Director of the *Pickering Centre* directly.

- When providing Pickering travel awards, University and Tri-Council funding regulations will be followed. In the case of OGS holders, there are specific restrictions that apply. The OGS agency allows a maximum of \$10,000 in additional awards during the same academic year as you are an OGS recipient. Therefore if you are in receipt of scholarships (which includes but not limited to: Entrance, Departmental, Endowment, etc.) that totals \$10,000 you are not eligible for any additional award including the Pickering Travel Award.

However, you may be eligible to apply for the Graduate Student Travel/Research Bursary from the Faculty of Graduate & Postdoctoral Affairs.