

PSCI 2401A
Public Affairs Analysis
Lecture: Mondays 2:35 p.m. – 4:25 p.m., 3380 ME

Instructor: Professor Jonathan Malloy
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This course is an introduction to public policy and administration and the analysis of public affairs in developed nations. While focusing particularly on Canada, the course will also look at other countries.

This course consists of two hours of lectures and a one-hour discussion group every week. Participation in groups forms an important part of the grade.

Text:

Leslie Pal, *Beyond Policy Analysis* (Third Edition) (Nelson: Toronto, 2005)

Students are also expected to read a daily newspaper – preferably *The Globe and Mail*, *National Post* or the *Ottawa Citizen*. This is an important aspect of learning about public affairs.

Grading Scheme:

First Paper (due February 13) – 10%

Second Paper (due March 20) – 35%

Discussion Groups – 15%

Final Exam (scheduled during formal exam period, April 10 – 29, 2006) – 40%

The first paper will involve analyzing how public policies are framed and understood.

The second paper will involve analyzing the evolution of a public policy from beginning to end.

Further details will be provided in class.

Late Penalties

Late papers will have marks deducted by the following formula.

Papers not handed in at the beginning of class = minus 2 percentage points
Papers not handed in by the next morning = minus 2 more percentage points
Each subsequent morning including weekends = minus 2 more percentage points, every day until received

Lectures and Readings

Each week you are expected to read the corresponding chapter in the *Beyond Policy Analysis* text, except for February 13 and March 20 when other reading may be assigned.

Jan 9	Introduction
Jan 16	Concepts of Public Policy and Analysis
Jan 23	Context of Modern Governance
Jan 30	Problem Definition
Feb 6	Policy Instruments
Feb 13	Urban Policy

First Paper Due

Feb 20	READING WEEK – NO CLASS
Feb 27	Policy Implementation
Mar 6	Policy Communities and Networks
Mar 13	Policy Evaluation
Mar 20	Gender and Policy

Second Paper Due

Mar 27	Policymaking Under Pressure
Apr 3	Conclusions

Final Exam

Academic Accommodations

For Students with Disabilities: Students with disabilities requiring academic accommodations in this course are encouraged to contact the Paul Menton Centre (PMC) for Students with Disabilities (500 University Centre) to complete the necessary forms. After registering with the PMC, make an appointment to meet with the instructor in order to discuss your needs **at least two weeks before the first in-class test or CUTV midterm exam**. This will allow for sufficient time to process your request. Please note the following deadlines for submitting completed forms to the PMC for formally scheduled exam accommodations: **November 7th, 2005** for fall and fall/winter term courses, and **March 10, 2006** for winter term courses.

For Religious Observance: Students requesting accommodation for religious observances should apply in writing to their instructor for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory academic event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student. Instructors and students may contact an Equity Services Advisor for assistance (www.carleton.ca/equity).

For Pregnancy: Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services to complete a *letter of accommodation*. Then, make an appointment to discuss your needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

Plagiarism: The Undergraduate Calendar defines plagiarism as: "to use and pass off as one's own idea or product, work of another without expressly giving credit to another." The Graduate Calendar states that plagiarism has occurred when a student either: (a) directly copies another's work without acknowledgment; or (b) closely paraphrases the equivalent of a short paragraph or more without acknowledgment; or (c) borrows, without acknowledgment, any ideas in a clear and recognizable form in such a way as to present them as the student's own thought, where such ideas, if they were the student's own would contribute to the merit of his or her own work. Instructors who suspect plagiarism are required to submit the paper and supporting documentation to the Departmental Chair who will refer the case to the Dean. It is not permitted to hand in the same assignment to two or more courses. The Department's Style Guide is available at: www.carleton.ca/polisci/undergrad/styleguide.pdf

Oral Examination: At the discretion of the instructor, students may be required to pass a brief oral examination on research papers and essays.

Submission and Return of Term Work: Papers must be handed directly to the instructor and will not be date-stamped in the departmental office. Late assignments may be submitted to the drop box in the corridor outside B640 Loeb. Assignments will be retrieved every business day at 4 p.m., stamped with that day's date, and then distributed to the instructor. For essays not returned in class please attach a **stamped, self-addressed envelope** if you wish to have your assignment returned by mail. Please note that assignments sent via fax or email will not be accepted. Final exams are intended solely for the purpose of evaluation and will not be returned.

Approval of final grades: Standing in a course is determined by the course instructor, *subject to the approval of the Faculty Dean*.

Course Requirements: Students must fulfill all course requirements in order to achieve a passing grade. Failure to hand in any assignment will result in a grade of F. Failure to write the final exam will result in a grade of ABS. FND (Failure – No Deferred) is assigned when a student's performance is so poor during the term that they cannot pass the course even with 100% on the

final examination. In such cases, instructors may use this notation on the Final Grade Report to indicate that a student has already failed the course due to inadequate term work and should not be permitted access to a deferral of the examination. Deferred final exams are available ONLY if the student is in good standing in the course.

Connect Email Accounts: The Department of Political Science strongly encourages students to sign up for a campus email account. Important course and University information will be distributed via the Connect email system. See <http://connect.carleton.ca> for instructions on how to set up your account.