

PSCI 3003A
Canadian Urban Politics

Lecture: Monday 8:30 a.m. -11:30 a.m.; Room 517 Southam Hall

Instructor: Joseph Román

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Office hours: Monday 12:30 p.m.-2:30 p.m.

Overview: While federal-provincial relations have captured the imagination of Canadian politics, the role cities play in the Canadian polity has not received the same amount of attention. Moreover, understandings of Canadian politics — indeed, the discipline of politics in general — tend to ignore cities because they are usually thought of as a too junior scale of politics and, as such, have little impact on "national" politics. An aim of this course, then, is to put these orthodoxies into question, thus critically re-evaluating the political, social, and economic role Canadian cities play within the federation. In a sense, this course is about the end of Canadian politics as we (used to) know it. An appreciation of the following should be developed in this course: (1) going beyond federal-provincial relations and to include, but not simply to tack on, cities in the Canadian political equation; (2) the political nature of the city and everyday life; and (3) the political structures governing Canada's cities.

Evaluation

Section I Assignment x 2, 1/2-1 page - 20% (Due the week of each topic chosen in Section I)

Section II Assignment x 1, 4-6 pages - 30% (Due March 13)

Section III Assignment x 1, 8-12 pages - 40% (Due April 7 in the Loeb B649 drop box)

Weekly Participation - 10%

Expectations: For each session, students must complete all assigned readings. Doing otherwise may result in students being unable to grasp crucial concepts or to make connections on their own when the time comes to do the assignments. Students must also come to class with the assigned readings. Lectures and discussions supplement rather than replace the readings. What may be discussed in lecture may not necessarily appear in the readings and vice-versa. Nevertheless, main points will be touched upon and discussed in-depth.

Students are encouraged to liaise with the instructor throughout the year, preferably during office hours but through e-mail too. However, due to the amount of junk e-mail, students must put "PSCI 3003" in their subject heading to obtain a response. A response will be provided within one to two business days.

To obtain credit in a course, students must meet all the course requirements for participation and term work. Failure to pass any one of these components will result in a grade of 'F'.

Attendance: Excepting illness and personal emergencies, attendance is mandatory. Students should contact the instructor within a reasonable amount of time should an unfortunate circumstance ever occur.

Participation: Beginning January 16 and ending April 3, students should engage in thoughtful discussion on a *weekly* basis. To obtain marks for participation, students must raise issues related to the assigned texts. The quality rather than the quantity of weekly participation is more important. Students are especially encouraged to thoughtfully engage with their peers rather than directing discussion towards the instructor. Questions related to the readings may be raised and will count towards the participation grade.

Written Work: Unless otherwise indicated, assignments should be submitted in class. Faxed or e-mailed assignments will not be accepted. It is not acceptable to submit the same assignment for two or more courses.

Barring exceptional circumstances and where otherwise indicated, all assignments must be submitted on the due date to avoid late penalties. Late assignments will be penalized one letter grade per day, including weekends. Thus, if an A- paper is handed in one day late, it will become a B+ paper; two days late, it will be a B paper; and so on. Students have until one week past the due date to hand in late assignments. No late assignment will be accepted after. Thus, the last possible day to submit a late Assignment 2 with penalty is on March 13. Carleton University's regulations state that the final day to submit winter term work is April 7. As such, no late Assignment 3 will be accepted after April 7. Once March 13 and April 7 have passed, a student will automatically receive a 0 for the assignment.

Written Work Requirements: All assignments must be typed, using 1" margins, and 12 size Arial or Times New Roman font. ***Excepting the title page, all pages must be numbered.*** All written work must follow the length guidelines set out for each assignment. Any written work which goes over or under an assignment's prescribed lengths will not be accepted and normal penalties will apply if this results in having to resubmit the assignment late. Students should contact the instructor for the use of Internet material in their essays. Finally, students should familiarize themselves with Carleton University's regulations governing plagiarism.

Assignments

Section I Assignment: The aim of the reaction papers is for students to critically reflect upon two of the topics discussed in Section I of the course. Students may not write two reactions for the same topic. Reactions will be 1/2-1 page in length, ***single-spaced***, and in conformance with the course requirements for written work. Students may choose which topics in Section I they want to react to and then submit it ***on that day only***. Students may choose to reflect on one, some, or all of a particular topic's assigned readings. Students should be aware that focusing on the shortest reading(s) or on one reading might not always be the easiest or best route to take. Nonetheless, reactions can take a number of approaches. For example, a student can take issue with an argument made in the reading(s). The student could also compare and contrast approaches taken in the readings. *These reaction papers cannot be a summary of the reading(s). A summary will be given a failing grade because it would not conform to the requirements of the assignment.* Citation is not required for this assignment, but the student must be clear on which reading(s) he/she is focusing on for a particular week.

Section II Assignment: The aim of this assignment will be to critically discuss the policy problems facing Canadian cities. Assigned readings and those assigned for the essay must be incorporated in the assignment. Students are highly encouraged to incorporate the supplementary readings in their papers if they feel it would be useful for their argument. As well, students may bring in readings from other parts of the course if they feel it is relevant. Extra-course readings may be incorporated, but the main focus must be on the course readings. It should be noted, however, incorporating more readings does not necessarily result in a better essay. Excluding endnotes and the bibliography, it will be 4-6 double-spaced pages in length and as per the written work requirements for this course.

Section III Assignment: A critical discussion on one contemporary theme facing Canadian urban politics is the aim of this assignment. Students will choose a week from Section III and then integrate the assigned and *at least five* of the supplementary readings into their essay. Readings from other weeks may be integrated if the student feels it is appropriate to their argument.

Excluding endnotes and the bibliography, it will be 8-12 double spaced pages and in conformance with the course requirements for written work. Section III assignments will be returned on April 14 in Loeb A611 from 1 p.m. to 3 p.m. Students who cannot make this time and wish to have their essays returned to them must affix a self-addressed stamped envelope with the proper postage to their essay. The instructor is neither responsible for lost mail, nor for returned mail due to insufficient postage. The instructor will not make up the difference for postage if the latter occurs.

Texts: Unless otherwise indicated, all assigned and supplementary readings will be on course reserve in the library.

Schedule

January 9: Introduction to the course.

Section I: Theories and Structures of Canada's Urban Politics

January 16: The City in Theory and the Canadian Imagination

Assigned

Henri Lefebvre, *Writings on Cities* (Oxford: Blackwell, 1996), ch. 7.

John Sewell, *The Shape of the City: Toronto Struggles with Modern Planning* (Toronto: University of Toronto Press, 1993), Ch. 1.

Richard S. Harris, "Canadian Cities in a North American Context," in *North America: The Historical Geography of a Changing Continent*, 2d edition, eds. Thomas F. McIlwraith and Edward K. Muller (Lanham, MD: Rowman and Littlefield, 2001).

January 23: The Political Structures of Canadian Cities

Assigned

Warren Magnusson, "Introduction: The Development of Urban Government," in *City Politics in Canada*, eds. Warren Magnusson and Andrew Sancton (Toronto: University of Toronto Press, 1983).

C. Richard Tindal and Susan Nobes Tindal, *Local Government in Canada*, 6th edition (Toronto: Thomson Nelson, 2004), chs. 8, 10.

Katherine A. Graham, Susan D. Phillips, with Allan M. Maslove, *Urban Governance in Canada: Representation, Resources, and Restructuring* (Toronto: Harcourt Brace, 1998), ch. 5.

January 30: Federal-City Relations

Assigned

F. Leslie Seidle, *The Federal Role in Canada's Cities: Overview of Issues and Proposed Actions*, Discussion Paper F27 (Ottawa: Canadian Policy Research Networks, 2002).

http://www.cprn.com/documents/17350_en.pdf

Caroline Andrew, "Federal Urban Activity: Intergovernmental Relations in an Age of Restraint," in *The Changing Canadian Metropolis: A Public Policy Perspective*, vol. 2, ed. Frances Frisken (Berkeley, CA: Institute of Governmental Studies Press; Toronto: The Canadian Urban Institute, 1994).

Jeanne M. Wolfe, "A National Urban Policy for Canada? Prospects and Challenges," *Canadian Journal of Urban Research* 12, no. 1, supplement (2003): 1-21.

Alan Broadbent, *The Place of Cities in Canada: Inside the Constitutional Box and Out* (Ottawa: The Caledon Institute of Social Policy, June 2002).
<http://www.caledoninst.org/Publications/PDF/553820207%2Epdf>

February 6: Provincial-City Relations

Assigned

Tindal and Tindal, pp. 179-206.

Caroline Andrew, "Provincial-Municipal Relations; or Hyper-Fractionalized Quasi-Subordination Revisited," in *Canadian Metropolitcs: Governing Our Cities*, ed. James Lightbody (Toronto: Copp Clark, 1995).

Katherine A. Graham and Susan D. Phillips, "'Who Does What' in Ontario: The Process of Provincial-Municipal Disentanglement," *Canadian Public Administration* 41, no. 2 (Summer 1998): 175-209.

Liette Gilbert, "Montreal: Merging Cultural Politics and Metropolitan Regional Governance," *Antipode* 36, no. 4 (September 2004): 733-739.

Section II: Contemporary Policy Problems in the Canadian City

February 13: Amalgamation and After

Assigned

Tindal and Tindal, ch. 4

Andrew Sancton, "Metropolitan and Regional Governance," in *Urban Policy Issues: Canadian Perspectives*, 2d edition, eds. Edmund P. Fowler and David Siegel (Toronto: Oxford University Press, 2002).

Julie-Ann Boudreau, "Questioning the Use of 'Local Democracy' as a Discursive Strategy for Political Mobilization in Los Angeles, Montreal and Toronto,"

International Journal of Urban and Regional Research 27, no. 4 (December 2003): 793-810.

Assigned for Essay

Edward C. LeSage Jr. and Joseph Garcea, "Reflections on Municipal Reform: Reconfiguration or Reinvention?" in *Municipal Reform in Canada: Reconfiguration, Re-Empowerment, and Rebalancing*, eds. Joseph Garcea and Edward LeSage Jr. (Toronto: Oxford University Press, 2005).

Caroline Andrew, "Municipal Restructuring, Urban Services, and the Potential for the Creation of Transformative Political Spaces," in *Changing Canada: Political Economy as Transformation*, eds. Wallace Clement and Leah F. Vosko (Montreal & Kingston: McGill-Queen's University Press, 2003.)

Roger Keil and Douglas Young, "A Charter for the People? A Research Note on the Debate About Municipal Autonomy in Toronto," *Urban Affairs Review* 39, no. 1 (September 2003): 87-102.

Supplementary

Essays by Roger Keil, Engin Isin, and Graham Todd in *Studies in Political Economy* 56 (Summer 1998).

Roger Keil, "'Common Sense' Neoliberalism: Progressive Conservative Urbanism in Toronto, Canada," *Antipode* 34, no. 3 (June 2002): 578-600.

Andrew Sancton, "Reducing Costs by Consolidating Municipalities: New Brunswick, Nova Scotia and Ontario," *Canadian Public Administration* 39, no. 3 (Fall 1996): 267-289.

Enid Slack, "A Preliminary Assessment of the New City of Toronto," *Canadian Journal of Regional Science* 23, no. 1 (Spring 2000): 13-29.

February 27: Housing and the Problem of Homelessness

Assigned

Barbara Wake Carroll, "Housing Policy in the New Millennium," in *Urban Policy Issues: Canadian Perspectives*, 2d edition, eds. Edmund P. Fowler and David Siegel (Toronto: Oxford University Press, 2002).

Elyse Allan, "The Business Case for Affordable Housing," in *Finding Room: Policy Options for a Canadian Rental Housing Strategy*, eds. J. David Hulchanski and Michael Shapcott (Toronto: CUCS Press, 2004).

Tracy Peressini and Lynn McDonald, "Urban Homelessness in Canada," in *Canadian Cities in Transition: The Twenty-First Century*, 2d edition (Toronto: Oxford University Press, 2000).

Assigned for Essay

Jack Layton, *Homelessness: The Making and Unmaking of a Crisis* (Toronto: Penguin Books, 2000), ch. 6.

Fran Klodawsky, Susan Farrell, and Tim D'Aubry, "Images of Homelessness in Ottawa: Implications for Local Politics," *The Canadian Geographer* 46, no. 2 (Summer 2002): 126-143.

Sean Purdy, "Scaffolding Citizenship: Housing Reform and Nation Formation in Canada, 1900-1950," in *Contesting Canadian Citizenship: Historical Readings*, eds. Robert Adamoski, Dorothy E. Chunn, and Robert Menzies (Peterborough, Ont.: Broadview Press, 2002).

Supplementary

Martin E. Wexler, "A Comparison of Canadian and American Housing Policies," *Urban Studies* 33, no. 10 (December 1996): 1909-1921.

Richard Harris, "Housing and Social Policy: An Historical Perspective on Canadian-American Differences — A Comment," *Urban Studies* 36, no. 7 (June 1999): 1169-1175.

Martin E. Wexler, "Housing and Social Policy — An Historical Perspective on Canadian-American Differences — A Reply," *Urban Studies* 36, no. 7 (June 1999): 1177-1180.

Sean Purdy, "By the People, For the People: Tenant Organizing in Toronto's Regent Park Housing Project in the 1960s and 1970s," *Journal of Urban History* 30, no. 4 (May 2004): 519-548.

March 6: Transportation

Assigned

Peter Freund and George Martin, *The Ecology of the Automobile* (Montreal: Black Rose Books, 1993), ch. 8.

André Gorz, *Ecology as Politics* (Montreal: Black Rose Books, 1980), pp. 69-77.

Edmund P. Fowler and Jack Layton, "Transportation Policy in Canadian Cities," in *Urban Policy Issues: Canadian Perspectives*, 2d edition, eds. Edmund P. Fowler and David Siegel (Toronto: Oxford University Press, 2002).

Peter Newman and Jeffrey Kenworthy, *Sustainability and Cities: Overcoming Automobile Dependence* (Washington, DC: Island Press, 1999), pp. 212-223.

*Try this traffic simulator: <http://vwisb7.vkw.tu-dresden.de/~treiber/MicroApplet/>

Assigned for the Essay

Frances Frisken, "Provincial Transit Policymaking for the Toronto, Montreal, and Vancouver Regions," in *The Changing Canadian Metropolis: A Public Policy Perspective*, vol. 2, ed. Frances Frisken (Berkeley, CA: Institute of Governmental Studies Press; Toronto: The Canadian Urban Institute, 1994).

Christopher Armstrong and H.V. Nelles, *Monopoly's Moment: The Organization and Regulation of Canadian Utilities, 1830-1930* (Philadelphia: Temple University Press, 1986), ch. 2.

Barton Myers, "Designing in Car-Oriented Cities: An Argument for Episodic Congestion," in *The Car and the City: The Automobile, the Built Environment, and Daily Urban Life*, eds. Martin Wachs and Margaret Crawford (Ann Arbor, MI: University of Michigan Press, 1991).

Supplementary

Mimi Sheller and John Urry. "The City and the Car," *International Journal of Urban and Regional Research* 24, no. 4 (December 2000): 737-757.

Bent Flyvbjerg, *Making Social Science Matter: Why Social Inquiry Fails and How It Can Succeed Again* (Cambridge: Cambridge University Press, 2001), ch. 10.

Anthony Perl and John Pucher, "Transit in Trouble? The Policy Challenged Posed by Canada's Changing Urban Mobility," *Canadian Public Policy* 21, no. 3 (September 1995): 261-283.

Chris Bradshaw, "Walkability." In *Beyond the Car*, eds. Sue Zielinski and Gordon Laird (Toronto: Steel Rail Publishing/Transportation Options, 1995).

Section III: Selected Themes and Topics on Canadian Cities

March 13: Globalization, Neo-liberalism, and Canada's Cities

Assigned

Neil Brenner and Nik Theodore, "Cities and the Geographies of "Actually Existing Neoliberalism"," *Antipode* 34, no. 3 (June 2002): 349-379.

Thomas J. Courchene, "Ontario as a North American Region-State, Toronto as a Global-City Region: Responding to the NAFTA Challenge," in *Global City-Regions: Trends, Theory, Policy*, ed. Allen J. Scott (Oxford: Oxford University Press, 2001).

Roger Keil and Stefan Kipfer, "The Urban Experience and Globalization," in *Changing Canada: Political Economy as Transformation*, eds. Wallace Clement and Leah F. Vosko (Montreal & Kingston: McGill-Queen's University Press, 2003).

Supplementary

H. V. Savitch and Paul Kantor, *Cities in the International Marketplace: The Political Economy of Urban Development in North America and Western Europe* (Princeton, NJ: Princeton University Press, 2002), chs. 5, 8.

Ash Amin and Nigel Thrift, *Cities: Reimagining the Urban* (Cambridge: Polity Press, 2002), ch. 3.

Neil Bradford, "Global Flows and Local Places: The Cities Agenda," in *How Ottawa Spends 2004-2005: Mandate Change in the Paul Martin Era*, ed. G. Bruce Doern (Montreal & Kingston: McGill-Queen's University Press, 2004).

Stefan Kipfer and Roger Keil, "Toronto Inc? Planning the Competitive City in the New Toronto," *Antipode* 34, no. 2 (March 2002): 227-264.

Larry S. Bourne and Jim Simmons, "New Fault Lines? Recent Trends in the Canadian Urban System and Their Implications for Planning and Public Policy," *Canadian Journal of Urban Research* 12, no. 1, supplement (2003): 22-47

Helga Leitner and Eric Sheppard, "Economic Uncertainty, Inter-urban Competition and the Efficacy of Entrepreneurialism," in *The Entrepreneurial City: Geographies of Politics, Regime, and Representation*, ed. Tim Hall and Phil Hubbard (Chichester: John Wiley and Sons, 1998).

David Whitson and Richard Gruneau, "The (Real) Integrated Circus: Political Economy, Popular Culture, and "Major League" Sport," in *Understanding Canada: Building on the New Canadian Political Economy*, ed. Wallace Clement (Montreal & Kingston: McGill-Queen's University Press, 1997).

March 20: "Race," Difference, and the Canadian City

Assigned

Frances Frisken and Marcia Wallace, "Governing the Multicultural City-Region," *Canadian Public Administration* 46, no. 2 (Summer 2003): 153-178.

Valerie Preston and Madeleine Wong, "Immigration and Canadian Cities: Building Inclusion," in *Urban Affairs: Back on the Policy Agenda*, eds. Caroline Andrew, Katherine A. Graham, and Susan D. Phillips (Montreal & Kingston: McGill-Queen's University Press, 2002).

Evelyn Peters, "Aboriginals in Urban Areas," in *Urban Affairs: Back on the Policy Agenda*, eds. Caroline Andrew, Katherine A. Graham, and Susan D. Phillips (Montreal & Kingston: McGill-Queen's University Press, 2002).

Supplementary

Leonie Sandercock, *Towards Cosmopolis: Planning for Multicultural Cities* (Chichester, UK: John Wiley and Sons, 1998), ch. 5.

James Holston and Arjun Appadurai, "Cities and Citizenship," *Public Culture* 8, no. 2 (Spring 1996): 187-204.

Vic Satzewich and Lloyd Wong, "Immigration, Ethnicity, and Race: The Transformation of Transnationalism, Localism, and Identities," in *Changing Canada: Political Economy as Transformation*, eds. Wallace Clement and Leah F. Vosko (Montreal & Kingston: McGill-Queen's University Press, 2002).

Daiva K. Stasiulis, "Minority Resistance in the Local State: Toronto in the 1970s and 1980s," *Ethnic and Racial Studies* 12, no. 1 (January 1989): 63-83.

Agnes Calliste, "Anti-Racism Organizing and Resistance: Blacks in Urban Canada, 1940s-1970s," in *City Lives and City Forms: Critical Research and Canadian Urbanism*, eds. Jon Caulfield and Linda Peake (Toronto: University of Toronto Press, 1996).

Katherine A. Graham, "Urban Aboriginal Governance in Canada: Paradigms and Prospects," in *Aboriginal Self-Government in Canada: Current Trends and Issues*, 2d edition, ed. John H. Hylton (Saskatoon: Purich Publishing, 1999).

Jason Brown et al., "Challenges Faced by Urban Aboriginal Youth in the Inner City," *Canadian Journal of Urban Research* 14, no. 1 (Summer 2005): 81-106.

March 27: Women in the Canadian City

Assigned

Suzanne Mackenzie, "Building Women, Building Cities: Toward Gender Sensitive Theory in the Environmental Disciplines," in *Life Spaces: Gender, Household, Employment*, eds. Caroline Andrew and Beth Moore Milroy (Vancouver: UBC Press, 1988).

Carol Whitzman, "'The Voice of Women' in Canadian Local Government," in *Urban Affairs: Back on the Policy Agenda*, eds. Caroline Andrew, Katherine A. Graham, and Susan D. Phillips (Montreal & Kingston: McGill-Queen's University Press, 2002).

Gerda R. Wekerle, "Gender Planning as Insurgent Citizenship: Stories from Toronto," *Plurimondi* 1, no. 2 (July-December 1999): 105-126.

Supplementary

Elizabeth Wilson, *The Sphinx in the City: Urban Life, the Control of Disorder, and Women* (Berkeley: University of California Press, 1991), ch. 1.

Isabel Dyck, "Feminist Geography, the 'Everyday', and Local-Global Relations: Hidden Spaces of Place-Making," *The Canadian Geographer* 49, no. 3 (Fall 2005): 233-243.

Carolyn Whitzman, "Taking Back Planning: Promoting Women's Safety in Public Places — The Toronto Experience," *Journal of Architectural and Planning Research* 9, no. 2 (Summer 1992): 169-179.

Caroline Andrew, "Women in the Urban Landscape," in *Out of the Ivory Tower: Feminist Research for Social Change*, eds. Andrea Martinez and Meryn Stuart (Toronto: Sumach Press, 2003).

Carolyn Strange, *Toronto's Girl Problem: The Perils and Pleasures of the City, 1880-1930* (Toronto: University of Toronto Press, 1995), chs. 5, 7.

Gerda R. Wekerle, "Canadian Women's Housing Cooperatives: Case Studies in Physical and Social Innovation," *Life Spaces: Gender, Household, Employment*, eds. Caroline Andrew and Beth Moore Milroy (Vancouver: UBC Press, 1988).

Patrick Falconer, "The Overlooked of the Neglected: Native Single Mothers in Major Cities on the Prairies," in *The Political Economy of Manitoba*, eds. James Silver and Jeremy Hull (Regina: Canadian Plains Research Centre, University of Regina, 1990).

April 3: Political Ecology and Canadian Cities

Assigned

Edmund P. Fowler and Franz Hartmann, "City Environmental Policy: Connecting the Dots," in *Urban Policy Issues: Canadian Perspectives*, 2d edition, eds. Edmund P. Fowler and David Siegel (Toronto: Oxford University Press, 2002).

Gene Desfor and Roger Keil, *Nature and the City: Making Environmental Policy in Toronto and Los Angeles* (Tucson: University of Arizona Press, 2004), ch. 4.

Sherilyn MacGregor, "Bright New Vision or Same Old Story? Looking for Gender Justice in the Eco-city," in *Urban Affairs: Back on the Policy Agenda*, eds. Caroline Andrew, Katherine A. Graham, and Susan D. Phillips (Montreal & Kingston: McGill-Queen's University Press, 2002).

Supplementary

Neil Smith, "Nature at the Millennium: Production and Re-enchantment," in *Remaking Reality: Nature at the Millennium*, eds. Bruce Braun and Noel Castree (London: Routledge, 1998).

David Harvey, *Justice, Nature and the Geography of Difference* (Oxford: Blackwell, 1996), ch. 13.

Connie Guberman, "Sowing the Seeds of Sustainability: Planning for Food Self-reliance," in *Change of Plans: Towards a Non-Sexist Sustainable City*, ed. Margrit Eichler (Toronto: Garamond Press, 1995).

Roger Keil and John Graham, "Reasserting Nature: Constructing Urban Environments after Fordism," in *Remaking Reality: Nature at the Millennium*, eds. Bruce Braun and Noel Castree (London: Routledge, 1998).

Franz Hartmann, "Challenging Spatial Control of the City: Capitalism, Ecological Crisis, and the Environmental Movement," in *City Lives and City Forms: Critical Research and Canadian Urbanism*, eds. Jon Caulfield and Linda Peake (Toronto: University of Toronto Press, 1996).

Liette Gilbert and Catherine Phillips, "Practices of Urban Environmental Citizenships: Rights to the City and Rights to Nature in Toronto," *Citizenship Studies* 7, no. 3 (January 2003): 313-330.

Aidan While, Andrew E.G. Jonas, and David Gibbs, "The Environment and the Entrepreneurial City: Searching for the Urban 'Sustainability Fix' in Manchester and Leeds," *International Journal of Urban and Regional Research* 28, no. 3 (September 2004): 548-569.

Academic Accommodations

For Students with Disabilities: Students with disabilities requiring academic accommodations in this course are encouraged to contact the Paul Menton Centre (PMC) for Students with Disabilities (500 University Centre) to complete the necessary forms. After registering with the

PMC, make an appointment to meet with the instructor in order to discuss your needs **at least two weeks before the first in-class test or CUTV midterm exam**. This will allow for sufficient time to process your request. Please note the following deadlines for submitting completed forms to the PMC for formally scheduled exam accommodations: **November 7th, 2005** for fall and fall/winter term courses, and **March 10, 2006** for winter term courses.

For Religious Observance: Students requesting accommodation for religious observances should apply in writing to their instructor for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory academic event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student. Instructors and students may contact an Equity Services Advisor for assistance (www.carleton.ca/equity).

For Pregnancy: Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services to complete a *letter of accommodation*. Then, make an appointment to discuss your needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

Plagiarism: The Undergraduate Calendar defines plagiarism as: "to use and pass off as one's own idea or product, work of another without expressly giving credit to another." The Graduate Calendar states that plagiarism has occurred when a student either: (a) directly copies another's work without acknowledgment; or (b) closely paraphrases the equivalent of a short paragraph or more without acknowledgment; or (c) borrows, without acknowledgment, any ideas in a clear and recognizable form in such a way as to present them as the student's own thought, where such ideas, if they were the student's own would contribute to the merit of his or her own work. Instructors who suspect plagiarism are required to submit the paper and supporting documentation to the Departmental Chair who will refer the case to the Dean. It is not permitted to hand in the same assignment to two or more courses. The Department's Style Guide is available at: www.carleton.ca/polisci/undergrad/styleguide.pdf

Oral Examination: At the discretion of the instructor, students may be required to pass a brief oral examination on research papers and essays.

Submission and Return of Term Work: Papers must be handed directly to the instructor and will not be date-stamped in the departmental office. Late assignments may be submitted to the drop box in the corridor outside B640 Loeb. Assignments will be retrieved every business day at 4 p.m., stamped with that day's date, and then distributed to the instructor. For essays not returned in class please attach a **stamped, self-addressed envelope** if you wish to have your assignment returned by mail. Please note that assignments sent via fax or email will not be accepted. Final exams are intended solely for the purpose of evaluation and will not be returned.

Approval of final grades: Standing in a course is determined by the course instructor, *subject to the approval of the Faculty Dean*.

Course Requirements: Students must fulfill all course requirements in order to achieve a passing grade. Failure to hand in any assignment will result in a grade of F. Failure to write the final exam will result in a grade of ABS. FND (Failure – No Deferred) is assigned when a student's performance is so poor during the term that they cannot pass the course even with 100% on the final examination. In such cases, instructors may use this notation on the Final Grade Report to indicate that a student has already failed the course due to inadequate term work and should not be permitted access to a deferral of the examination. Deferred final exams are available **ONLY** if the student is in good standing in the course.

Connect Email Accounts: The Department of Political Science strongly encourages students to sign up for a campus email account. Important course and University information will be distributed via the Connect email system . See <http://connect.carleton.ca> for instructions on how to set up your account.