

PSCI 4605B
Gender and International Relations
Seminar: Tuesdays, 8:35 a.m. - 11:25 p.m.
Location: Loeb C665

Professor: Heather MacRae
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Office Hours: Tuesdays: 12:00-14:00
Fridays: 9:30-11:30
(or by appointment)

Course Description and Aims:

This course explores international relations and contemporary global politics using feminist perspectives and a gender 'lens'. The primary aim of this course is to demonstrate how gender can influence international social and political structures, policies and processes. Students will be introduced to the central tenets of "feminism" as a set of theoretical perspectives and as a social movement, and to the notion of 'gender' as a structure of social relations. Throughout the course students will gain a clear understanding of why gender is not only 'personal', but also 'political' and why this matters profoundly in the way the world works, and our understanding of international relations.

The course will begin by addressing a number of feminist theories and methodologies visible in contemporary approaches to international relations. We will then look at how these feminist methodologies and approaches differ from both traditional and non-feminist critical theories. We will address these methodological questions both directly and through an analysis of the gendered politics surrounding and influencing of a number of key policy areas in the "real world" of global politics.

The class is structured as a weekly three-hour seminar. I will begin each seminar by discussing the key themes and ideas of the week, and will place these within the broader framework of feminist political science and international relations. Beginning in the third week of class, we will follow the lecture with a short student presentation to highlight key ideas and questions in the readings. The remainder of the class will operate as a seminar. Students are expected to participate actively in the seminar discussion.

Assignments: The final grade will be based on several assignments as well as weekly attendance and participation. The distribution of these components will be as follows:

Attendance and Participation	20%
Presentation	20%
Short Reviews (2 @ 10% each)	20%
Research Essay	40%

Attendance and Participation: Students are expected to attend and actively participate in the weekly seminars. You are expected to come to class having read the readings and

being prepared to discuss the main themes and ideas as well as the strengths and weaknesses of the various articles.

Attendance alone does not ensure a passing grade. You are expected to contribute thoughtfully to the discussions on a regular basis. Your contributions should demonstrate a knowledge and understanding of the readings.

Please remember that the ability to converse across different social, ethnic and other backgrounds is an important component of the university education. The exchange of ideas, beliefs and insights contributes to an especially rich understanding of comparative politics. To this end, students and the instructor are expected to display tolerance for each others' ideas and beliefs across personal and cultural boundaries. All parties are expected to actively maintain a positive classroom environment throughout the term.

Presentation: Each student will be responsible for leading (part of) one seminar. The presentation should be no more than 15 minutes in length and should cover the main ideas and themes of the topic. Please be careful not to simply summarise the readings. Instead, attempt to link the different readings together through a discussion of key themes, similarities, etc. The presenter should also prepare several questions for discussion and, ideally direct the discussion during the class.

Short papers: Students will be required to complete two short reviews (5 pages) during the term. Students may select from any two of the course readings marked with an asterisk (*) on the outline.

The reviews should briefly summarise the readings and assess the methodological and analytical strengths and weaknesses of the piece.

The short reviews will be due in class on February 14 and March 21.

Research Essay: In addition to the shorter assignments listed above, students will be required to write one longer research essay (approx. 12 pages) on a topic of their choice. The essay will be due in class on April 4.

Submitting Assignments: Due dates for assignments are noted above and in the weekly course outline. You will be expected to hand assignments in on time. Late papers will be penalized one grade point per day.

If you are unable to submit an assignment directly to me, please use the departmental drop box located outside the political science office (Loeb B640). Make sure that the course number and my name are clearly written on the first page. Assignments placed in the drop box will be date stamped and put into my mailbox. Assignments left under my office door or in my mailbox will not be date stamped and will therefore not be accepted.

Please note that assignments sent by fax to the Department of Political Science will not be accepted.

It is, of course, not acceptable to submit the same assignment in two or more courses.

The Undergraduate calendar states “[t]o obtain credit in a course, students must meet all the course requirements for attendance, term work, and examinations.” If you fail to complete the required assignments and examinations, you will be given a failing grade.

Readings:

The readings for the course have been compiled into a reading pack available at *Haven Books* on Sunnyside Ave. Additional readings have been placed on reserve or are available through the electronic journals at the library. These are marked accordingly on the course outline and have NOT been included in the coursepack.

JANUARY 10: INTRODUCTION: GENDER AS A LENS IN WORLD POLITICS

- Tickner, J. Ann (2001). *Gendering World Politics: Issues and Approaches in the Post Cold War World*. New York: Columbia University Press, 2001. Introduction. pp. 1-8 (coursepack)
- Peterson, V. Spike and Anne Sisson Runyan (1999). *Global Gender Issues*. Boulder: Westview Press. pp. 1-68 (on reserve).

JANUARY 17: FEMINIST THEORY IN INTERNATIONAL RELATIONS

- ** • Mohanty, Chandra (1991) “Under Western Eyes: Feminist Scholarship and Colonial Discourses” in *Third World Women and the Politics of Feminism*, ed., Chandra Mohanty, Ann Russo and Lourdes Torres. Indianapolis: Indiana University Press. pp. 51-79. (coursepack).
- Sylvester, Christine (2002). *Feminist International Relations: An Unfinished Journey*. Cambridge: Cambridge University Press. Chapter 1, pp. 3-17 (coursepack).
- True, Jacqui (2001). “Feminism” in Scott Burchill et al., *Theories of International Relations*. 2nd edition. London: Palgrave. pp. 231-276. (coursepack)
- ** • Wibben, Annick (2004). “Feminist IR: Old Debates & New Directions”, *Brown Journal of World Affairs*, 10 (2), 2004, pp. 97-114. (e-Journal)
- Whitworth, Sandra (1994). *Feminism and International Relations*. New York: St. Martin’s Press, 1994. pp. 11-63. (on reserve)

Supplementary:

- J. A. Tickner (2001). *Gendering World Politics: Issues and Approaches in the Post Cold War World*. New York: Columbia University Press. Chapter 1, ‘Troubled Encounters: Feminism Meets IR’ pp. 9-35. (on reserve)
- ** • Youngs, Gillian (2004). “Feminist International Relations: a contradiction in terms? Or: why women and gender are essential to understanding the world ‘we’ live in.” in *International Affairs* 80:1 pp. 75-87. (e-journal)

JANUARY 24: FEMINIST METHODOLOGY IN INTERNATIONAL RELATIONS

- Keohane, Robert (1991). “International Relations theory: contributions of a feminist standpoint” in *Gender and International Relations* eds. Rebecca Grant and Kathleen Newland. Buckingham: Open University Press. pp. 41-50 (coursepack).

• Weber, Cynthia (1991). "Good Girls, Little Girls, and Bad Girls: Male Paranoia in Robert Keohane's Critique of Feminist International Relations" *Millennium: Journal of International Studies*. Vol. 23:2 pp. 337-349. (coursepack).

** • Sylvester, Christine (2002). *Feminist International Relations: An Unfinished Journey*. Cambridge: Cambridge University Press. Chapter 12, pp. 242-264 (coursepack).

** • Tickner, J.A. (2005). "What is your Research Program? Some Feminist Answers to International Relations Methodological Question", *International Studies Quarterly*. Vol. 49, no. 1, March, 2005, pp. 1-22. (e-journal).

** • Peterson, V. Spike (2004). "Feminist Theories Within, Invisible to and Beyond International Relations" *Brown Journal of World Affairs*, 10:2 pp. 35-46. (e-journal).

JANUARY 31: WOMEN, PEACE AND SECURITY

** • Whitworth, Sandra (2004). 'When the UN responds : a critique of gender mainstreaming' in *Men, Militarism and UN Peacekeeping: A Gendered Analysis* Boulder: Lynne Rienner. pp. 119-133. (coursepack).

** • Sylvester, Christine (1987). "Some Dangers in Merging Feminist and Peace Projects", *Alternatives* 12: 4 pp. 493-509. (coursepack).

** • Burguières, Mary (1990). "Feminist approaches to Peace: Another Step for Peace Studies" *Millennium* Vo. 19 (1) pp. 1- 18. (coursepack)

** • Richards, Janet Radcliffe (1990). "Why the Pursuit of Peace is No Part of Feminism" in Elshaint and Tobias eds. *Women, Militarism, and War: Essays in History, Politics, and Social Theory* . Savage, MD: Rowman & Littlefield. pp. 211-226. (coursepack)

• UNIFEM (2000) *Women, War and Peace* (on-line at www.womenwarpeace.org)

** • Pettman, Jan Jindy (2004). 'Feminist International Relations After September 11, 2001', *Brown Journal of World Affairs*, 10:2 pp. 85-96. (e-journal)

Supplementary:

** • Whitworth, Sandra (2004). *Men, Militarism and UN Peacekeeping: A Gendered Analysis* Boulder: Lynne Rienner. Especially chapter 5 and conclusion (on reserve)

• Tickner, J. Ann (2001). *Gendering World Politics: issues and approaches in the post-Cold war era*. New York: Columbia University Press. Chapter 2 (on reserve).

• Cohn, Carol, Helen Kinsella and Shri Gibbings (2004). 'Women, Peace and Security' *International Feminist Journal of Politics*, 6:1 pp. 130-140 (e-journal).

• Hunt, Swanee and Christina Posa (2001) "Women Waging Peace" *Foreign Policy* 124. pp. 38-47 (e-journal).

FEBRUARY 7: GENDER, WAR AND MILITARIZATION

• Cohn, Carol (1987) "Sex and Death in the Rational World of Defense Intellectuals" *Signs: Journal of Women in Culture and Society* vol. 12 (4) pp. 687-718 (coursepack).

** • Goldstein, Joshua (2001). "A puzzle : the cross-cultural consistency of gender roles in war' and 'Reflections : the mutuality of gender and war: in *War and Gender: How Gender Shapes the War System and Vice Versa*. Cambridge: Cambridge University Press, 2001 pp. 1-58 (on reserve).

** • Betty Reardon, *Sexism and the War System*. New York: Teachers College Press, 1985, ch. 1 and 2 (on reserve).

• Pettman, Jan Jindy (1996) *Worlding Women: A Feminist International Politics* New York: Routledge. pp. 87-106 (on reserve).

** • Enloe, Cynthia *Maneuvers: The International Politics of Militarizing Women's Lives*. Berkeley: University of California Press, 2000 pp. 108-152 and 235-287. (on reserve)

Supplementary:

• Enloe, Cynthia *Does Khaki become You? The Militarisation of Women's Lives*. London: Pandora, 1988 (on reserve).

• Pettman, Jan Jindy (1996) *Worlding Women: A Feminist International Politics* New York: Routledge. Especially chapters 6-7 (on reserve).

** • Goldstein, Joshua (2001). "Conquests: Sex, Rape and Exploitation in Wartime" in *War and Gender: How Gender Shapes the War System and Vice Versa*. Cambridge: Cambridge University Press, 2001 (on reserve).

• Scott, Wilbur J. and Sandra Carson Stanely (1994) *Gays and Lesbians in the Military: Issues, Concerns and Contrasts* New York: Aldine De Gruyter. Especially pp. 149-164 (on reserve).

FEBRUARY 14: GENDER, CITIZENSHIP, MIGRATION AND THE STATE

• Steans, Jill (1998) *Gender and International Relations* Cambridge: Polity Press. Chapter 3 (coursepack).

• Pettman, Jan Jindy (1996) *Worlding Women: A Feminist International Politics*. New York: Routledge. pp 3- 63 (on reserve)

** • Kofman, Eleonore (2004). "Gendered Global Migrations" *International Feminist Journal of Politics* Vol. 6 (4) pp. 643-655. (e-journal)

** • Jaggar, Alison M. (2005) "Arenas of Citizenship" *International Feminist Journal of Politics* Vol. 7 (1) pp. 3-25 (e-journal).

Supplementary

- Yuval-Davies, Nira. *Gender and Nation* (on reserve)

** • Phizaklea, Annie (1998) "Migration and Globalization: A feminist perspective" in *The New Migrations in Europe: Social Constructions and Social Realities*. K Koser, H. Lutz (eds). London and Basingstoke: MacMillan. pp. 21-33.

FEBRUARY 28: GENDER AND THE INTERNATIONAL POLITICAL ECONOMY

In class, I will show the first part of the Video – *Who's counting: Marilyn Waring on Sex, Lies and Economics*.

- ** • Whitworth, Sandra (1994) "Theory as exclusion: gender and international political economy", in R. Stubbs and G. Underhill, eds., *Political Economy and the Changing Global Order*. London: Macmillan. pp. 116-129 (coursepack)
- ** • Lourdes, Beneria (1999). "Globalization, Gender and the Davos Man", *Feminist Economics*, vol. 5(3) pp. 61-83. (e-journal)
- Pettman, Jan Jindy. *Worlding Women: A Feminist International Politics*. London: Routledge, 1996, chapters 8 and 9 (on reserve)
- Runyan, Anne Sisson (1999) "Women in the Neoliberal 'Frame'" in *Gender Politics in Global Governance*. Rowman and Littlefield. pp. 210-220 (coursepack)

Supplementary

- Johnson, Stephanie Hallock (1999). "An Ecofeminist Critique of the International Economic Structure" in *Gender Politics in Global Governance*. Rowman and Littlefield. pp. 221-229 (reserve)
- ** • V. Spike Peterson, *A Critical Rewriting of Global Political Economy: Reproductive, Productive and Virtual Economies*. London: Routledge, 2003, pp. 29-43, and chapter 4 (reserve)

MARCH 7: THE GENDERED DIVISION OF LABOUR IN A GLOBALIZING WORLD

We will watch the final part of "who's counting?" in class today.

- Marianne Marchand and Anne Sisson Runyan, 'Introduction: Feminist Sightings of Global Restructuring: Conceptualizations and Reconceptualizations' in *Gender and Global Restructuring: Sightings, Sites and Resistances*. New York: Routledge, 2000 (on reserve).
- ** • Mies, Maria (1986). "Housewifization International: Women and the New International Division of Labour" in *Patriarchy and Accumulation on a World Scale*. pp. 112-144 (coursepack).
- ** • Kabeer, Naila (2004). "Globalization, Labor Standards, and Women's Rights: Dilemmas of Collective (In)action in an Interdependent World" *Feminist Economics*, 10(1) pp. 3-35 (e-journal)

** • Lutz, Helma (2002). "At your service, Madam!" *Feminist Review* Vo. 70(1) pp. 89-104 (e-journal).

** • Koggel, Christine M. (2003). "Globalization and Women's Paid Work: Expanding Freedom?" *Feminist Economics*, 9(2-3) pp. 163-183 (e-journal).

• Moghadam, Valentine (2000). "Economic Restructuring and the gender contract: a case study of Jordan", in Marchand and Runyan, eds., *Gender and Global Restructuring: Sightings, Sites and Resistances*. New York: Routledge, 2000 (on reserve)

Supplementary

** • Lourdes Beneria, *Gender, Development and Globalization: Economics as if All People Mattered*. New York: Routledge, 2002. Introduction and Chapter 4 (on reserve)

• Anderson, Bridget (2000). *Doing the Dirty Work? The Global Politics of Domestic Labour*. Zed Books. (on reserve)

MARCH 14: THE INTERNATIONAL POLITICS OF CARE AND CAREGIVING

• Ehrenreich Barbara and Arlie Russell Hochschild (2002). "Introduction" in Ehrenreich and Hochschild, eds., *Global Women: Nannies, Maids and Sex Workers in the New Economy*. New York: Holt. pp. 1-14. (coursepack)

• Kayumba, Akwinlina (2000). "The Role of Women in Taking Care of Sick Family Members in This Era of HIV/AIDS" *Journal of Social Philosophy*, 31:3, Winter pp. 447-452 (coursepack)

** • Schutte, Ofelia (2002). "Dependency Work, Women and the Global Economy" in Eva Feder Kittay and Ellen K. Feder, eds., *The Subject of Care: Feminist Perspectives on Dependency*. Lanham: Rowman & Littlefield. pp. 138-158 (coursepack).

• 'Chapter 3: The Invisible heart – care and the global economy'. United Nations Development Programme, *Human Development Report*, 1999. Oxford: Oxford University Press, 1999.
(on-line at http://hdr.undp.org/reports/global/1999/en/pdf/hdr_1999_ch3.pdf).

** • Held, Virginia (2004). "Care and Justice in the Global Context" *Ratio Juris*, vol. 17, no. 2, June 2004, pp. 141-155. (e-journal)

** • Sarvasy, Wendy and Patrizia Longo, (2004). "The Globalization of Care: Kant's World Citizenship and Filipina Migrant Domestic Workers" *International Feminist Journal of Politics*, 6:3 pp. 392-415 (e-journal).

• World Health Organization (2002) "Ethical Choices in Long-Term Care: What Does Justice Require?" III, Summary. Geneva.
(On-line at http://www.who.int/chronic_conditions/resources/ethical_choices/en/)

Supplementary

- Hochschild A.R. (2000) "Global Care Chains and Emotional Surplus Value" in Anthony Giddens and Will Hutton (eds). *On the Edge: Living With Global Capitalism*. pp. (on reserve).
- Ehrenreich, Barbara and Arlie Russell Hochschild, (eds). (2002) *Global Women: Nannies, Maids and Sex Workers in the New Economy*. New York: Holt (on reserve)
- World Health Organization (2002) "Ethical Choices in Long-Term Care: What Does Justice Require" III, Appendix A, B and B. Geneva (on-line, see above)

MARCH 21: WOMEN'S TRANSNATIONAL MOVEMENTS AND THE INSTITUTIONALIZATION OF WOMEN'S "INTERESTS"

- MacDonald, Laura (2002). "Globalization and Social Movements: Comparing Women's Movements' Responses to NAFTA in Mexico, the U.S. and Canada" *International Journal of Feminist Studies* 4:2 pp. 151-172. (e-journal)
- Prüggl, Elizabeth (2004). "International Institutions and Feminist Politics" *Brown Journal of World Affairs*. Vol. 10, No. 2 (Winter/Spring). Pp. 69-84 (e-journal).
- ** • Stienstra, Deborah (1994) *Women's Movements and International Organizations* Palgrave. Chapters 3 and 4 pp. 43-89. (on reserve)
- ** • Deborah Steinstra, Deborah (2000) "Dancing Resistance from Rio to Beijing: Transnational Women's Organizing and United Nations conferences, 1992-1996" in Marchand and Runyan, eds., *Gender and Global Restructuring* (on reserve).
- ** • Hafner-Burton, Emilie and Mark Pollack (2001). "Mainstreaming Gender in Global Governance". EUI Working Papers. RSC 01/46. (on-line: http://cadmus.ieu.it/dspace/bitstream/1814/1755/1/01_46.pdf)
- ** • Keck, Margaret and Kathryn Sekkink (1998). "Transnational Networks on Violence Against Women" in *Activists Beyond Borders: Advocacy Networks in International Politics*. Cornell University Press. pp. 165-198. (on reserve).

Supplementary

- ** • Steinstra, Deborah (1999). "Of Roots, Leaves and Trees: Gender, Social Movements and Global Governance" in *Gender Politics in Global Governance*, Mary K. Meyer and Elisabeth Prüggl, eds., Lanham, Md., Rowman & Littlefield. pp. 260-272 (on reserve).

MARCH 28: GENDER, DEVELOPMENT AND ENVIRONMENT

- ** • Marchand, Marianne (1996) "Reconceptualising 'Gender and Development' in an Era of Globalisation" *Millennium*, 25:3 pp. 577-603. (coursepack)
- ** • Beneria, Lourdes (2002). *Gender, Development and Globalization: Economics as if All People Mattered*. New York: Routledge, 2002. Chapter 1 (coursepack).

** • Shiva, Vandana (2000). "Ecological Balance in an Era of Globalization" in Paul Wapner and Lester Edwin J. Ruiz, eds., *Principled World Politics: The Challenge of Normative International Relations*. Lanham: Rowman & Littlefield, 2000.

** • Plumwood, Val. (1993) "Feminism and Eco-feminism" in *Feminism and the Mastery of Nature*. London: Routledge, 1993. Chapter 1 (coursepack).

• Agarwal, Bina (1995). "Gender poverty and land rights" in *Out of the Margin: feminist perspectives on economics* Edith Kuiper and Joalnde Sap (eds). London, New York: Routledge. pp. 264-294. (on reserve)

** • Moser, Caroline (1991). "Gender Planning in the Third World: Meeting Practical and Strategic Needs" in *Gender and International Relations*, eds. Rebecca Grant and Kathleen Newland. Indianapolis: Indiana University Press pp. (on reserve)

Supplementary

• Seager, Joni (1993). *Earth Follies: Coming to Feminist Terms with the Global Environmental Crisis* New York: Routledge. Especially Intro and Chapter 2. (on reserve).

APRIL 4: GENDER AND WOMEN'S HUMAN RIGHTS

** • Charlesworth, Hilary (1994). "What are 'Women's International Human Rights'?" in Rebecca J. Cook, ed., *Human Rights of Women: National and International Perspectives*, Philadelphia: University of Pennsylvania Press, pp. 58-84. (coursepack)

** • Okin, Susan Moller (2000). "Feminism, Women's Human Rights and Cultural Differences" in Uma Narayan and Sandra Harding, eds., *Decentering the Center: Philosophy for a Multicultural, Postcolonial and Feminist World*. Bloomington: Indiana University Press. pp. 26-46. (coursepack)

** • Ackerly, Brooke A. (2001). 'Women's Human Rights Activists as Cross-Cultural Theorists', *International Feminist Journal of Politics*, 3(3), 2001, 311-346. (e-journal)

** • Ackerly, Brooke with Susan Moller Okin, "Feminist Social Criticism and the International Movement for Womens' Rights as Human Rights" in Ian Shapiro and Casiano Hacker-Cordon, eds., *Democracy's Edges*, Cambridge: Cambridge University Press. pp. 134-161 (coursepack).

** • Bunch, Charlotte (1990). "Women's Rights as Human Rights: Towards a Re-Vision of Human Rights", *Human Rights Quarterly* (12) pp. 486-498 (e-journal)

** • Robinson, Fiona (2003). "Human Rights and the Global Politics of Resistance: Feminist Perspectives" *Review of International Studies* (2003), 29, 161-180 (e-journal)

Supplementary

** • Coomaraswamy, Radhika (1994). "To Bellow Like a Cow: Women, Ethnicity and the Discourse of Rights" in Rebecca J. Cook, ed., *Human Rights of Women: National and International Perspectives*, Philadelphia: University of Pennsylvania Press, pp. 39-58. (on reserve).

• Romany, Cecilia (1994) "State Responsibility Goes Private" in Rebecca J. Cook, ed., *Human Rights of Women: National and International Perspectives*, Philadelphia: University of Pennsylvania Press, pp. 85-115 (on reserve).



Academic Accommodations

For Students with Disabilities: Students with disabilities requiring academic accommodations in this course are encouraged to contact the Paul Menton Centre (PMC) for Students with Disabilities (500 University Centre) to complete the necessary forms. After registering with the PMC, make an appointment to meet with the instructor in order to discuss your needs **at least two weeks before the first in-class test or CUTV midterm exam**. This will allow for sufficient time to process your request. Please note the following deadlines for submitting completed forms to the PMC for formally scheduled exam accommodations: **November 7th, 2005** for fall and fall/winter term courses, and **March 10, 2006** for winter term courses.

For Religious Observance: Students requesting accommodation for religious observances should apply in writing to their instructor for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory academic event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student. Instructors and students may contact an Equity Services Advisor for assistance (www.carleton.ca/equity).

For Pregnancy: Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services to complete a *letter of accommodation*. Then, make an appointment to discuss your needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

Plagiarism: The Undergraduate Calendar defines plagiarism as: "to use and pass off as one's own idea or product, work of another without expressly giving credit to another." The Graduate Calendar states that plagiarism has occurred when a student either: (a) directly copies another's work without acknowledgment; or (b) closely paraphrases the equivalent of a short paragraph or more without acknowledgment; or (c) borrows, without acknowledgment, any ideas in a clear and recognizable form in such a way as to present them as the student's own thought, where such ideas, if they were the student's own would contribute to the merit of his or her own work. Instructors who suspect plagiarism are required to submit the paper and supporting documentation to the Departmental Chair who will refer the case to the Dean. It is not permitted to hand in the same assignment to two or more courses. The Department's Style Guide is available at: www.carleton.ca/polisci/undergrad/styleguide.pdf

Oral Examination: At the discretion of the instructor, students may be required to pass a brief oral examination on research papers and essays.

Submission and Return of Term Work: Papers must be handed directly to the instructor and will not be date-stamped in the departmental office. Late assignments may be submitted to the drop box in the corridor outside B640 Loeb. Assignments will be retrieved every business day at 4 p.m., stamped with that day's date, and then distributed to the instructor. For essays not returned in

class please attach a **stamped, self-addressed envelope** if you wish to have your assignment returned by mail. Please note that assignments sent via fax or email will not be accepted. Final exams are intended solely for the purpose of evaluation and will not be returned.

Approval of final grades: Standing in a course is determined by the course instructor, *subject to the approval of the Faculty Dean.*

Course Requirements: Students must fulfill all course requirements in order to achieve a passing grade. Failure to hand in any assignment will result in a grade of F. Failure to write the final exam will result in a grade of ABS. FND (Failure – No Deferred) is assigned when a student's performance is so poor during the term that they cannot pass the course even with 100% on the final examination. In such cases, instructors may use this notation on the Final Grade Report to indicate that a student has already failed the course due to inadequate term work and should not be permitted access to a deferral of the examination. Deferred final exams are available **ONLY** if the student is in good standing in the course.

Connect Email Accounts: The Department of Political Science strongly encourages students to sign up for a campus email account. Important course and University information will be distributed via the Connect email system. See <http://connect.carleton.ca> for instructions on how to set up your account.