

PSCI 2701 A – Introduction to Research Methods in Political Science

Monday 11:35-1:25

Please confirm location (see [map](#)) on Carleton Central.

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All email communication must be maintained through your official Carleton University e-mail accounts or via Brightspace. If you are encountering trouble accessing your email, please visit [Contact Us - ITS \(carleton.ca\)](#)

Office Hours: TBD and virtual: by appointment via email.

Course Description

This course is designed to introduce students to the tenets and theories underpinning research design. It offers an introduction to a wide range of (qualitative) research methods with a particular focus on application, research practices, and ethics. In this course, we will cover different conceptualizations of data. We will reflect on several data collection tools, and methods and examine the connections and intersections between research, and the world.

Learning Outcomes (LOs)

By the end of this course, you should be able to:

1. summarize the main ideas and key takeaways of assigned readings
2. construct a defensible and coherent thesis statement. This entails that you
 - a. synthesize ideas consistently throughout your written work
 - b. evaluate your own argument by aligning your positionality, methodology and methods, theory/theoretical framework and ideas
 - c. explain and practice literature mapping
3. identify, discuss and critique research methods in political science. This entails that you:
 - a. explain the difference between methods and methodology (or lack thereof)
 - b. define different methods
 - c. evaluate different methods and research based on their credibility, applicability, dependability, and endogeneity, etc.
 - d. situate your argument(s) through and within the method(s) of choice
4. identify, describe and explain how research methods shape research findings, and ultimately the world. This entails that you:
 - a. highlight how the choice of methods, in particular, and research design, at large, shape research findings
 - b. evaluate the theory-practice nexus and ethics approaches in research

5. explain your positionality. This entails that you
 - a. evaluate your approaches to the research methods in your own work.
 - b. discuss how your positionality impacts your engagement with research design. In other words, you want to explore how your identities, and your ‘locations’ in the world shape your understanding and application of the different methods in research
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PSCI 2701 – FAQs at a glance:

1. What is the course format?

Weekly in-person lectures and tutorials (please see schedule below)

2. When and where are the lectures held?

Mondays 11:35-1:25. For location please confirm location (see [map](#)) on Carleton Central.

3. What times are the tutorials and where are they held?

Please refer to Carleton Central for your tutorial location and time

4. What are the course requirements?

Tutorial Participation	15% (11%+4%)	LO1, LO3
2 Reading Reflections	10% (5% each)	LO1, LO3, LO4, LO5
Policy Brief	15%	LO4
Quiz	10%	LO1, LO3
Research Paper Outline	20%	LO2
Final Research Paper	30%	LO2, LO4, LO5

5. Is there a course textbook? Where can you access the readings?

This course does not use one textbook. All assigned readings (required and recommended- see list and schedule below) are available on Brightspace, Ares or library reserves. You can access Ares either through the Brightspace course page or [here](#).

6. When are office hours?

In-person office hours will be held at *TBD*. Virtual office hours are by appointment and will be held via Carleton Zoom account. To arrange an appointment, please email me. Office hours are spaces that can be used to discuss any questions you might have about the lectures, readings, the research paper outlines.

7. When are the course assignments deadlines?

This course is designed to give students the opportunity to self-pace some of their coursework and deadlines. The assignments that you can submit at your own pace are **Reflection papers 1 and 2 and the co-facilitation/reflection paper 3**. The deadlines that are pre-scheduled for the entire course are the **policy brief, quiz, research paper outline and final research paper**.

Policy Brief	15%	October 2nd
Sage Research Methods or Journal Article Review (choose one) - Reflection Paper 1	5%	On or before November 17th
Autoethnographic account- Reflection Paper 2	5%	On or before December 8th
Quiz	10%	October 16th
Research Paper Outline	20%	October 20th
Final Research Paper	30%	December 4th

8. How is participation graded?

Tutorial Participation	11% (1% each tutorial)
Co-facilitate Discussion or Submit a 3 rd reflection paper on a topic of choice – Consult your TA to schedule either assignments	4%

This is a discussion-based course. Throughout the course, we will collectively hone our participation skills to prepare for upper-year seminar courses. There are several ways you can participate in 2701.

- In tutorials, you are encouraged and expected to participate in small and large group discussion by going over your reflections on the weekly discussion questions posted for each week.
- There is a weekly discussion forum on Brightspace where you are invited to post your reflections (minimum 50 words) **(optional)**
- You have to either co-facilitate discussion or submit a reflection paper for any week of choice. If you choose to co-facilitate discussion, you are expected to present some of your reflections (2-5 minutes) on the readings scheduled for the week you chose, and co-facilitate class discussion with your colleagues for the rest of the tutorial that day by sharing 1-2 discussion questions. If you choose to submit a reflection instead, you will be expected to submit a 1 page reflection (double spaced, 12) consisting of 3 paragraphs:

Paragraph 1: What main ideas are the readings covering?

Paragraph 2: Choose one of the ideas and analyze it further either by relating it to a case study, class discussion, lecture, etc.

Paragraph 3: What is your critique of the idea(s)? What are some of the questions you are thinking about as you explore this topic?

Submit the reading reflection on Brightspace before your tutorial is scheduled or bring it as a hardcopy to your TA.

*You have the option to co-facilitate another discussion on another class for a 2% bonus if any of the readings/topics particularly interest you. To do so, please email your TA **at least a week before said class.**

9. What do you need to do if you cannot meet a deadline in cases of emergencies?

Contact the instructor (cc-ing the TA) as soon as possible.

10. What is the course late policy?

Deductions for late assignments (policy brief, research paper outline and final research paper) are applied daily (24 hours after the submission deadline). **Every 24 hours (starting 11:59pm on the due date), 3% is deducted from the student's grade.** Since some of the deadlines (reflection papers) are self-paced, students are expected to uphold the deadlines they commit to.

11. What citation style should you use in your written work?

In this course, you can use any citation style of choice (MLA, APA, and Chicago Manual of Style). However, you are expected to apply each style's guidelines consistently and correctly. You can find Carleton's citation library guides [here](#).

Evaluation in detail - Assignments:

***All assignments should be submitted on Brightspace.**

I. Policy Brief

This is a 3-4-page policy brief where you will address **one** public/foreign policy issue of choice. The brief will consist of three sections: context, analysis and policy recommendations. The brief will follow our discussions on the relationship between methods, theory building, concept formation and the 'real world'. A list of possible topics and sample policy briefs will be posted on Brightspace.

II. Reflection Paper 1: Sage Research Methods OR Journal Article Review (choose only one)

A reflection paper is a 1-page paper (double-spaced, Times New Roman, Font 12, Margins 1 inch).

- For the **Sage Research Methods Assignment**, you will be expected to choose **one** of the 10 political science podcasts (all transcripts available) on the Sage Research Methods database. You are expected to reflect in three paragraphs on the podcast's main ideas (paragraph 1), your own analysis of one of the ideas that the speaker discussed (paragraph 2) and your critique/questions (paragraph 3). You can relate your reflections

(analysis and critique) to assigned readings or class notes. However, any use of external sources must be approved by the TA via email or office hours.

- For the **Journal Article Review Assignment**, you will be expected to choose only **one** of the articles uploaded for this assignment. In your reflection, you are expected to reflect in three paragraphs on the article's main ideas (paragraph 1), your own analysis of one of the ideas that the speaker discussed (paragraph 2) and your critique/questions (paragraph 3). **Your main focus of the reflection should be on evaluating the author's research design, ethics approach and/or research methods.** You can relate your reflections (analysis and critique) to other assigned readings or class notes. However, any use of external sources must be approved by the TA via email or office hours.

III. Reflection Paper 2: Autoethnographic Account

This is a 2-page paper (double-spaced, Times New Roman, Font 12, Margins 1 inch) where you will reflect on how you situate yourself within your discipline/field or this course. Further instructions, a guide into how to write autoethnographies and sample essays will be uploaded on Brightspace.

** You also have the option to resubmit **one** of the reading reflections. The highest grade will be counted towards your final grade. To do so, please email me and your TA ASAP.

IV. Quiz

During tutorials on October 16th, students will write an in-person quiz. The quiz consists of 20 questions (each question is 0.5%). The questions will test your knowledge of the material highlighted and covered in the **lectures**. To practice for this quiz, please answer the lecture true/false and multiple-choice questions (available every lecture). You must show up for your tutorial on the 16th to write the quiz. In cases of emergencies or pre-scheduled conflicts, please email me and the TA ASAP.

V. Final Research Paper Outline and Annotated Bibliography

This is a two-four-page (double-spaced, Times New Roman, Font 12, Margins 1 inch) outline that you will submit on November 8th. In this outline you will include:

1. Proposed title, research question, and thesis statement
2. A list of 2-4 sub-arguments
3. Research method
4. Literature Review Map
5. Annotated Bibliography (a minimum of 4 sources)

VI. Final Research Paper

This is a final 8-10 page research paper (double-spaced, Times New Roman, Font 12, Margins 1 inch) that you will be expected to submit by 11:59pm on the scheduled due date.

Rubrics and further instructions for all assignments will be available on Brightspace

Weeks	Assignment	Monday
1		
2	Online Lecture + No Tutorial	11-Sep-2023
3	In-person Lecture + Tutorial	18-Sep-2023
4	In-person Lecture + Tutorial	25-Sep-2023
5	In-person Lecture + Tutorial Policy Brief Due	2-Oct-2023
6	Holiday	9-Oct-2023
7	In-person Lecture + Tutorial In-person Quiz during tutorial Final Research Paper Outline due on October 20th	16-Oct-2023
8	Fall Break	23-Oct-2023
9	In-person Lecture + Tutorial	30-Oct-2023
10	In-person Lecture + Tutorial	6-Nov-2023
11	In-person Lecture + Tutorial Reflection Paper 1 due on or before November 17th	13-Nov-2023
12	In-person Lecture + Tutorial	20-Nov-2023
13	In-person Lecture + Tutorial	27-Nov-2023
14	In-person Lecture + Tutorial Final Research Paper due on the 4th	4-Dec-2023
14	Scheduled Make-up Lecture + Tutorial Reflection Paper 2 due on or before December 8th	Friday 8-Dec-2023

Course Schedule and Assigned Readings:

Week 1: This course follows a Monday university schedule. It starts on the following week/Monday.

Introduction to the course: Research Methods and the Political

Week 2: September 11th

For this week, there is no in-person lecture.

Instead, please complete the online module uploaded on Brightspace under Week 2.

Required: Complete the online module on Brightspace. No required readings.

Recommended: Skim read Introduction to Political Science Research Methods - 1st Edition.
(Chapter 1: Introduction)

Holosko, M. J., & Thyer, B. A. (2011). *Glossary of research terms*. SAGE Publications, Inc., <https://doi.org/10.4135/9781452269917>

Example/Method: Van Noorden, R. (2020). Political science's problem with research ethics. *Nature (London)*. <https://doi.org/10.1038/nature.2015.17866>

Part I: (Scientific) Inquiry in Political Science

Philosophy of Science and Ethics in Research

Week 3: September 18th

Tutorials begin this week *please see Carleton central for location and time*

Required: Loleen Berdahl and Keith Archer (2015). *Explorations: Conducting Empirical Research in Canadian Political Science*, 3rd Edition. Oxford: Oxford University Press. **(Chapter 1: The Scientific Approach to Politics, p. 3-26)**

Recommended: Loleen Berdahl and Keith Archer (2015). *Explorations: Conducting Empirical Research in Canadian Political Science*, 3rd Edition. Oxford: Oxford University Press. **(Chapter 2: Observing the Political World, p. 27-49)**

Example/Method: Elizabeth Dauphinee. "The Ethics of Autoethnography." *Review of international studies* 36, no. 3 (2010): 799–818. **(emphasis on pages 799-803 and 818).**

Research Question, and Argument and Theory Building

Week 4: September 25th

Required: Laura Roselle, Sharon Spray, & Joel T. Shelton. (2019). *Research and Writing in International Relations: Vol. 3rd ed.* Routledge. **(Chapter 2: Topic Selection and Question Development, p. 33-44)**

Loleen Berdahl and Keith Archer (2015). *Explorations: Conducting Empirical Research in Canadian Political Science*, 3rd Edition. Oxford: Oxford University Press. **(Chapter 3: Theory-Oriented Research and the Issue of Causality, p. 50-68; emphasis on pages 57-58)**

Recommended: Sandra Halperin & Heath, Oliver (2020). *Political Research: Methods and Practical Skill (Chapters 4 and 5)*

Example/Method: [Has the tide turned towards responsible metrics in research? | James Wilsdon | The Guardian](#)

Literature Mapping, Sampling and Case Selection

Week 5: October 2nd

Required: Geddes, B. (1990). How the Cases You Choose Affect the Answers You Get: Selection Bias in Comparative Politics. *Political Analysis*, 2, 131–150. doi :10.1093/pan/2.1.131

Knopf J.W. (2006). Doing a literature review. *PS: Political Science & Politics*, 1:127-132.

Recommended: Gisselquist RM. 2020. How the cases you choose affect the answers you get, revisited. *World Dev.* 127:104800

Example/Method: Literature Mapping Exercise

Week 6: October 9th *** Holiday *******

Concept Formation and Measurement

Week 7: October 16th

Required: Loleen Berdahl and Keith Archer (2015). *Explorations: Conducting Empirical Research in Canadian Political Science*, 3rd Edition. Oxford: Oxford University Press. **(Chapters 4-5: Defining the Political World, p. 69-114)**

Recommended: Pennings, P., Keman, H., & Kleinnijenhuis, J. (2006). *Concepts, cases, data and measurement*. SAGE Publications Ltd, <https://doi.org/10.4135/9781849209038>

Example/Method: Paxton, Pamela. (2000) “Women’s Suffrage in the Measurement of Democracy: Problems of Operationalization,” *Studies in Comparative International Development*. Vol. 35, No. 3: pp. 92-111.

Week 8: October 23rd *** Fall Break *******

Part II: Research Methods

Textual Analysis

Week 9: October 30th

Required: Loleen Berdahl and Keith Archer (2015). *Explorations: Conducting Empirical Research in Canadian Political Science*, 3rd Edition. Oxford: Oxford University Press. **(Chapter 12: Textual Analysis, p. 227-244)**

Recommended: Grimmer, J., & Stewart, B. (2013). Text as Data: The Promise and Pitfalls of Automatic Content Analysis Methods for Political Texts. *Political Analysis*, 21(3), 267-297. doi:10.1093/pan/mps028

Benoit, K. (2020). *Text as data: an overview*. (Vols. 1-2). SAGE Publications Ltd, <https://doi.org/10.4135/9781526486387>

Example/Method: Wiggins, S. (Academic). (2017). *An introduction to discourse analysis* [Video]. Sage Research Methods. <https://doi.org/10.4135/9781473964709>

Large Scale Data: Social Media

Week 10: November 6th

Required: Barberá, P., & Steinert-Threlkeld, Z. (2020). *How to use social media data for political science research*. (Vols. 1-2). SAGE Publications Ltd, <https://doi.org/10.4135/9781526486387> (Only read p. 1-12)

Recommended: Chen, Kaiping, Zening Duan, and Sijia Yang. "Twitter as Research Data: Tools, Costs, Skill Sets, and Lessons Learned." *Politics and the Life Sciences* 41, no. 1 (2022): 114–30. doi:10.1017/pls.2021.19.

Example/Method: [Media Fields Journal - Refugee Selfies - Refugee Selfies and the \(Self-\)Representation of Disenfranchised Social Groups](#)

Interviews and Focus Groups

Week 11: November 13th

Required: Loleen Berdahl and Keith Archer (2015). *Explorations: Conducting Empirical Research in Canadian Political Science*, 3rd Edition. Oxford: Oxford University Press. (Chapter 9: Interview, Focus Group, and Observation Research, p. 172-187)

Recommended: Ntienjom Mbohou, L. F., & Tomkinson, S. (2022). Rethinking Elite Interviews Through Moments of Discomfort: The Role of Information and Power. *International Journal of Qualitative Methods*, 21, 160940692210953–. <https://doi.org/10.1177/16094069221095312>

Cyr, J. (2017). The Unique Utility of Focus Groups for Mixed-Methods Research. *PS, Political Science & Politics*, 50(4), 1038–1042. <https://doi.org/10.1017/S104909651700124X>

Gallagher, J (2015) 'Interviews as Catastrophic Encounters: An Object Relations Methodology for IR Research', *International Studies Perspectives*: 1-17.

Example/Method: Fujii, L. A. (2012). Research Ethics 101: Dilemmas and Responsibilities. *PS, Political Science & Politics*, 45(4), 717–723. <https://doi.org/10.1017/S1049096512000819>

Surveys

Week 12: November 20th

Required: Loleen Berdahl and Keith Archer (2015). *Explorations: Conducting Empirical Research in Canadian Political Science*, 3rd Edition. Oxford: Oxford University Press. (Chapter 8: Survey Research and Official Statistics, p. 188-207)

Recommended: Sinclair, B. (2020). *Field Experiments on the Frontier: Designing Better*. (Vols. 1-2). SAGE Publications Ltd, <https://doi.org/10.4135/9781526486387> (Focus: climate change policies and survey wording)

Example/Method: [Public Opinion Data & Survey Research - Political Science - Research Guides at New York University \(nyu.edu\)](#)

Comparative and Case Studies

Week 13: November 27th

Required: Loleen Berdahl and Jason Roy (2021). *Explorations: Conducting Empirical Research in Canadian Political Science*, 4th Edition. Oxford: Oxford University Press. (**Chapter 7: Small-n Methods, p. 139-151**)

Recommended: Van Evera, S. (2016). *Guide to Methods for Students of Political Science*. Ithaca, NY: Cornell University Press. (**Chapter 2: What are Case Studies? How should they be performed?, p. 49-88**)

Sandra Halerpin & Heath, Oliver (2020). *Political Research: Methods and Practical Skill* (**Chapter 9: Comparative Research, p. 202-227**).

Example/Method: [What are the advantages and disadvantages of using case studies? \(linkedin.com\)](#)

Intersections I: Feminist Methods and Field Work

Week 14: December 4th

Required: Brooke A. Ackerly, and Jacqui True. (2020). *Doing Feminist Research in Political and Social Science*. Vol. Second edition. [London]: Bloomsbury Academic. (**Chapter 9: Generating and Collecting Data, p. 151-168**).

Recommended: Hesse-Biber, S. N. (2012). Handbook of feminist research: Theory and praxis. SAGE Publications, Inc., <https://doi.org/10.4135/9781483384740> (**Chapter 1: Feminist Research, p. 1-42, emphasis on p. 10-42**)

Case Study/Practice/Example/Method: Megan MacKenzie (2011), “Their Personal is Political, Not Mine: Feminism and Emotion” in Sylvester, Christine et al. (2011) The Forum: Emotion and the Feminist IR Researcher. *International Studies Review*, doi: 10.1111/j.1468-2486.2011.01046.x (**Only read p. 691-693**).

Intersections II: Ethnographies, Oral Histories, Mixed Methods and Review

Week 14: December 8th

Required: Linda Tuhiwai Smith (2012). “Research Through Imperial Eyes” *Decolonizing Methodologies*, 2nd Edition, London: Zed Books, pp. 44- 61.

Hesse-Biber, Sharlene Nagy, and R. Burke Johnson (eds), *The Oxford Handbook of Multimethod and Mixed Methods Research Inquiry*, Oxford Library of Psychology (2015; online edn, Oxford Academic, 19 Jan. 2016). (**Chapter 1: Introduction**)

Recommended: Sandra Halerpin & Heath, Oliver (2020). *Political Research: Methods and Practical Skill* (**Chapter 12: Ethnography and Participant Observation, p. 287-306**).

Caliandro, A. (2018). Digital Methods for Ethnography: Analytical Concepts for Ethnographers Exploring Social Media Environments. *Journal of Contemporary Ethnography*, 47(5), 551–578. <https://doi.org/10.1177/0891241617702960>

Harbers, I., & Ingram, M. (2020). *Mixed-methods designs*. (Vols. 1-2). SAGE Publications Ltd, <https://doi.org/10.4135/9781526486387>

Baiocchi, G., & Connor, B. T. (2008). The Ethnos in the Polis: Political Ethnography as a Mode of Inquiry. *Sociology Compass*, 2(1), 139–155. <https://doi.org/10.1111/j.1751-9020.2007.00053.x>

Example/Method: War and Conflict- listen to/read [The Other Front Lines \(thisamericanlife.org\)](http://thisamericanlife.org)
TW: Violence, War AND Brookes, M. (2017). Introduction. *PS, Political Science & Politics*, 50(4), 1015–1018. <https://doi.org/10.1017/S1049096517001196>

Appendix

Student Mental Health

As a university student, you may experience a range of mental health challenges that significantly impact your academic success and overall well-being. If you need help, please speak to someone. There are numerous resources available both on- and off-campus to support you. Here is a list that may be helpful:

Emergency Resources (on and off campus): <https://carleton.ca/health/emergencies-and-crisis/emergency-numbers/>

- **Carleton Resources:**

- Mental Health and Wellbeing: <https://carleton.ca/wellness/>
- Health & Counselling Services: <https://carleton.ca/health/>
- Paul Menton Centre: <https://carleton.ca/pmc/>
- Academic Advising Centre (AAC): <https://carleton.ca/academicadvising/>
- Centre for Student Academic Support (CSAS): <https://carleton.ca/csas/>
- Equity & Inclusivity Communities: <https://carleton.ca/equity/>

- **Off Campus Resources:**

- Distress Centre of Ottawa and Region: (613) 238-3311 or TEXT: 343-306-5550, <https://www.dcottawa.on.ca/>
- Mental Health Crisis Service: (613) 722-6914, 1-866-996-0991, <http://www.crisisline.ca/>
- Empower Me: 1-844-741-6389, <https://students.carleton.ca/services/empower-me-counselling-services/>
- Good2Talk: 1-866-925-5454, <https://good2talk.ca/>
- The Walk-In Counselling Clinic: <https://walkincounselling.com>

Requests for Academic Accommodation

You may need special arrangements to meet your academic obligations during the term. For an accommodation request, the processes are as follows:

Pregnancy accommodation: Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for

accommodation is known to exist. For accommodation regarding a formally-scheduled final exam, you must complete the Pregnancy Accommodation Form ([click here](#)).

Religious accommodation: Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more details [click here](#).

Accommodations for students with disabilities: If you have a documented disability requiring academic accommodations in this course, please contact the Paul Menton Centre for Students with Disabilities (PMC) at 613-520-6608 or pmc@carleton.ca for a formal evaluation, or contact your PMC coordinator to send your instructor your Letter of Accommodation at the beginning of the term. You must also contact the PMC no later than two weeks before the first in-class scheduled test or exam requiring accommodation (if applicable). After requesting accommodation from PMC, reach out to your instructor as soon as possible to ensure accommodation arrangements are made. For more details, [click here](#).

Accommodation for student activities: Carleton University recognizes the substantial benefits, both to the individual student and to the university, that result from a student participating in activities beyond the classroom. Reasonable accommodation will be provided to students who engage in student activities at the national or international level. Please contact your instructor with any requests for academic accommodation during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist. For more information, please [click here](#).

For more information on academic accommodation, please contact the departmental administrator or visit: students.carleton.ca/course-outline.

Sexual Violence Policy

As a community, Carleton University is committed to maintaining a positive learning, working and living environment where sexual violence will not be tolerated. Survivors are supported through academic accommodations as per Carleton's Sexual Violence Policy. For more information about the services available at the university and to obtain information about sexual violence and/or support, visit: carleton.ca/sexual-violence-support.

Academic Integrity

Academic integrity is an essential element of a productive and successful career as a student. Carleton's [Academic Integrity Policy](#) addresses academic integrity violations, including plagiarism, unauthorized collaboration, misrepresentation, impersonation, withholding of records, obstruction/interference, disruption of instruction or examinations, improper access to and/or dissemination of information, or violation of test and examination rules. Students are required to familiarize themselves with the university's academic integrity rules.

Plagiarism

The Academic Integrity Policy defines plagiarism as “presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.” This includes reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source. Examples of sources from which the ideas, expressions of ideas or works of others may be drawn from include, but are not limited to: books, articles, papers, websites, literary compositions and phrases, performance compositions, chemical compounds, art works, laboratory reports, research results, calculations and the results of calculations, diagrams, constructions, computer reports, computer code/software, material on the internet and/or conversations.

Examples of plagiarism include, but are not limited to:

- Any submission prepared in whole or in part, by someone else;
- Using ideas or direct, verbatim quotations, paraphrased material, algorithms, formulae, scientific or mathematical concepts, or ideas without appropriate acknowledgment in any academic assignment;
- Using another’s data or research findings without appropriate acknowledgement;
- Submitting a computer program developed in whole or in part by someone else, with or without modifications, as one’s own; and
- failing to acknowledge sources through the use of proper citations when using another’s work and/or failing to use quotations marks.

Use of Artificial Intelligence

Unless explicitly permitted by the instructor in a particular course, any use of generative artificial intelligence (AI) tools to produce assessed content (e.g., text, code, equations, image, summary, video, etc.) is considered a violation of academic integrity standards.

Procedures in Cases of Suspected Violations

Violations of the Academic Integrity Policy are serious offences which cannot be resolved directly with the course’s instructor. When an instructor suspects a violation of the Academic Integrity Policy, the Associate Dean of the Faculty conducts a rigorous investigation, including an interview with the student. Penalties are not trivial. They may include a mark of zero for the assignment/exam in question or a final grade of "F" for the course. More information on the University’s Academic Integrity Policy can be found at: <https://carleton.ca/registrar/academic-integrity/>.

Intellectual property

Student or professor materials created for this course (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the author(s). They are intended for personal use and may not be reproduced or redistributed without prior written consent of the author(s).

Submission and Return of Term Work

Papers must be submitted directly to the instructor according to the instructions in the course outline. The departmental office will not accept assignments submitted in hard copy.

Grading

Standing in a course is determined by the course instructor, subject to the approval of the faculty Dean. Final standing in courses will be shown by alphabetical grades. The system of grades used, with corresponding grade points is:

Percentage	Letter grade	12-point scale	Percentage	Letter grade	12-point scale
90-100	A+	12	67-69	C+	6
85-89	A	11	63-66	C	5
80-84	A-	10	60-62	C-	4
77-79	B+	9	57-59	D+	3
73-76	B	8	53-56	D	2
70-72	B-	7	50-52	D-	1

Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by an instructor may be subject to revision. No grades are final until they have been approved by the Dean.

Carleton E-mail Accounts

All email communication to students from the Department of Political Science will be via official Carleton University e-mail accounts and/or Brightspace. As important course and university information is distributed this way, it is the student's responsibility to monitor their Carleton University email accounts and Brightspace.

Carleton Political Science Society

The Carleton Political Science Society (CPSS) has made its mission to provide a social environment for politically inclined students and faculty. By hosting social events, including Model Parliament, debates, professional development sessions and more, CPSS aims to involve all political science students at Carleton University. Our mandate is to arrange social and academic activities in order to instill a sense of belonging within the Department and the larger University community. Members can benefit through our networking opportunities, academic engagement initiatives and numerous events which aim to complement both academic and social life at Carleton University. To find out more, visit us on Facebook <https://www.facebook.com/CarletonPoliticalScienceSociety/>.

Official Course Outline

The course outline posted to the Political Science website is the official course outline.

