Objective: This seminar course in Public Administration in Developing Countries is concerned with development administration in the third world and how it evolved into development management. Participants are to note from the start that development administration is not the same as administrative development. Indeed, administrative development is only a subset of development administration which is wider in scope. The course is organized in four parts. In the first part of the course, participants are introduced to the role of the bureaucracy in Third World Development, the various traditions in Public Administration, and how development is planned. The second part is concerned with the process of integration of development and administration and associated problems. The third part is concerned with situations when things fall apart including state weakness, state failure and state collapse. The fourth part is concerned with reforms and global governance approaches.

Required Text


For the rest of the readings, participants will rely on literature available in the McOdrum library.

Grading

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance and Participation</td>
<td>30%</td>
</tr>
<tr>
<td>Session Summaries</td>
<td>30%</td>
</tr>
<tr>
<td>Research Essay (Group or Individual)</td>
<td>40% due Tuesday, April 5 30</td>
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</tbody>
</table>

For the purposes of the assigned readings, participants shall be organized into groups with leaders. Leaders shall divide the assigned readings for each session to the members of the group including the leader. Each member shall summarize his or her assigned reading in an essay form of not more than three pages double space on font 12 with due references to relevant pages. The summaries must include critical analysis of the assigned readings and questions to stimulate discussions. Leaders shall present the summaries to the instructor at least one week before the particular session. Participants are required to read the assigned readings, and be ready to answer questions in class. Answers in class must display a combination of originality of thought and
critical analysis of relevant aspects of the main themes of the assigned readings. Marks will be awarded for clarity of expression. Participants are to note that absence from class adversely affects both attendance and participation marks. At the discretion of the instructor changes may be made to the assigned readings and some sessions may be skipped to reflect special interests of the class. This flexibility will enable accommodation to current issues.

Readings for each session shall be assigned from the specified literature listed for that session.

PART 1

Session 1 (January 5)  Introduction and Structuring of Session Groups

Session 2 (January 12)  The Role of Bureaucracy in Third World Development


Session 3 (January 19)  Tradition and Public Administration


Session 4 (January 26)  Development Planning


ibid, Chapters 3-4

Ibid, Chapters 5-6
Ibid, Chapters 7-8

Ibid, Chapters 9-10

PART 2

INTEGRATION OF DEVELOPMENT AND ADMINISTRATION

Session 5 (February 2)  Integrating Development Planning and Administration


Session 6 (February 9)  Integrating Development Planning and Administration II


PART 3

WHEN THINGS FALL APART

Session 7 (February 16) State Weakness, Failure and Collapse I

Discussion and Choice of Research Essay Topics


Session 8 (March 2) State Weakness, Failure and Collapse II

PART 4

REFORMS AND GLOBAL GOVERNANCE

Session 9 (March 9)  Public Sector Reforms in Developing Countries


Session 10 (March 16)  Decentralization


Session 11 (March 23)  Making Sense of Governance

Session 12 (March 30)  Managing Development in a Global Context


Tuesday (April 5) Submission of Project Essays

NO CLASSES

Academic Accommodations

For students with Disabilities: Students with disabilities requiring academic accommodations in this course must register with the Paul Menton Centre for Students with Disabilities (500 University Centre) for a formal evaluation of disability-related needs. Registered PMC students are required to contact the centre (613-520-6608) every term to ensure that the instructor receives your request for accommodation. After registering with the PMC, make an appointment to meet with the instructor in order to discuss your needs at least two weeks before the first assignment is due or the first in-class test/midterm requiring accommodations. If you require accommodation for your formally scheduled exam(s) in this course, please submit your request for accommodation to PMC by November 15 2010 for December examinations and March 11 2011 for April examinations.

For Religious Observance: Students requesting accommodation for religious observances should apply in writing to their instructor for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory academic event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student. Instructors and students may contact an Equity Services Advisor for assistance (www.carleton.ca/equity).

For Pregnancy: Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services to complete a letter of accommodation. Then, make an appointment to discuss your needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

Plagiarism: The University Senate defines plagiarism as “presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.” This can include:
• reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;
• submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
• using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
• using another’s data or research findings;
• failing to acknowledge sources through the use of proper citations when using another’s works and/or failing to use quotation marks;
• handing in “substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.

Plagiarism is a serious offence which cannot be resolved directly with the course’s instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They include a mark of zero for the plagiarized work or a final grade of "F" for the course.

**Oral Examination:** At the discretion of the instructor, students may be required to pass a brief oral examination on research papers and essays.

**Submission and Return of Term Work:** Papers must be handed directly to the instructor and **will not** be date-stamped in the departmental office. Late assignments may be submitted to the drop box in the corridor outside B640 Loeb. Assignments will be retrieved every business day at 4 p.m., stamped with that day's date, and then distributed to the instructor. For essays not returned in class please attach a **stamped, self-addressed envelope** if you wish to have your assignment returned by mail. Please note that assignments sent via fax or email **will not** be accepted. Final exams are intended solely for the purpose of evaluation and **will not** be returned.

**Grading:** Assignments and exams will be graded with a percentage grade. To convert this to a letter grade or to the university 12-point system, please refer to the following table.

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<th>Letter grade</th>
<th>12-point scale</th>
<th>Percentage</th>
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<th>12-point scale</th>
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<td>7</td>
<td>50-52</td>
<td>D-</td>
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**Approval of final grades:** Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by an instructor may be subject to revision. No grades are final until they have been approved by the Dean.

**Course Requirements:** Failure to write the final exam will result in a grade of ABS. FND (Failure No Deferred) is assigned when a student's performance is so poor during the term that they cannot pass the course even with 100% on the final examination. In such cases, instructors may use this notation on the Final Grade Report to indicate that a student has already failed the course due to inadequate term work
and should not be permitted access to a deferral of the examination. Deferred final exams are available ONLY if the student is in good standing in the course.

**Connect Email Accounts:** All email communication to students from the Department of Political Science will be via Connect. Important course and University information is also distributed via the Connect email system. It is the student’s responsibility to monitor their Connect account.

**Carleton Political Science Society:** The Carleton Political Science Society (CPSS) has made its mission to provide a social environment for politically inclined students and faculty. Holding social events, debates, and panel discussions, CPSS aims to involve all political science students in the after-hours academic life at Carleton University. Our mandate is to arrange social and academic activities in order to instill a sense of belonging within the Department and the larger University community. Members can benefit through numerous opportunities which will complement both academic and social life at Carleton University. To find out more, please email carletonpss@gmail.com, visit our website at poliscisociety.com, or come to our office in Loeb D688.

**Official Course Outline:** The course outline posted to the Political Science website is the official course outline.