

PSCI 3207A
The Government and Politics of European Integration
Thursdays 11:35 – 14:25
Please confirm location on Carleton Central

Instructor: Professor Achim Hurrelmann
Office: A629 Loeb Building
Office Hours: Mondays 10.00-12.00, Thursdays 15:00-17:00
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Course description:

The European Union (EU) is the most successful example of regional economic and political integration in the world. Initiated in the 1950s in an attempt to prevent further wars on the continent, the EU today influences virtually all areas of policy making in its member states. Indeed, it can be argued that politics in the member states can no longer be understood without taking into account their incorporation into a European system of ‘multilevel governance’. Yet while the introduction of the Euro in 2002 as well as the EU’s eastern enlargements in 2004 and 2007 are generally seen as historic successes, the negative referenda on major treaty reforms in 2005 and 2008 indicate that some fundamental challenges of European institution-building – especially with respect to questions of democratic legitimacy – are yet to be resolved, and that popular support for the EU and many of its policies remains fragile.

Against this background, this course provides an introduction to the political system of the EU, focusing on the Union’s core institutions and policy processes, as well as on the most important theories of European integration. The course also discusses current challenges for the institutional development of the EU (such as democratization and enlargement) and examines major fields of EU policy making. At the end of the course, students will be familiar with the political institutions and policy processes of the EU and have an understanding of core concepts and controversies of EU studies.

Texts:

There are two required textbooks for this course. Both titles have been put on reserve in the MacOdrum Library, and have been ordered in the university bookstore:

- N. Nugent (2006), *The Government and Politics of the European Union*, 6th edition (Durham: Duke UP).
- H. Wallace, W. Wallace and M. A. Pollack, eds. (2005), *Policy-Making in the European Union*, 5th edition (Oxford: Oxford UP).

I strongly recommend that students purchase these books. Additional readings (marked by ** in the course outline) have been put on reserve in the library and/or are available online (as e-journals, library web resources, or via Web CT). The texts of the EU Treaties can be downloaded from the website <http://eur-lex.europa.eu/en/treaties/index.htm>.

Evaluation:

Participation in class discussions	20%	
Midterm exam (in class)	30%	(February 12, 2009)
Research paper, outline	10%	(due March 5, 2009)
Research paper, final	40%	(due April 2, 2009)

Participation in class discussion: This class will be using a mixture of lecture and seminar style formats. Students must have read the required readings; they are expected to contribute actively to class discussions and group work. Students should be aware that some activities of the EU are highly technical; they will therefore be confronted with material that might look ‘dry’ at first sight and becomes fascinating only if one actively engages with it – which everyone is expected to do. Participation marks will be assigned according to the quality and quantity of contributions. Regular attendance is a prerequisite for obtaining a good participation grade.

Midterm exam: There will be a three-hour in-class midterm exam on February 12, 2009 (last class before the reading week). The exam will be in a short-answer format; it covers all course material addressed up to this point, including reading, lectures, and class discussions. The exam is designed to test students’ knowledge of basic facts about the EU’s political system, its policy-making processes, as well as the most important theories of European integration. As per early feedback guidelines this midterm exam will be returned to you by February 27th, 2009.

Research paper and outline: The main assignment to be completed in this course is a research paper focusing on one of the issues discussed in this course. Papers should be in one of the following formats:

- (a) *Empirical case studies* on individual EU institutions, policies, or member states (Examples: What relevancy did recent decisions by the European Court of Justice have for the integration process? What complicates reforms of the Common Agricultural Policy? How did selected accession states implement the EU’s gender mainstreaming agenda? What explains British and Austrian Euroskepticism?);
- (b) *Theoretical essays* on important controversies in EU studies (Examples: Could more powers for the European Parliament alleviate the ‘democratic deficit’? Do member states still exercise ultimate control over EU policy? Could institutional reforms trigger the formation of European identities?).

Further examples for research questions will be given in class. Students are encouraged to discuss ideas for their papers with the instructor early in the term.

The research question must first be formulated – and its relevancy justified – in a brief *paper outline* (3 pages, double spaced), to be submitted in class on March 5, 2009. This outline should also sketch the steps in which research will proceed, and give a tentative overview of how the argument will be made. Outlines will be marked for the originality and analytical quality of the research design. In reaction to the feedback obtained from the instructor and TA, all aspects of the outline may be changed when devising the *final paper*. Final papers should be about 15-20 pages (double spaced, i.e., 4500-5500 words); they are due in the final class on April 2, 2009. It is essential that the papers are focused on answering the research question and that they engage concepts discussed in this course. Marks may be deducted for sloppy style and/or faulty referencing; advice on these issues will be given in class.

Grading:

Assignments and exams will be graded with a percentage grade. To convert this to a letter grade or to the university 12-point system, please refer to the following table.

Percentage	Letter grade	12-point scale	Percentage	Letter grade	12-point scale
90-100	A+	12	67-69	C+	6
85-89	A	11	63-66	C	5
80-84	A-	10	60-62	C-	4
77-79	B+	9	57-59	D+	3
73-76	B	8	53-56	D	2
70-72	B-	7	50-52	D-	1

All assignments must be handed in as *hardcopies* directly to the instructor. For late assignments, the Department of Political Science's drop-off box may be used (located outside B640 Loeb Building; the box is emptied every weekday at 4 p.m. and papers are date-stamped with that day's date). Assignments sent per email will not be accepted. Assignments will be returned in class or in the tutorials; they can also be picked up during the instructor's office hours. If handed in with a self-addressed stamped envelope, they will be returned by mail.

Students who fail to complete all required assignments will be given a failing grade. Unless a medical (or equivalent) excuse is provided, late assignments will be penalized by two (2) percentage points per day (including weekends); assignments more than ten days late will receive a mark of 0%.

Preliminary course outline (might be changed to make room for guest lecturers):

Introduction

- 8 Jan. 2009 Introduction: European Integration after Sixty Years
Logistics, Administrative Details
- ** Laffan and Mazey (on reserve)

Part I: The Political System of the European Union

- 15 Jan. 2009 Core EU Institutions: Commission, Council of Ministers, Parliament
- Nugent, Ch. 9-12
- 22 Jan. 2009 EU Law and the Courts
- Nugent, Ch. 8+13
 - ** McCown (on reserve)
- 29 Jan. 2009 EU Policy Making and its Effects on the Member States
- Nugent, Ch. 15-17
 - ** Radaelli (Web CT)
- 5 Feb. 2009 Theorizing European Integration
- Nugent, Ch. 21
 - ** Strøby Jensen (on reserve)
 - ** Cini (on reserve)
- 12 Feb. 2009 ***Midterm Exam (in class)***

Part II: Institutional Development of the EU – Current Challenges

- 26 Feb. 2009 Democracy in the EU: Channels of Democratic Input
- ** Hurrelmann and DeBardeleben (Web CT)
 - ** Moravcsik (Web CT)
- 5 March 2009 Deepening the EU: Democratization, Constitutionalization, Politicization
- ** Hurrelmann (on reserve)
 - ** Moravcsik (Web CT)
 - ** Hix (on reserve)
- [Paper outlines are due.]***
- 12 March 2009 Widening the EU: Processes and Challenges of Enlargement
- Wallace, Ch. 16
 - ** Vachudova (on reserve)
 - ** Nugent (Web CT)

Part III: Policy-Making in the EU – Core Fields of Activity

- 19 March 2009 Economic and Monetary Policy
- Wallace, Ch. 4-6
- 26 March 2009 Redistributive Policies: Agriculture, Structural Funds – and Social Policy?
- Nugent, Ch. 18
 - Wallace, Ch. 9-10
- 2 April 2009 Foreign Policy and Internal Security
- Nugent, Ch. 19
 - Wallace, Ch. 18
- [Papers are due.]***

Literature

Introduction: European Integration after Sixty Years (8 Jan. 2009)	
Required reading	<ul style="list-style-type: none"> ▪ B. Laffan & S. Mazey (2006), ‘European Integration: The European Union – Reaching an Equilibrium?’, in J. Richardson, ed., <i>European Union: Power and Policy-Making</i>, 3rd edition (New York: Routledge), Ch. 2.
Additional literature	<ul style="list-style-type: none"> ▪ D. Dinan (2004), <i>Europe Recast: A History of European Union</i> (Basingstoke: Palgrave Macmillan). ▪ T. Judt (2005), <i>Postwar: A History of Europe Since 1945</i> (London: Penguin). ▪ D. W. Urwin (1994), <i>The Community of Europe: A History of European Integration Since 1945</i> (London: Longman).
Core EU Institutions: Commission, Council of Ministers, Parliament (15 Jan. 2009)	
Required reading	<ul style="list-style-type: none"> ▪ N. Nugent (2006), <i>The Government and Politics of the European Union</i>, 6th edition (Durham: Duke UP), Ch. 9-12.
Additional literature	<ul style="list-style-type: none"> ▪ R. Corbett, F. Jacobs and M. Shackleton (2007), <i>The European Parliament</i>, 7th edition (London: John Harper). ▪ F. Hayes-Renshaw and H. Wallace (2006), <i>The Council of Ministers</i>, 2nd edition (Basingstoke: Palgrave Macmillan). ▪ S. Hix, A. G. Noury and G. Roland (2007), <i>Democratic Politics in the European Parliament</i> (Cambridge: Cambridge UP). ▪ N. Nugent (2000), <i>The European Commission</i> (Basingstoke: Palgrave Macmillan). ▪ J. Peterson and M. Shackleton, eds. (2006), <i>The Institutions of the European Union</i>, 2nd edition (Oxford: Oxford UP). ▪ M. Westlake and D. Galloway (2006), <i>The Council of the European Union</i>, 3rd edition (London: John Harper).
EU Law and the Courts (22 Jan. 2009)	
Required reading	<ul style="list-style-type: none"> ▪ N. Nugent (2006), <i>The Government and Politics of the European Union</i>, 6th edition (Durham: Duke UP), Ch. 8+13. ▪ M. McCown (2006), ‘Judicial Law-Making and European Integration: The European Court of Justice’, in J. Richardson, ed., <i>European Union: Power and Policy-Making</i>, 3rd edition (London: Routledge). Ch. 8.
Additional literature	<ul style="list-style-type: none"> ▪ K. Alter (2001), <i>Establishing the Supremacy of European Law: The Making of an International Rule of Law in Europe</i> (Oxford: Oxford UP). ▪ A. Arnall (2006), <i>The European Union and its Court of Justice</i>, 2nd edition (Oxford: Oxford UP). ▪ P. Craig and G. de Búrca (2007), <i>EU Law: Text, Cases and Materials</i>, 4th edition (Oxford: Oxford UP). ▪ A. Stone Sweet (2004), <i>The Judicial Construction of Europe</i> (Oxford: Oxford UP). ▪ J. H. H. Weiler (1999), <i>The Constitution of Europe: ‘Do the New Clothes Have an Emperor?’ and Other Essays on European Integration</i> (Cambridge: Cambridge UP).

EU Policy Making and its Effects on the Member States (29 Jan. 2009)	
Required reading	<ul style="list-style-type: none"> ▪ N. Nugent (2006), <i>The Government and Politics of the European Union</i>, 6th edition (Durham: Duke UP), Ch. 15-17. ▪ C. M. Radaelli (2003), 'The Europeanization of Public Policy', in K. Featherstone and C. M. Radaelli, eds., <i>The Politics of Europeanization</i> (Oxford: Oxford UP), Ch. 2.
Additional literature	<ul style="list-style-type: none"> ▪ S. Borrás and B. Greve, eds. (2004), <i>The Open Method of Co-Ordination: Theoretical, Empirical and Methodological Challenges for EU Studies</i>, Special Issue of the <i>Journal of European Public Policy</i> 11(2). ▪ M. Green Cowles, T. Risse and J. A. Caporaso, eds. (2001), <i>Transforming Europe: Europeanization and Domestic Change</i> (Ithaca: Cornell UP). ▪ S. Hix (2005), <i>The Political System of the European Union</i>, 2nd edition (Basingstoke: Palgrave Macmillan). ▪ J. Peterson and E. Bomberg (1999), <i>Decision-Making in the European Union</i> (Basingstoke: Palgrave Macmillan).
Theorizing European Integration (5 Feb. 2009)	
Required reading	<ul style="list-style-type: none"> ▪ N. Nugent (2006), <i>The Government and Politics of the European Union</i>, 6th edition (Durham: Duke UP), Ch. 21. ▪ C. Strøby Jensen (2007), 'Neo-Functionalism', in M. Cini, ed., <i>European Union Politics</i>, 2nd edition (Oxford: Oxford UP), Ch. 6. ▪ M. Cini (2007), 'Intergovernmentalism', in M. Cini, ed., <i>European Union Politics</i>, 2nd edition (Oxford: Oxford UP), Ch. 7.
Additional literature	<ul style="list-style-type: none"> ▪ T. Christiansen, K. E. Jørgensen and A. Wiener, eds. (2001), <i>The Social Construction of Europe</i> (London: Sage). ▪ A. Moravcsik (1998), <i>The Choice for Europe: Social Purpose and State Power from Messina to Maastricht</i> (Ithaca: Cornell UP). ▪ L. Hooghe and G. Marks (2001), <i>Multi-Level Governance and European Integration</i> (Boulder: Rowman and Littlefield). ▪ B. Rosamond (2000), <i>Theories of European Integration</i> (Basingstoke: Palgrave Macmillan). ▪ W. Sandholtz and A. Stone Sweet, eds. (1998), <i>European Integration and Supranational Governance</i> (Oxford: Oxford UP). ▪ A. Wiener and T. Diez, eds. (2004), <i>European Integration Theory</i> (Oxford: Oxford UP).
Democracy in the EU: Channels of Democratic Input (26 Feb. 2009)	
Required reading	<ul style="list-style-type: none"> ▪ A. Hurrelmann and J. DeBardeleben (2008), 'Democratic Dilemmas in EU Multilevel Governance: Untangling the Gordian Knot', unpublished manuscript, Ottawa. ▪ A. Moravcsik (2002), 'In Defence of the Democratic Deficit: Reassessing Legitimacy in the European Union', <i>Journal of Common Market Studies</i> 40(4), 603-24.

Additional literature	<ul style="list-style-type: none"> ▪ D. Beetham and C. Lord (1998), <i>Legitimacy and the European Union</i> (London: Longman). ▪ J. DeBardeleben and A. Hurrelmann, eds. (2007), <i>Democratic Dilemmas of Multilevel Governance</i> (Basingstoke: Palgrave Macmillan). ▪ A. Follesdal and S. Hix (2006), 'Why There is a Democratic Deficit in the EU: A Response to Majone and Moravcsik', <i>Journal of Common Market Studies</i> 44(3), 533-602. ▪ G. Majone (1998), 'Europe's "Democratic Deficit": The Question of Standards', <i>European Law Journal</i> 4(1), 5-28. ▪ F. W. Scharpf (2006), <i>Problem-Solving Effectiveness and Democratic Accountability in the EU</i> (Vienna: Institute for Advanced Studies).
Deepening the EU: Democratization, Constitutionalization, Politicization (5 March 2009)	
Required reading	<ul style="list-style-type: none"> ▪ A. Hurrelmann (2007), 'Is There a European Society? Social Conditions for Democracy in the European Union', in J. DeBardeleben and A. Hurrelmann, eds., <i>Democratic Dilemmas of Multilevel Governance</i> (Basingstoke: Palgrave Macmillan), Ch. 6. ▪ A. Moravcsik (2006), 'What Can We Learn from the Collapse of the European Constitutional Project', <i>Politische Vierteljahresschrift</i> 47(2), 219-41. ▪ S. Hix (2008), <i>What's Wrong with the European Union & How to Fix It</i> (Cambridge: Polity), Ch. 6+8.
Additional literature	<ul style="list-style-type: none"> ▪ E. O. Eriksen, E. Fossum and A. J. Menendez, eds. (2004), <i>Developing a Constitution for Europe</i> (London: Routledge). ▪ Fondation Robert Schuman (2007), <i>The Lisbon Treaty: 10 Easy-to-Read Fact Sheets</i> (Paris: Fondation Robert Schuman), http://www.robert-schuman.org/doc/divers/lisbonne/en/10fiches.pdf. ▪ A. Hurrelmann (2007), 'European Democracy, the "Permissive Consensus", and the Collapse of the EU Constitution', <i>European Law Journal</i> 13(3), 343-59. ▪ P. C. Schmitter (2000), <i>How to Democratize the European Union... and Why Bother?</i> (Lanham: Rowman and Littlefield). ▪ A. Warleigh (2003), <i>Democracy in the European Union: Theory, Practice and Reform</i> (London: Sage).
Widening the EU: Processes and Challenges of Enlargement (12 March 2009)	
Required reading	<ul style="list-style-type: none"> ▪ U. Sedelmaier (2005), 'Eastern Enlargement: Towards a European EU?', in H. Wallace, W. Wallace and M. A. Pollack, eds., <i>Policy-Making in the European Union</i>, 5th edition (Oxford: Oxford UP), Ch. 16. ▪ M. A. Vachudova (2005), <i>Europe Undivided: Democracy, Leverage, and Integration after Communism</i> (Oxford: Oxford UP), Ch. 8. ▪ N. Nugent (2007), 'The EU's Response to Turkey's Membership Application: Not Just a Weighing of Costs and Benefits', <i>Journal of European Integration</i> 29(4), 481-502.
Additional literature	<ul style="list-style-type: none"> ▪ H. Grabbe (2005), <i>The EU's Transformative Power: Europeanization through Conditionality</i> (Basingstoke: Palgrave Macmillan). ▪ M. Müftüler-Bac (2005), 'Turkey's Political Reforms and the Impact of the European Union', <i>South European Politics and Society</i> 10(1), 16-30.

	<ul style="list-style-type: none"> ▪ F. Schimmelfennig and U. Sedelmeier, eds. (2005), <i>The Europeanization of Central and Eastern Europe</i> (Ithaca: Cornell UP). ▪ A. Verdun and O. Croci, eds. (2005), <i>The European Union in the Wake of Eastern Enlargement: Institutional and Policy-Making Challenges</i> (Vancouver: UBC Press).
Economic and Monetary Policy (19 March 2009)	
Required reading	<ul style="list-style-type: none"> ▪ A. Young (2005), 'The Single Market', in H. Wallace, W. Wallace and M. A. Pollack, eds., <i>Policy-Making in the European Union</i>, 5th edition (Oxford: Oxford UP), Ch. 4. ▪ S. Wilks (2005), 'Competition Policy', in H. Wallace, W. Wallace and M. A. Pollack, eds., <i>Policy-Making in the European Union</i>, 5th edition (Oxford: Oxford UP), Ch. 5. ▪ K. R. McNamara (2005), 'Economic and Monetary Union', in H. Wallace, W. Wallace and M. A. Pollack, eds., <i>Policy-Making in the European Union</i>, 5th edition (Oxford: Oxford UP), Ch. 6.
Additional literature	<ul style="list-style-type: none"> ▪ F. Duina (2006), <i>The Social Construction of Free Trade: The European Union, NAFTA, and MERCOSUR</i> (Princeton: Princeton UP). ▪ K. Dyson, ed. (2008), <i>The Euro at Ten: Europeanization, Power, and Convergence</i> (Oxford: Oxford UP). ▪ M. P. Egan (2001), <i>Constructing a European Market: Standards, Regulation, and Governance</i> (Oxford: Oxford UP). ▪ M. O. Hosli (2005), <i>The Euro: A Concise Introduction to European Monetary Integration</i> (Boulder: Lynn Rienner). ▪ T. Saleh (2006), <i>Sustaining European Monetary Union: Confronting the Cost of Diversity</i> (Boulder: Lynn Rienner). ▪ A. Verdun, ed. (2002), <i>The Euro: European Integration Theory and Economic and Monetary Union</i> (Lanham: Rowman and Littlefield).
Redistributive Policies: Agriculture, Structural Funds – and Social Policy? (26 March 2009)	
Required reading	<ul style="list-style-type: none"> ▪ N. Nugent (2006), <i>The Government and Politics of the European Union</i>, 6th edition (Durham: Duke UP), Ch. 18. ▪ D. Allen (2005), 'Cohesion and Structural Funds', in H. Wallace, W. Wallace and M. A. Pollack, eds., <i>Policy-Making in the European Union</i>, 5th edition (Oxford: Oxford UP), Ch. 9. ▪ S. Leibfried (2005), 'Social Policy', in H. Wallace, W. Wallace and M. A. Pollack, eds., <i>Policy-Making in the European Union</i>, 5th edition (Oxford: Oxford UP), Ch. 10.
Additional literature	<ul style="list-style-type: none"> ▪ I. Garzon (2007), <i>Reforming the Common Agricultural Policy: History of a Paradigm Change</i> (Basingstoke: Palgrave Macmillan). ▪ M. Kleinman (2001), <i>A European Welfare State? European Union Social Policy in Context</i> (Basingstoke: Palgrave Macmillan). ▪ D. Tarschys (2003), <i>Reinventing Cohesion: The Future of European Structural Policy</i> (Stockholm: Swedish Institute for European Policy Studies). ▪ J. Zeitlin and P. Pochet, eds. (2005), <i>The Open Method of Coordination in Action: The European Employment and Social Inclusion Strategies</i> (Brussels: PEI-Peter Lang).

Foreign Policy and Internal Security (2 April 2009)	
Required reading	<ul style="list-style-type: none"> ▪ N. Nugent (2006), <i>The Government and Politics of the European Union</i>, 6th edition (Durham: Duke UP), Ch. 19. ▪ S. Lavenex and W. Wallace (2005), 'Justice and Home Affairs', in H. Wallace, W. Wallace and M. A. Pollack, eds., <i>Policy-Making in the European Union</i>, 5th edition (Oxford: Oxford UP), Ch. 18.
Additional literature	<ul style="list-style-type: none"> ▪ S. B. Anderson (2008), <i>Crafting EU Security Policy: In Pursuit of a European Identity</i> (Boulder: Lynn Rienner). ▪ A. Geddes (2008), <i>Immigration and European Integration: Towards Fortress Europe?</i>, 2nd edition (Manchester: Manchester UP). ▪ V. Mitsilegas, J. Monar and W. Rees (2003), <i>The European Union and Internal Security: Guardian of the People?</i> (Basingstoke: Palgrave Macmillan). ▪ M. E. Smith (2004), <i>Europe's Foreign and Security Policy: The Institutions of Cooperation</i> (Cambridge: Cambridge UP). ▪ K. E. Smith (2003), <i>European Foreign Policy in a Changing World</i> (Cambridge: Polity Press).

Academic Accommodations

For students with Disabilities: Students with disabilities requiring academic accommodations in this course must register with the Paul Menton Centre for Students with Disabilities (500 University Centre) for a formal evaluation of disability-related needs. Registered PMC students are required to contact the centre (613-520-6608) every term to ensure that the instructor receives your letter of accommodation. After registering with the PMC, make an appointment to meet with the instructor in order to discuss your needs **at least two weeks before the first assignment is due or the first in-class test/midterm requiring accommodations**. If you require accommodation for your formally scheduled exam(s) in this course, please submit your request for accommodation to PMC by **November 7, 2008 for December examinations**, and **March 6, 2009 for April examinations**.

For Religious Observance: Students requesting accommodation for religious observances should apply in writing to their instructor for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory academic event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student. Instructors and students may contact an Equity Services Advisor for assistance (www.carleton.ca/equity).

For Pregnancy: Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services to complete a *letter of accommodation*. Then, make an appointment to discuss your needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

Plagiarism: The University Senate defines plagiarism as "presenting, whether intentional or not, the ideas, expression of ideas or work of others as one's own." This can include:

- reproducing or paraphrasing portions of someone else's published or unpublished material, regardless of the source, and presenting these as one's own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another's data or research findings;

- failing to acknowledge sources through the use of proper citations when using another's works and/or failing to use quotation marks;
- handing in "substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.

Plagiarism is a serious offence which cannot be resolved directly with the course's instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They include a mark of zero for the plagiarized work or a final grade of "F" for the course. The Department's Style Guide is available at: <http://www.carleton.ca/polisci/undergrad/Essay%20Style%20Guide.html>

Oral Examination: At the discretion of the instructor, students may be required to pass a brief oral examination on research papers and essays.

Submission and Return of Term Work: Papers must be handed directly to the instructor and will not be date-stamped in the departmental office. Late assignments may be submitted to the drop box in the corridor outside B640 Loeb. Assignments will be retrieved every business day at **4 p.m.**, stamped with that day's date, and then distributed to the instructor. For essays not returned in class please attach a **stamped, self-addressed envelope** if you wish to have your assignment returned by mail. Please note that assignments sent via fax or email will not be accepted. Final exams are intended solely for the purpose of evaluation and will not be returned.

Approval of final grades: Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by an instructor may be subject to revision. No grades are final until they have been approved by the Dean.

Course Requirements: Students must fulfill all course requirements in order to achieve a passing grade. Failure to hand in any assignment will result in a grade of F. Failure to write the final exam will result in a grade of ABS. FND (Failure No Deferred) is assigned when a student's performance is so poor during the term that they cannot pass the course even with 100% on the final examination. In such cases, instructors may use this notation on the Final Grade Report to indicate that a student has already failed the course due to inadequate term work and should not be permitted access to a deferral of the examination. Deferred final exams are available ONLY if the student is in good standing in the course.

Connect Email Accounts: The Department of Political Science only communicates with students via Connect accounts. Important course and University information is also distributed via the Connect email system. It is the student's responsibility to monitor their Connect account.

Carleton Political Science Society: The Carleton Political Science Society (CPSS) has made its mission to provide a social environment for politically inclined students and faculty. Holding social events, debates, and panel discussions, CPSS aims to involve all political science students in the after-hours academic life at Carleton University. Our mandate is to arrange social and academic activities in order to instill a sense of belonging within the Department and the larger University community. Members can benefit through numerous opportunities which will complement both academic and social life at Carleton University. To find out more, please email carletonpss@gmail.com, visit our website at poliscisociety.com, or come to our office in Loeb D688.

Official Course Outline: The course outline posted to the Political Science website is the official course outline.