

PSCI 3401A
Canadian Public Administration
Wednesdays 8:35a.m-11-25a.m
Please confirm location on Carleton Central

Instructor: Jonathan Malloy
Office: Loeb D696
Phone: 520-2600 x1189
E-mail: jonathan_malloy@carleton.ca
Office Hours: Wednesdays 12:00 – 2:00pm

This course provides an overview of public administration in Canada in its political and management contexts. It asks whether government can be run just like a private business, if bureaucracy is fundamentally good or bad, and whether or not more public services should involve private sector partners. It begins with the basic structures of government and theories of management and public policy, and discusses current issues such as public-private partnerships, e-government, gender and public administration, and recruitment challenges. While the focus is particularly on the federal government, we will look at broad themes found at all levels of government and in the broader public sector.

Text

The text is required and may be purchase at Haven Books [43 Seneca St. (613) 730-9888]
Paul Barker, *Public Administration in Canada: Brief Edition* (Thomson Nelson: Toronto, 2008)

Grading

First Assignment	20%	- Due Oct 14
Second Assignment	30%	- Due Nov 18
Final Exam	40%	- Dec 9-22
Discussion Groups	10%	

Discussion Groups: The class will be split into discussion groups. Each week at the beginning of class you will meet in your groups to discuss the week's readings and discussion questions. Attendance will be kept.

First Assignment – Ministers and Deputies

In the first assignment, you will write an analysis of current issues surrounding ministers and deputy ministers in Canadian politics.

The notes are due **October 14**. More information will be given in class.
As per Early Feedback guidelines, the grades for this assignment will be available by Nov 6th.

Second Assignment – Public-Private Partnerships

The second assignment involves writing a 1500-2000 word paper on public-private partnerships in Canada. You should pay particular attention to the special issue of *Canadian Public Administration* on the topic (see Oct 16 readings).

Papers are due **November 18**. More information will be given in class.

Schedule, Topics and Readings

Sept 16 Introduction

Sept 23 What is Public Administration? Competing Themes and Ideas

Barker, Chapter 1 “What is Public Administration?”

Barker, Chapter 4 “Public Administration and Organization Theory: The New Public Management”

Sept 30 Structures and Power

Chapter 5 “Government Departments and Central Agencies”

Chapter 11 “The Executive and the Bureaucracy”

Oct 7 Accountability and Ethics

Chapter 9 “Frameworks, Values and Bureaucratic Power”

Chapter 10 Responsibility, Accountability and Ethics”

Oct 14 TBA First Assignment Due

Oct 21 - Alternative Service Delivery and Public-Private Partnerships I

Chapter 8 “Alternative Service Delivery”

Oct 28 ASD and P3s II

Canadian Public Administration special issue on Public-Private Partnerships 51:1 (Spring 2008)
[link available through library catalogue] –

Nov 4 Policy and Decision-Making

Chapter 13, “The Legislature and the Bureaucracy”
Chapter 16 “Nongovernmental Actors and the Bureaucracy”

Nov 11 Representation and Gender

Chapter 18 -“Representative Bureaucracy and Employment Equity”

Nov 18 TBA Assignment Two Due

Nov 25 Budgeting and Human Resources

Chapter 17 “The Management of Human Resources”
Chapter 19 “The Budgetary Process”

Dec 2 *Review for Exam*

Academic Accommodations

For students with Disabilities: Students with disabilities requiring academic accommodations in this course must register with the Paul Menton Centre for Students with Disabilities (500 University Centre) for a formal evaluation of disability-related needs. Registered PMC students are required to contact the centre (613-520-6608) every term to ensure that the instructor receives your request for accommodation. After registering with the PMC, make an appointment to meet with the instructor in order to discuss your needs **at least two weeks before the first assignment is due or the first in-class test/midterm requiring accommodations**. If you require accommodation for your formally scheduled exam(s) in this course, please submit your request for accommodation to PMC by **November 16, 2009 for December examinations** and **March 12, 2010 for April examinations**.

For Religious Observance: Students requesting accommodation for religious observances should apply in writing to their instructor for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory academic event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student. Instructors and students may contact an Equity Services Advisor for assistance (www.carleton.ca/equity).

For Pregnancy: Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services to complete a *letter of accommodation*. Then, make an appointment to discuss your needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

Plagiarism: The University Senate defines plagiarism as “presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.” This can include:

- reproducing or paraphrasing portions of someone else's published or unpublished material, regardless of the source, and presenting these as one's own without proper citation or reference to the original source;
- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another's data or research findings;
- failing to acknowledge sources through the use of proper citations when using another's works and/or failing to use quotation marks;
- handing in "substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.

Plagiarism is a serious offence which cannot be resolved directly with the course's instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They include a mark of zero for the plagiarized work or a final grade of "F" for the course.

Oral Examination: At the discretion of the instructor, students may be required to pass a brief oral examination on research papers and essays.

Submission and Return of Term Work: Papers must be handed directly to the instructor and will not be date-stamped in the departmental office. Late assignments may be submitted to the drop box in the corridor outside B640 Loeb. Assignments will be retrieved every business day at **4 p.m.**, stamped with that day's date, and then distributed to the instructor. For essays not returned in class please attach a **stamped, self-addressed envelope** if you wish to have your assignment returned by mail. Please note that assignments sent via fax or email will not be accepted. Final exams are intended solely for the purpose of evaluation and will not be returned.

Approval of final grades: Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by an instructor may be subject to revision. No grades are final until they have been approved by the Dean.

Course Requirements: Failure to write the final exam will result in a grade of ABS. FND (Failure No Deferred) is assigned when a student's performance is so poor during the term that they cannot pass the course even with 100% on the final examination. In such cases, instructors may use this notation on the Final Grade Report to indicate that a student has already failed the course due to inadequate term work and should not be permitted access to a deferral of the examination. Deferred final exams are available ONLY if the student is in good standing in the course.

Connect Email Accounts: All email communication to students from the Department of Political Science will be via Connect. Important course and University information is also distributed via the Connect email system. It is the student's responsibility to monitor their Connect account.

Carleton Political Science Society: The Carleton Political Science Society (CPSS) has made its mission to provide a social environment for politically inclined students and faculty. Holding social events, debates, and panel discussions, CPSS aims to involve all political science students in the after-hours academic life at Carleton University. Our mandate is to arrange social and academic activities in order to instill a sense of belonging within the Department and the larger University community. Members can benefit through numerous opportunities which will complement both academic and social life at Carleton University. To find out more, please email carletonpss@gmail.com, visit our website at poliscisociety.com, or come to our office in Loeb D688.

Official Course Outline: The course outline posted to the Political Science website is the official course outline.