

**PSCI 4008B**  
**NATIONAL SECURITY AND INTELLIGENCE IN THE MODERN STATE**  
**Tuesday 2:35 - 5:25 p.m.**  
**Please confirm location on Carleton Central**

Instructor: A. Bartley  
Office: Loeb B645  
Phone: 613 520-2600 x2761 (no voicemail)  
Office Hours: 5:30-6:00 p.m. Tuesday (or by appointment)  
E-mail: abartley@connect.carleton.ca

**Course Description:**

This is primarily a research seminar where students examine issues of national security and intelligence in the modern, democratic state. The course is designed to provide an overview of the intelligence process, the role of intelligence in government and the management of intelligence policy in democratic societies. The course has five themes: the nature and structure of the intelligence process, the role of intelligence in national security, a survey of intelligence institutions in modern democracies, the instruments and institutions modern states use to manage their intelligence communities and the evolving threat environment. There will be reference to current issues in intelligence and national security including: intelligence and terrorism, individual privacy, human rights, state rights and the making of intelligence policy.

**Requirements:**

The major course requirement is a critical essay examining one specific issue or concept related to topics raised in lectures or readings. Essay proposals are to be submitted in writing (maximum 400 words) not later than **Tuesday, Feb. 10**. The essay is to be a maximum 25 pages in length (double-spaced, using a generally accepted scholarly style). Papers are due not later than 4 p.m., **Tuesday, March 31**. Early submissions are welcome. Late submissions will lose a letter grade for each 24 hours after deadline. Papers will not be accepted after 4 p.m., **Friday, April 3**. Papers will not be accepted by fax.

The departmental drop box cut off time is 4pm, any assignments submitted after 4pm will be date stamped for the following weekday.

Each student will make one oral presentation of 10-15 minutes over the course of the term and lead a discussion on the topic of the presentation. The format for this presentation can vary; the topic is to be discussed with the instructor at least one week prior to presentation. Overlap between a student's essay topic and oral presentation is encouraged.

The breakdown of marks is as follows:

- Class participation: **(presence, questions, discussion)** 10%
- Oral presentation: 25%
- Essay proposal: **due Feb. 10 (returned Feb. 24)** 15%

- Research essay: **due March 31**

50%

### **Readings:**

The weekly readings provide students with a base knowledge of the background, structures and issues relevant to intelligence and national security. Required readings are identified below. Supplementary readings provide an initial research list for writing essay topics and developing presentations. This is an introduction to a very wide body of material, some of it of uneven quality. The instructor will provide advice and guidance on sources. Students are expected to undertake wide-ranging and critical research in preparing presentations and essays.

One text is required for the course (available at the Carleton University Bookstore) but other readings (see below) are highly recommended. The required and recommended readings were chosen for three reasons: they are reasonably current, provide baseline information and serve as introductions to a range of scholarly and diverse popular literature. All readings listed here -- with rare exceptions -- are available on the Internet, in the library or at the Carleton University Bookstore.

The **required** text is:

- Mark M. Lowenthal, *Intelligence: From Secrets to Policy*. 4th Edition. Washington: CQ Press, 2008.

Although not required, the following are **recommended** for their relevance to course topics:

- Dennis O'Connor. *Report of the Events Relating to Maher Arar*. Commission of Inquiry into the Actions of Canadian Officials in Relation to Maher Arar. Ottawa: Department of Public Works, 2006. Also available at [www.ararcommission.ca](http://www.ararcommission.ca)
- Paul Todd and Jonathon Bloch, *Global Intelligence: The World's Secret Services Today*. London: Zed Books, 2003.

## **SCHEDULE OF SEMINAR WORK AND READINGS**

### ▪ **Introduction**

**January 6**      **Introductions, assignments and administrative matters**

Readings: None.

Supplementary Reading: None.

**January 13**      **Concepts, terms and issues**

Readings:

- Lowenthal, Chapters 1-4, 12-13

## Supplementary Readings:

- Todd and Bloch, pp. 1-70, 207-215
- US National Commission on Terrorist Attacks Upon the United States. *The 9/11 Commission Report: Final report of the National Commission on Terrorist Attacks on the United States*. New York: Norton, 2004. Also available at [www.9-11commission.gov](http://www.9-11commission.gov).
- United States. Commission on the Intelligence Capabilities of the United States Regarding Weapons of Mass Destruction. Available at [www.wmd.gov/about.html](http://www.wmd.gov/about.html)
- Tony Pfaff and Jeffrey R. Tiel. "The Ethics of Espionage" *Journal of Military Ethics*. Vol. 3, No. 1. 2004. pp. 1-15.
- Allen Dulles, *The Craft of Intelligence*. (Reprint of 1963 Edition) Boulder: Westview, 1985. pp. 9-28, 237-264.
- Angelo Codevilla, *Informing Statecraft : Intelligence for a New Century*. New York : Free Press, 1992. pp. 3-47.
- Michael Warner, "Wanted: A Definition of Intelligence," in *Studies in Intelligence*, Vol. 46, No. 3 also available at <http://www.cia.gov/csi/studies/vol46no3/article02.html>
- Michael G. Fry and Miles Hochstein, "Epistemic Communities : Intelligence Studies and International Relations," in Wesley Wark, Ed. *Espionage : Past, Present, Future?* London: Frank Cass, 1994. pp. 14-28.
- Laurence Lustgarten and Ian Leigh. *In from the Cold: National Security and Parliamentary Democracy*. Oxford: Clarendon, 1994. pp. 3-35.

## ▪ Comparative Structures and History

### January 20 The Canadian Intelligence Community (1)

#### Readings:

- Lowenthal, Chapters 5-6
- Canadian Security Intelligence Service Act
- Security Offences Act
- Peter Chalk and William Rosenau. *Confronting the Enemy Within: Security Intelligence, the Police and Counterterrorism in Four Democracies*. [www.rand.org/pub](http://www.rand.org/pub) pp. 1-5, 25-31, 43-56.
- Web site, Canadian Security Intelligence Service [www.csis-scrs.gc.ca](http://www.csis-scrs.gc.ca), especially Backgrounders
- Website, Communications Security Establishment [www.cse.dnd.gc.ca](http://www.cse.dnd.gc.ca)
- Website, Commission of Inquiry into the Actions Canadian Officials in Relation to Maher Arar. [www.ararcommission.ca](http://www.ararcommission.ca), especially the Policy Review

#### Supplementary Reading:

- Commission of Inquiry into Certain Activities of the Royal Canadian Mounted Police. (McDonald Commission) Vols. 1-3. Ottawa: Queen's Printer. 1982.
- Edgar Friedenberg. *Deference to Authority: The Case of Canada*. White Plains, N.Y.: M.E. Sharpe. 1980. pp. 33-61.

- J.A. Cole. *Prince of Spies: Henri Le Caron*. London: Faber and Faber. 1984.
- Peter Edwards. *Delusion: The True Story of Victorian Superspy Henri Le Caron*. Key Porter. Toronto. 2008.
- Graeme Mount. *Canada's Enemies: Spies and Spying in the Peaceable Kingdom*. Toronto: Dundurn. 1993.
- Lita-Rose Betcherman. *The Swastika and the Maple Leaf*. Toronto: Fitzhenry and Whiteside. 1975.
- Lita-Rose Betcherman. *The Little Band*. Ottawa: Deneau. 1982.
- John Sawatsky. *Men in the Shadows: The Shocking Truth about the RCMP Security Service*, Toronto: Totem Books. 1983.
- John Sawatsky. *For Services Rendered*. Markham, Ont.: Penguin. 1982.
- Mike Frost. *Spyworld: The Canadian and American intelligence establishments*. Toronto: Doubleday. 1994.
- Kurt Jenson. *Cautious Beginnings. Canadian Foreign Intelligence, 1939-51*. UBC Press. 2008.
- Gil Murray. *The Invisible War: The Untold Story of Number One Canadian Special Wireless Group*. Dundurn. Toronto. 2001.
- John Starnes, *Closely Guarded: A Life in Canadian Security and Intelligence*. Toronto: University of Toronto Press. 2001.
- Timothy J. Naftali, "Intrepid's Last Deception: Documenting the Career of Sir William Stephenson," in Wesley K. Wark, ed. *Espionage: Past, Present, Future?* London: Frank Cass, 1994.
- William Stevenson, *A Man Called Intrepid*. New York: Harcourt, Brace, Jovanovich, 1976.
- Igor Gouzenko, *This Was My Choice: Gouzenko's Story*. Toronto: Dent. 1948.

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## January 27 The Canadian Intelligence Community (2)

Readings:

- Lowenthal, Chapters 7-8
- Web site: Canadian Association of Security and Intelligence Studies (CASIS) [www.casis.ca](http://www.casis.ca) especially the Archives
- Web site: Security Intelligence Review Committee (SIRC) [www.sirc-csars.gc.ca](http://www.sirc-csars.gc.ca) especially the Annual Report

Supplementary Reading:

- J. Michael Cole. *Smokescreen: Canadian Security Intelligence after September 11, 2001*. iUniverse, Inc. Bloomington, Ind. 2008.
- Government of Canada, Privy Council Office, *The Canadian Security and Intelligence Community: Helping Keep Canadians Safe and Secure* (Ottawa, 2001). Available at [http://www.pco-bcp.gc.ca/docs/Publications/si/si\\_e.pdf](http://www.pco-bcp.gc.ca/docs/Publications/si/si_e.pdf)

- Richard Cleroux. *Official Secrets: The Story Behind the Canadian Security Intelligence Service*. Montreal: McGraw-Hill, 1990.
- Philip Rosen, *The Communications Security Establishment – Canada’s Most Secret Intelligence Agency*. Ottawa: Library of Parliament, 1993. Available at: <http://www.parl.gc.ca/information/library/PRBpubs/bp343-e.htm>
- Finn, T. Darcy, “Does Canada Need a Foreign Intelligence Service?” *Canadian Foreign Policy*, 1-3, Fall, 1993: pp. 149-162.
- Alistair Hensler, “Creating a Canadian Foreign Intelligence Service”, *Canadian Foreign Policy*, 3-3, Winter, 1995, pp.15-35.

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### February 3 The United States Intelligence Community (1)

Readings:

- Lowenthal, Chapters 9-11

Supplementary Reading:

- Rhodri Jeffreys-Jones, *The CIA and American Democracy*. 3<sup>rd</sup> Edition. New Haven: Yale University Press, 2003.
- Kathryn S. Olmstead, *Challenging the Secret Government: The Post-Watergate Investigations of the CIA and FBI*. Chapel Hill, NC: University of NC Press, 1996, pp. 81-110.
- Alfred Rolington, “Objective Intelligence or Plausible Denial: An Open Source Review of Intelligence Method and Process since 9/11.” *Intelligence and National Security*, Vol. 21, No. 5. October 2005. pp. 738-759.
- Robert M. Clark, *Intelligence Analysis: A Target-Centric Approach*. 2<sup>nd</sup> Edition. Washington, D.C.: CQ Press. 2007.
- United States, White House. *The National Security Strategy*, Washington: GPO, September 2002. <http://www.whitehouse.gov/nsc/nss.html>
- Tim Weiner. *Legacy of Ashes: The History of the CIA*. New York: Doubleday. 2007.
- Richard A. Posner. *Preventing Surprise Attacks: intelligence reform in the wake of 9/11*. Stanford, Ca.: Roman and Littlefield. 2005.
- Robert Baer. *See No Evil: The True Story of a Ground Soldier in the CIA’s War on Terrorism*. New York: Three Rivers Press, 2002.
- Robin W. Winks. *Cloak and Gown: Scholars in the Secret War, 1939 – 1961*. 2<sup>nd</sup> Edition. New Haven: Yale, 1996.

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## February 10 The United States Intelligence Community (2) Essay Proposals Due

### Readings:

- Lowenthal, Chapter 14

### Supplementary Reading:

- Richard K. Betts. *Enemies of Intelligence: Knowledge & Power in American National Security*. Columbia University Press. New York. 2007.
- Frederick P. Hitz, *Why Spy?: Espionage in an Age of Uncertainty*. New York: St. Martin's Press. 2008.
- Roger Hilsman. "Does the CIA still have a Role?" *Foreign Affairs*. Sep/Oct. 1995, pp. 104-116.
- Gregory Treverton. "Covert Action and Open Society." *Foreign Affairs*. Summer 1987, pp. 995-1014.
- Charles R. Beitz, "Covert Intervention as a Moral Problem," in Joel H. Rosenthal, *Ethics and International Affairs: A Reader*. Washington: Georgetown University Press, 1995 (Pages 171-185)
- Thomas H. Hendriksen, "Covert Operations, Now More than Ever," *Orbis*, Winter 2000, pp. 145-156.
- Daniel Pickard, "Legalizing Assassination? Terrorism, the Central Intelligence Agency and International Law," in Howard and Sawyer, pp. 518-542.
- James Barry. "Covert Action Can Be Just." *Orbis*. Summer. 1993. pp. 375-390.
- Patrick Radden Keefe. *Chatter: Uncovering the Echelon Surveillance Network and the Secret World of Global Eavesdropping*. New York: Random House. 2006.

## FEBRUARY 16 – 20 READING WEEK (NO CLASSES)

### February 24 The Others: Britain, Australia, the Europeans

### Readings:

- Todd and Bloch, pp.100-164.
- Lowenthal, Chapter 15.
- Chalk and Rosenau, pp. 7-23, 33-41.
- Simon Duke. "Intelligence, security and information flows in CFSP." *Intelligence and National Security*. Vol. 21, No. 4. pp. 604-30.

### Supplementary Reading:

- United Kingdom, The Stationery Office, *National Intelligence Machinery*. 2<sup>nd</sup> edition, September 2001. Available at: <http://www.archive.official-documents.co.uk/document/caboff/nim/0114301808.pdf>
- David Stafford. *Churchill and Secret Service*. Toronto: Stoddard. 1997.

- Christopher Andrew. *Secret Service: The Making of the British Intelligence Community*. London: William Heineman. 1985.
- Website, British Security Service. <http://www.mi5.gov.uk/>
- Philip Flood, *Report of the Inquiry into Australian Intelligence Agencies*. 31 July 2004. Available at [www.pmc.gov.au/publications/intelligence\\_inquiry/](http://www.pmc.gov.au/publications/intelligence_inquiry/)
- Amy Knight, *Spies Without Cloaks: The KGB's Successors*. Princeton: Princeton University Press, 1996, pp. 3-11, 34-37, 244-253.
- Peter Gill, *Policing Politics: Security Intelligence and the Liberal Democratic State*. London: Frank Cass, 1994.
- Peter Wright, *Spy Catcher: The Candid Autobiography of a Senior Intelligence Officer*. Toronto: Stoddart, 1987.
- Chapman Pincher, *Too Secret Too Long*. London: Sidgwick and Jackson, 1983.
- Oleg Kalugin, *The First Directorate: My 32 Years in Intelligence and Espionage Against the West*. New York: St. Martin's Press. 1994.

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## ▪ Threats and Requirements

### March 3 The Threat Environment: War, Terrorism, WMD, Cyber Threats

Readings:

- Lowenthal, Chapter 12
- *National Intelligence Estimate*: "The Terrorist Threat to the U.S. Homeland." July 2007. Director of National Intelligence. [www.dni.gov](http://www.dni.gov)
- "Confronting the Terrorist Threat to the Homeland: Six Years After 9/11" Director of National Intelligence. Senate Committee on Homeland Security and Governmental Affairs. Sept. 10, 2007. [www.dni.gov](http://www.dni.gov)
- Derek Reveron. "Old Allies, New Friends: Intelligence Sharing in the War on Terror." *Orbis*. Summer. 2006. pp. 453-68.

Supplementary Reading:

- Steven Coll. *Ghost Wars: The Secret History of the CIA, Afghanistan, and Bin Laden, from the Soviet invasion to September 10*. New York: Penguin. 2004.
- Anonymous (Michael Scheuer). *Through Our Enemies Eyes*. Washington: Brassey's. 2003.
- Ron Suskind. *The One Percent Solution: Deep Inside America's Pursuit of its Enemies Since 9/11*. New York: Simon and Schuster. 2006.
- Paul Wilkinson, *Terrorism and the Liberal State*. London: Macmillan, 1977.
- Benjamin Netanyahu, *Fighting Terrorism: How democracies can Defeat Domestic and International Terrorists*. New York: Noonday, 1997.
- Russell Howard and Reid Sawyer, eds. *Terrorism and Counterterrorism: Understanding the New Security Environment*. Guilford, Ct: McGraw-Hill/Dushkin, 2003. (See especially de Wijk on limits of military power)

- Graham Allison. *Nuclear Terrorism: the ultimate preventable catastrophe*. New York: Times Books/Henry Holt. 2004.
- Caitlin Talmadge. "Deterring a Nuclear 9/11." *The Washington Quarterly*. Vol. 30, No. 2. Spring 2007. 21-34.
- Richard A. Falkenrath, et al. *America's Achilles Heel: Nuclear, Biological and Chemical Terrorism and Covert Attack*. Cambridge: MIT Press, 1999, pp. 1-96.
- G. Davidson (Tim) Smith, "Single Issue Terrorism," in Howard and Sawyer, p. 263-271.
- Howard and Sawyer (see below), pp. 156-262 (select chapters on WMD, biological security, chemical weapons, narco-terrorism or cyberterrorism).
- Walter Laquer, "Post Modern Terrorism," *Foreign Affairs*, Vol. 75, No 5 (September-October 1996).
- Dan Verton. *Black Ice: The Invisible Threat of Cyber-Terrorism*. Emeryville, Cal.: McGraw-Hill/Osbourne. 2003.
- John Rollins and Clay Wilson. "Terrorist Capabilities for Cyberattack: Overview and Policy Issues." *CRS Report RL33123*. October 20, 2005.
- Richard Clarke. *Against All Enemies*. New York: Free Press. 2004.
- Clifford Stoll. *The Cuckoo's Egg: Tracking a Spy Through the Maze of Computer Espionage*. New York: Doubleday. 1989.

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▪ **Citizens and the State**

**March 10 National Security and Dissent: Can democratic states protect security effectively and respect individual rights?**

Readings:

- C.E.S. Franks, ed. *Dissent and the State*. Don Mills: Oxford University Press, 1989. pp. 1-39.
- "National Security and Rights and Freedoms." Background Papers. Arar Commission Policy Review. [www.ararcommission.ca/Policy](http://www.ararcommission.ca/Policy)

Supplementary Reading:

- Reg Whitaker, "Designing a Balance Between Freedom and Security," in Joseph F. Fletcher, ed. *Ideas in Action: Essays on Politics and Law in Honour of Peter Russell*. Toronto: University of Toronto Press, 1999. pp. 126-149.
- Peter Gill, *Policing Politics: Security Intelligence and the Liberal Democratic State*. London: Frank Cass, 1994. Chapter 7, pp. 248-269.
- Reg Whitaker, *The End of Privacy: How Total Surveillance Is Becoming a Reality*. New York: New Press, 1999, pp. 1-31.
- Security Intelligence Review Committee. *Annual Report*. 2006.
- Stuart Farson, "Parliament and Its Servants: Their Role in Scrutinizing Canadian Intelligence," *Intelligence and National Security*, Vol. 15, No. 1 (Spring 2000), pp. 225-258.



- “Accountability of Security Intelligence in Canada.” Background Papers. Arar Commission Policy Review. [www.ararcommission.ca-Policy](http://www.ararcommission.ca-Policy)
- Thomas R. Berger, *Fragile Freedoms: Human Rights and Dissent in Canada*. Toronto: Clarke Irwin, 1981.
- Larry Hannant, *The Infernal Machine: Investigating the Loyalty of Canada's Citizens*. Toronto: University of Toronto Press. 1995.
- Steve Hewitt, *Spying 101: The RCMP's Secret Activities at Canadian Universities, 1917-1997*. Toronto: University of Toronto Press, 2002.
- David Gries “Opening Up Secret Intelligence.” *Orbis*. Summer. 1993. 365-72.

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### March 17 The Consequences of Intelligence Failure

Readings:

- Lowenthal, Chapter 14
- Ashton B. Carter et al. “The Day After: Action Following a Nuclear Blast in a U.S. City” *The Washington Quarterly*. Autumn 2007. 30:4. pp. 19-32.
- Stephen J. Schulhofer, *The Enemy Within: Intelligence Gathering, Law Enforcement and Civil Liberties in the Wake of September 11*. New York: Century Foundation, 2002.

Supplementary Readings:

- Mike McConnell. “Overhauling Intelligence” *Foreign Affairs*. Vol. 86, No. 4. 49-58.
- John Wobensmith and Jeff Smith. “Reinvigorating Intelligence.” *The Journal of International Security*. Spring 2007. 1-12.
- Mark Riebling, *Wedge: From Pearl Harbour to 9/11 How the Secret War Between the FBI and CIA has Endangered National Security*. Updated edition. New York: Touchstone, 2002.
- Anthony H. Cordesman and Arleigh A. Burke, “Intelligence Failures in the Iraq War”, Washington: Center for Strategic and International Studies, 16 July 2003. Available at [http://www.csis.org/features/iraq\\_intelfailure.pdf](http://www.csis.org/features/iraq_intelfailure.pdf)
- United States. Congressional Reports: Report on the U.S. Intelligence Community's Pre-war Intelligence Assessments on Iraq (7 July, 2004) Available at <http://www.gpoaccess.gov/serialset/creports/iraq.html>.
- Website: The Hutton Inquiry. UK inquiry into the death of Dr. David Kelly and links to the search for Iraq's WMD capability. Available at <http://www.the-hutton-inquiry.org.uk/>
- Charles Duelfer, *Comprehensive Report of the Special Advisor to the DCI on Iraq's WMD. 30 September 2004*. Available at <http://news.findlaw.com/nytimes/docs/iraq/cia93004wmdrpt.html>.
- US National Commission on Terrorist Attacks Upon the United States. *The 9/11 Commission Report: Final report of the National Commission on Terrorist Attacks on the United States*. New York: Norton, 2004. Available at [www.9-11commission.gov](http://www.9-11commission.gov) (Especially Chapters 11-13).

- United States. Congressional Reports: *Joint Inquiry into Intelligence Community Activities before and after the Terrorist Attacks of September 11, 2001* (Dec 2002 – Unclassified version released in 2003) Part I, pp.1-127. Available at <http://www.gpoaccess.gov/serialset/creports/911.html>

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▪ **Current Issues in National Security and Intelligence**

**March 24 The Terrorist Threat: Is it Real?**

Reading:

- John Mueller. "Is There Still A Terrorist Threat?" *Foreign Affairs*. Vol. 85, No. 5. 2006. 2-8.
- Bruce Riedel. "Al Qaeda Strikes Back." *Foreign Affairs*. Vol. 86, No. 3. 2007. 24-70.
- Al Gore. *The Assault on Reason*. New York: Penguin. 2007.

Supplementary Reading:

- John Mueller. *Overblown: How politicians and the terrorism industry inflate national security threats and why we believe them*. New York: Free Press. 2006.
- Stephen Gale. "Terrorism 2005: Overcoming the Failure of Imagination." Foreign Policy Research Institute. August 16, 2005. <http://www.fpri.org>
- Maria Ryan, "Inventing the Axis of Evil: The Myth and Reality of U.S. Intelligence and Policy-Making After 9/11." *Intelligence and National Security*, Vol. 17, No 4. Winter 2002, 55-76.

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**March 31 National Security and Intelligence in the 21st century. What next?**

**Research Essays Due**

Readings:

- Stuart Farson, "Is Canadian Intelligence Being Reinvented?" in *Canadian Foreign Policy*, Vol. 6, No 2 (Winter 1999),pp. 49-83.
- Michael Herman, "Intelligence After 9/11: A British View of the Effects," *CSIS Commentary*, Issue No 83, Summer 2003. [http://www.csis-scrs.gc.ca/eng/comment/com83\\_e.html](http://www.csis-scrs.gc.ca/eng/comment/com83_e.html)

- Gregory Treverton, “Reshaping Intelligence to Share with “Ourselves””, in *CSIS Commentary*, Issue 82, 2003. [http://www.csis-scrs.gc.ca/eng/comment/com82\\_e.html](http://www.csis-scrs.gc.ca/eng/comment/com82_e.html)

Supplementary Reading:

- Ian Bryan and Michael Salter, “War Crimes Prosecutors and Intelligence Agencies: The Case for Assessing their Collaboration,” in *Intelligence and National Security*, Vol. 16, No 3, (Autumn 2001), pp. 93-120.
- Gregory F. Treverton, *Reshaping National Intelligence for an Age of Information*. Cambridge: Cambridge University Press, 2003.
- Andrew Rathmell, “Towards Postmodern Intelligence,” in *Intelligence and National Security*, Vol. 17, No 3, (Autumn 2002), pp. 87-104
- Anthony Campbell, “Canada-United States Intelligence Relations and ‘Information Sovereignty’” in David Carment, *et al*, Eds. *Canada Among Nations 2003: Coping With the American Colossus*. Don Mills: Oxford University Press, 2003. pp. 14-37.

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### Academic Accommodations

**For students with Disabilities:** Students with disabilities requiring academic accommodations in this course must register with the Paul Menton Centre for Students with Disabilities (500 University Centre) for a formal evaluation of disability-related needs. Registered PMC students are required to contact the centre (613-520-6608) every term to ensure that the instructor receives your letter of accommodation. After registering with the PMC, make an appointment to meet with the instructor in order to discuss your needs **at least two weeks before the first assignment is due or the first in-class test/midterm requiring accommodations**. If you require accommodation for your formally scheduled exam(s) in this course, please submit your request for accommodation to PMC by **November 7, 2008 for December examinations**, and **March 6, 2009 for April examinations**.

**For Religious Observance:** Students requesting accommodation for religious observances should apply in writing to their instructor for alternate dates and/or means of satisfying academic requirements. Such requests should be made during the first two weeks of class, or as soon as possible after the need for accommodation is known to exist, but no later than two weeks before the compulsory academic event. Accommodation is to be worked out directly and on an individual basis between the student and the instructor(s) involved. Instructors will make accommodations in a way that avoids academic disadvantage to the student. Instructors and students may contact an Equity Services Advisor for assistance ([www.carleton.ca/equity](http://www.carleton.ca/equity)).

**For Pregnancy:** Pregnant students requiring academic accommodations are encouraged to contact an Equity Advisor in Equity Services to complete a *letter of accommodation*. Then, make an appointment to discuss your needs with the instructor at least two weeks prior to the first academic event in which it is anticipated the accommodation will be required.

**Plagiarism:** The University Senate defines plagiarism as “presenting, whether intentional or not, the ideas, expression of ideas or work of others as one’s own.” This can include:

- reproducing or paraphrasing portions of someone else’s published or unpublished material, regardless of the source, and presenting these as one’s own without proper citation or reference to the original source;

- submitting a take-home examination, essay, laboratory report or other assignment written, in whole or in part, by someone else;
- using ideas or direct, verbatim quotations, or paraphrased material, concepts, or ideas without appropriate acknowledgment in any academic assignment;
- using another's data or research findings;
- failing to acknowledge sources through the use of proper citations when using another's works and/or failing to use quotation marks;
- handing in "substantially the same piece of work for academic credit more than once without prior written permission of the course instructor in which the submission occurs.

Plagiarism is a serious offence which cannot be resolved directly with the course's instructor. The Associate Deans of the Faculty conduct a rigorous investigation, including an interview with the student, when an instructor suspects a piece of work has been plagiarized. Penalties are not trivial. They include a mark of zero for the plagiarized work or a final grade of "F" for the course. The Department's Style Guide is available at: <http://www.carleton.ca/polisci/undergrad/Essay%20Style%20Guide.html>

**Oral Examination:** At the discretion of the instructor, students may be required to pass a brief oral examination on research papers and essays.

**Submission and Return of Term Work:** Papers must be handed directly to the instructor and will not be date-stamped in the departmental office. Late assignments may be submitted to the drop box in the corridor outside B640 Loeb. Assignments will be retrieved every business day at **4 p.m.**, stamped with that day's date, and then distributed to the instructor. For essays not returned in class please attach a **stamped, self-addressed envelope** if you wish to have your assignment returned by mail. Please note that assignments sent via fax or email will not be accepted. Final exams are intended solely for the purpose of evaluation and will not be returned.

**Approval of final grades:** Standing in a course is determined by the course instructor subject to the approval of the Faculty Dean. This means that grades submitted by an instructor may be subject to revision. No grades are final until they have been approved by the Dean.

**Course Requirements:** Students must fulfill all course requirements in order to achieve a passing grade. Failure to hand in any assignment will result in a grade of F. Failure to write the final exam will result in a grade of ABS. FND (Failure No Deferred) is assigned when a student's performance is so poor during the term that they cannot pass the course even with 100% on the final examination. In such cases, instructors may use this notation on the Final Grade Report to indicate that a student has already failed the course due to inadequate term work and should not be permitted access to a deferral of the examination. Deferred final exams are available **ONLY** if the student is in good standing in the course.

**Connect Email Accounts:** The Department of Political Science only communicates with students via Connect accounts. Important course and University information is also distributed via the Connect email system. It is the student's responsibility to monitor their Connect account.

**Carleton Political Science Society:** The Carleton Political Science Society (CPSS) has made its mission to provide a social environment for politically inclined students and faculty. Holding social events, debates, and panel discussions, CPSS aims to involve all political science students in the after-hours academic life at Carleton University. Our mandate is to arrange social and academic activities in order to instill a sense of belonging within the Department and the larger University community. Members can benefit through numerous opportunities which will complement both academic and social life at Carleton University. To find out more, please email [carletonpss@gmail.com](mailto:carletonpss@gmail.com), visit our website at [poliscisociety.com](http://poliscisociety.com), or come to our office in Loeb D688.

**Official Course Outline:** The course outline posted to the Political Science website is the official course outline.