Carleton UNIVERSITY | Department of Political Science

PSCI 4901 [0.5]
TUTORIAL IN A SELECTED FIELD

Prerequisites: Permission of the Department and agreement of an instructor. The instructor must be a member of the faculty of the Department of Political Science.

Note: Fourth Year courses, including Tutorials, are normally reserved for Honours students in their final year. See the current *Undergraduate Calendar*. Tutorials are not intended to be used as electives for students who have minimal background in Political Science. It is expected that students will have completed the 2000-level course in the area of the tutorial as well as at least one or two additional credits in Political Science.

Student Name	**Student Number**
Degree Program	**Major**
Telephone Number	**Carleton E-Mail Address**

Tutorial Topic *Please attach a detailed outline of the course work to be pursued, including an explicit reading list, and an indication of the written work to be submitted (see reverse).*
What is the schedule of student-supervisor meetings? Please indicate the frequency and duration of meetings and total number of hours.
What are the grading components for this tutorial and what is the weight of each component in the final course grade?

Tutorial Supervisor _____ **Signature** _____

Undergraduate Supervisor Approval _____ **Date** _____

Please return this form to the Undergraduate Administrator in Loeb B640 or by email to psci.advising@carleton.ca by ***September 21, 2020****.*

BANNER Registration created on _____ **by** _____

All Tutorials must include the following components:

- The topic of the tutorial.
- The name of the instructor.
- A brief course description including the content and the objectives of the tutorial being offered.
- Outline of required texts and/or other assigned readings.
- Explicit requirements regarding students' participation (i.e. reports and essays), including due dates and weight of the assignments or other academic components.

Outlines should be typed, signed by both the instructor and the student participating in the Tutorial. Signatures and dates from the instructor and student must be obtained prior to final submission to the Undergraduate Supervisor.

Please note that students will not be permitted to register in a tutorial without the completion of this form and requisite components, including all required signatures.

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PSCI 4901 Tutorial in a Selected Field
FINAL GRADE REPORT

Student's Name	Student Number
Student C-Mail	

The final letter grade assigned for the tutorial is as follows:

Letter Grade
Remarks

Instructor's Name & Department	Instructor's Signature & Date

Please return this grade sheet to the Undergraduate Advisor at PSCI.Advisor@carleton.ca no later than ***December 21, 2020****.*