Carleton University collects Personal Information from students under the authority of the Carleton University Act (1952). This information is used in the administrative activities of the University. These include admissions, registration, academic programs, university-related student activities, activities of student societies, financial assistance or awards, graduation and university advancement. Personal Information is also required in order to manage accounts, issue tax receipts, process transcripts, determine academic status, and record academic achievement. From time to time Carleton is also required to make reports containing Personal Information to government agencies.

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It is the policy of the University to consider the registration status, attendance, and programs of study of students as Personal Information which should not be made public. While you are a registered student, faculty and staff of Carleton University will neither confirm nor deny your status as a student. If you would like this information to be made available to a third party (e.g. parents) you must provide permission for the University to do this by completing a Consent to Release Information to a Third Party form. Once you have graduated it is the policy of the University to allow the following information to be made public; your name, faculty or school in which you were enrolled, major field of study, degree awarded, dates conferred and academic awards, honours and distinctions.

Personal Information may also be disclosed to third parties in certain matters that are allowed under FIPPA, for example, in cases of misconduct or legal investigations. Information relating to misconduct and/or falsified documents may be shared with other educational institutions.

If you have any questions about the University's collection, use, or disclosure of your Personal Information, please contact:

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