

## How to reach the UPS Preferred Customer Group

1) Dial 1-877-376-6110 (or email [preferredca@ups.com](mailto:preferredca@ups.com))

2) Press 1 for English

3) Have your account number ready as they will ask you for it when they answer. If you are unsure of your account number, log onto the UPS CampusShip system with your log in and password and scroll down to box #6 "How would you like to pay?" You will see your 6 digit account number listed.

If you have any further questions please contact Kristin Allen in University Services at ext 3622 or at [Kristinj.Allen@carleton.ca](mailto:Kristinj.Allen@carleton.ca)