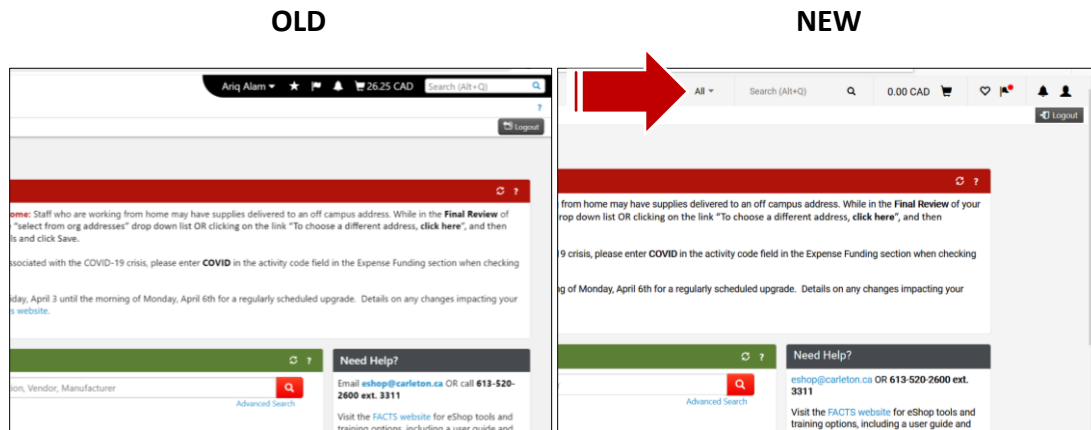
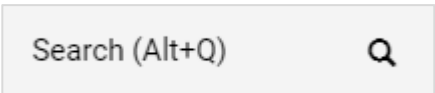







eShop will be undergoing a regularly scheduled upgrade beginning Friday, April 3 at 8pm, and will be **unavailable** until the morning of **Monday, April 6<sup>th</sup>, 2020**. With this upgrade, there will be some minor changes to the user interface for site navigation. Here are some brief snippets of what you can expect with these changes.

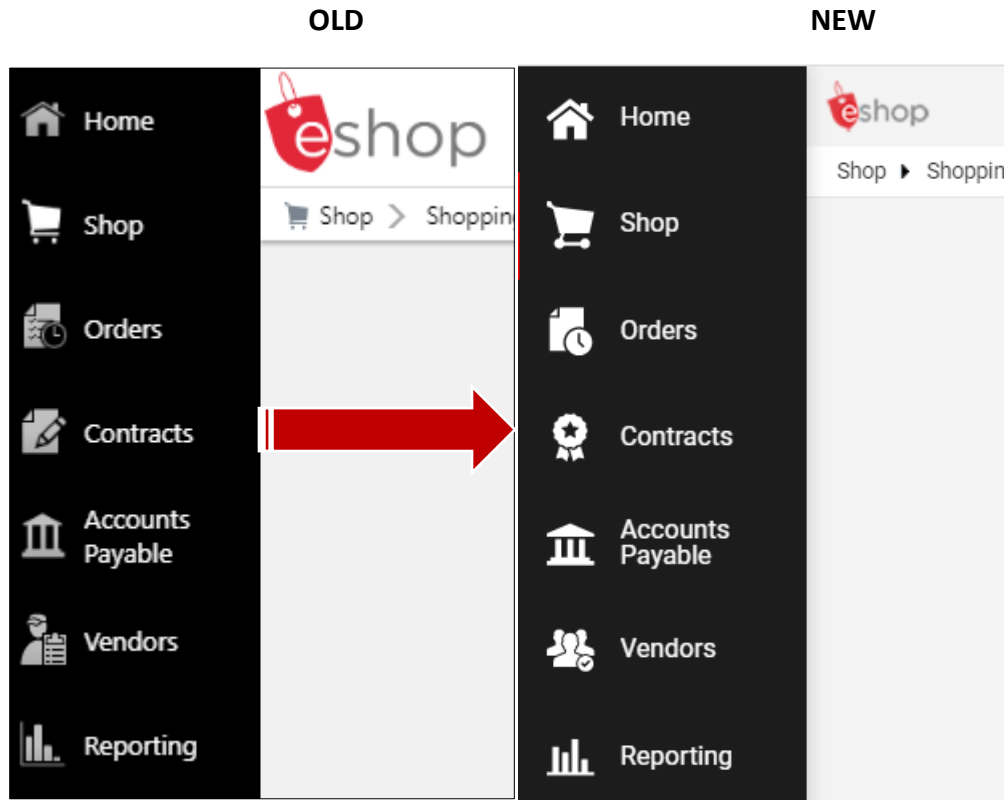
First, you will notice that the **Header Navigation** has changed.



The new interface has updated and rearranged some of the icons that you may have grown used to!

	<p>The search field has just moved a bit, but still allows you to search on various items across the site. You can search on documents such as requisitions or invoices, or search for suppliers.</p>
	<p>The shopping cart feature is still the same. Click on it to see what's in your cart!</p>
	<p>The heart icon replaces the star icon and provides access to the Bookmarks feature. You can create, manage and click on bookmarked pages using this icon.</p>
	<p>The flag still provides access to your action items. When you have action items, a red dot will appear rather than a number.</p>
	<p>The bell still provides access to your notifications. When you have notifications to view, a red dot will appear rather than a number.</p>
	<p>The new profile icon replaces how you previously access your profile and has moved to the very left of the navigation bar.</p>

Second, you will notice that the **Side Bar Navigation** on the left of your screen has changed.



As you can see from the comparison above, most of the icons remain similar, except for the Contracts module and Vendors module. If you need to hide or expand the names of the icons, click on the arrow at the bottom of the side navigation bar.

If you experience any issue, have questions, or need assistance, please email [eshop@carleton.ca](mailto:eshop@carleton.ca)